

**ALBERTA BEACH
REGULAR COUNCIL MEETING
BEING HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND BEING HELD ELECTRONICALLY VIA ZOOM
JUNE 18, 2024 AT 7:00 P.M.**

AGENDA

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT
3. AGENDA ADDITIONS
4. ADOPTION OF AGENDA
5. CONFIDENTIAL – CLOSED MEETING SESSION
6. ADOPTION OF PREVIOUS MINUTES
 - a. Regular Council Meeting of May 21, 2024
7. DELEGATIONS
8. PUBLIC HEARINGS
9. MUNICIPAL PLANNING COMMISSION
10. OLD BUSINESS & CAO REPORT ACTION LIST
11. FINANCIAL REPORTS
12. BYLAWS & POLICIES
 - a. General Village Policy #G.2.9 Council Remuneration Policy
 - b. Personnel Policy #P.3.1 Notification of Salary/Pay Policy
 - c. Personnel Policy #P.4.4 Business Expense Policy
13. COUNCIL, COMMITTEES & STAFF REPORTS
14. CORRESPONDENCE – INFORMATION ITEMS
 - a. Alberta Beach & District Agricultural Society – Thank you
 - b. Alberta Health Services – Overview of AHS Needs & Considerations for Evacuations
 - c. Alberta Municipal Affairs – Letter from Minister McIver regarding Bill 20 House Amendments
 - d. Alberta Municipal Affairs – 2024 Local Government Fiscal Framework Allocations
 - e. Alberta Municipal Affairs – Municipal Affairs Newsletter
 - f. Alberta Municipalities – Nominate a Municipal Peer for an Award
 - g. Alberta Municipalities – Feedback Requested on Alberta Municipalities
 - h. Alberta Municipalities – Alberta Day 2024
 - i. Association of Summer Villages of Alberta – ASVA’s 66th Annual Conference
 - j. Fire Rescue International – 2023 Yearend Stats Power Point
 - k. Fire Rescue International – Highway Dual Call Out Statistics 2023
 - l. Fire Rescue International – New Assistant Fire Chief
 - m. Fortis Alberta – Fortis Alberta’s Wildfire Risk Management Strategies
 - n. Hon. Gerald Soroka, MP Yellowhead – Federal Funding to Help Municipalities Adapt to Climate Change
 - o. Lac Ste. Anne County – Decision Referral Subdivision Application 008SUB2024
 - p. Summer Village of Castle Island – Fire Rescue International Motion
 - q. WILD Water Commission – WILD Water Commission Events in June 2024
 - r. Yellowhead Regional Library – Stronger Together Library Conference
 - s. Alberta Municipal Affairs – Update on Canada Community Building Fund (CCBF) Renewal Agreement
15. CORRESPONDENCE – ACTION ITEMS
 - a. Alberta Beach & District Agricultural Society – Letter of Permission for Agliplex Renovations
 - b. Alberta Beach & District 50 Plus Club – 2024 25th Annual Alberta Beach Show & Shine
 - c. Alberta Municipal Affairs – Local Government Fiscal Framework Memorandums of Agreements
 - d. Summer Village of Val Quentin – Traffic Calming – Request for Stop Sign on 50th Avenue at 60 Street
16. NEW BUSINESS
 - a. Request for Decision – Cost Of Living Allowance
 - b. Request for Decision – Amendment to Council Committee Appointments
 - c. Request for Decision – Meeting Cancellations
17. QUESTION PERIOD
18. ADJOURNMENT

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MINUTES OF THE REGULAR MEETING OF COUNCIL OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS AND HELD ELECTRONICALLY VIA ZOOM MAY 21, 2024 AT 7:00 P.M.

PRESENT:

- Mayor.....Kelly Muir
- Deputy MayorBill Love
- CouncillorDebbie Durocher
- CouncillorTara Elwood
- CouncillorDaryl Weber
- CAOKathy Skwarchuk
- Asst. CAOCathy McCartney (Zoom Administrator)

CALL TO ORDER:

Mayor Muir called the meeting to order at 7:00 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Muir read a Land Acknowledgement Statement as follows:
Alberta Beach respectfully acknowledges that it is located on the First People’s traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

AGENDA ADDITIONS: None.

ADOPTION OF AGENDA:

MOTION #073-24

MOVED BY Deputy Mayor Love that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

CONFIDENTIAL – CLOSED MEETING SESSION:

MOTION TO MOVE CLOSED MEETING SESSION TO THE END OF THE MEETING:

MOTION #074-24

MOVED BY Mayor Muir that the closed meeting session be moved to the end of the meeting.

CARRIED UNANIMOUSLY

ADOPTION OF PREVIOUS MINUTES:

REGULAR COUNCIL MEETING OF APRIL 16, 2024:

MOTION #075-24

MOVED BY Councillor Weber that the minutes of the Regular Council meeting held on April 16, 2024 be adopted as presented.

CARRIED UNANIMOUSLY

MUNICIPAL PLANNING COMMISSION MEETING OF APRIL 16, 2024:

MOTION #076-24

MOVED BY Councillor Durocher that the minutes of the Municipal Planning Commission meeting held on April 16, 2024 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS:

COMMUNITY FUTURES YELLOWHEAD EAST – CFYE ANNUAL REPORT PRESENTATION:

Michelle Jones of Community Futures Yellowhead East attended the meeting to present the CFYE 2023-2024 Annual Review which included background information on the organization and how CFYE helps communities thrive economically to create economic sustainability within the region. CFYE supports entrepreneurs through the delivery of a variety of services from strategic economic planning, technical and advisory services for businesses, and loans to small and medium sized enterprises. Michelle also reviewed economic & financial & investment portfolios, the 2023-2024 performance results, and upcoming projects, opportunities & partnerships. Mayor Muir thanked Michelle for attending the meeting and presenting the CFYE annual review.

MOTION TO ACCEPT COMMUNITY FUTURES YELLOWHEAD EAST ANNUAL REPORT:

MOTION #077-24

MOVED BY Councillor Weber that the Community Futures Yellowhead East Annual Report Presentation be accepted for information.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

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ALBERTA BEACH & DISTRICT MUSEUM – REQUEST FOR SPONSORSHIP SUPPORT FOR BRIDGE BETWEEN NATIONS PROJECT:

MOTION #078-24

MOVED BY Councillor Durocher that Council approves the request from the Alberta Beach & District Museum for sponsorship support for the Bridge between Nations Project and further that gold sponsorship be approved in the amount of \$1,000.00.

CARRIED UNANIMOUSLY

ACCEPTANCE OF CAO REPORT ACTION LIST:

MOTION #079-24

MOVED BY Councillor Elwood that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

FINANCIAL REPORTS:

DOYLE & COMPANY – AUDIT LETTERS & FINANCIAL STATEMENTS OF DECEMBER 31, 2023:

MOTION #080-24

MOVED BY Deputy Mayor Love that the Financial Statements of December 31, 2023 from Doyle & Company as well as the letters regarding the audit be accepted as presented.

CARRIED UNANIMOUSLY

2024 BUDGET:

MOTION #081-24

MOVED BY Councillor Weber that the 2024 Budget be approved as presented.

CARRIED UNANIMOUSLY

BYLAWS & POLICIES:

BYLAW # 297-24 A BYLAW TO AUTHORIZE THE RATES OF TAXATION FOR 2024:

MOTION TO APPROVE FIRST READING OF BYLAW #297-24:

MOTION #082-24

MOVED BY Councillor Durocher that Bylaw #297-24, being a bylaw to authorize the rates of taxation for 2024 be read a first time.

CARRIED UNANIMOUSLY

MOTION TO APPROVE SECOND READING OF BYLAW #297-24:

MOTION #083-24

MOVED BY Councillor Elwood that Bylaw #297-24 be read a second time.

CARRIED UNANIMOUSLY

MOTION TO PROCEED TO THIRD READING OF BYLAW #297-24:

MOTION #084-24

MOVED BY Deputy Mayor Love that unanimous consent be given to proceed to third reading of Bylaw #297-24.

CARRIED UNANIMOUSLY

MOTION TO APPROVE THIRD AND FINAL READING OF BYLAW #297-24:

MOTION #085-24

MOVED BY Councillor Weber that Bylaw #297-24 be read a third & final time.

CARRIED UNANIMOUSLY

BYLAW #298-24 A BYLAW TO PROHIBIT AND CONTROL OPEN BURNING WITHIN ALBERTA BEACH:

MOTION TO APPROVE FIRST READING OF BYLAW #298-24:

MOTION #086-24

MOVED BY Councillor Durocher that Bylaw #298-24, being a bylaw to prohibit and control open burning in Alberta Beach be read a first time.

CARRIED UNANIMOUSLY

MOTION TO APPROVE SECOND READING OF BYLAW #298-24:

MOTION #087-24

MOVED BY Councillor Elwood that Bylaw #298-24 be read a second time.

CARRIED UNANIMOUSLY

MOTION TO PROCEED TO THIRD READING OF BYLAW #298-24:

MOTION #088-24

MOVED BY Deputy Mayor Love that unanimous consent be given to proceed to third reading of Bylaw #298-24.

CARRIED UNANIMOUSLY

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MOTION TO APPROVE THIRD AND FINAL READING OF BYLAW #298-24:
MOTION #089-24

MOVED BY Councillor Weber that Bylaw #298-24 be read a third & final time.

CARRIED UNANIMOUSLY

COUNCIL, COMMITTEES & STAFF REPORTS:

COUNCILLOR ELWOOD:

Councillor Elwood reviewed and submitted reports on the following meetings:

WILD Water Commission meeting held on April 27, 2024.

Alberta Beach Library Plan of Service Workshop held on May 1, 2024.

Onway Legion Veterans Appreciation Dinner held on May 5, 2024.

Alberta Community Crime Prevention Association Conference held on May 6-8, 2024.

Edmonton Garrison Military Family Resource Centre Yellow Ribbon Gala held on May 11, 2024.

Yellowhead Regional Library Executive Board meeting held on May 13, 2024.

Alberta Beach Library Manager Farwell held on May 16, 2024.

Alberta Beach Museum Bridge between Nations Project meeting held on May 17, 2024.

Alberta Beach Library Board meeting held on May 18, 2024.

COUNCILLOR DUROCHER:

Councillor Durocher reviewed and submitted reports on the following meetings:

Alberta Beach & District Museum & Archives meeting held on May 8, 2024.

COUNCILLOR WEBER:

Councillor Weber reviewed and submitted reports on the following meetings:

Trivillage Regional Sewer Services Commission meeting held on May 8, 2024.

DEPUTY MAYOR LOVE

Deputy Mayor Love reviewed and submitted reports on the following meetings:

Highway 43 East Waste Commission meeting held on April 24, 2024.

MAYOR MUIR

Mayor Muir reviewed and submitted reports on the following meetings:

Lake Isle & Lac Ste. Anne Water Quality Mgmt Society meetings held on April 23, 2024.

Beachwave Park Stakeholders Committee meeting held on April 24, 2024.

Alberta Beach Ag Society Agliplex Operations Committee meeting held on April 25, 2024.

Trivillage Regional Sewer Services Commission meeting held on May 8, 2024.

Alberta Beach ATB Financial 35th Anniversary held on May 16, 2024.

DEVELOPMENT PERMIT REPORT:

Administration submitted a report for information on the 2024 Development Permits issued to date.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOTION #090-24

MOVED BY Deputy Mayor Love that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA BEACH SNOWMOBILE CLUB – THANK YOU FOR DONATION:

A thank you letter was received from the Alberta Beach Snowmobile Club for the donation towards the purchase of a Snow Cat trail groomer.

ALBERTA HEALTH SERVICES – EMS UPDATE TO MUNICIPAL PARTNERS:

An EMS update to municipal partners was received from Alberta Health Services regarding funding for replacing EMS vehicles and the contracts to bring on additional resources to support inter-facility transfers of non-urgent patients in the Calgary & Edmonton zones.

ALBERTA MUNICIPALITIES – BILL 20 FACT SHEET:

Correspondence was received from Alberta Municipalities which included a fact sheet on the proposed Bill 20 Municipal Affairs Statutes Amendment Act, 2024.

ALBERTA MUNICIPALITIES – SUMMER 2024 MUNICIPAL LEADERS CAUCUS:

Correspondence was received from Alberta Municipalities regarding the Summer 2024 Municipal Leaders Caucus being held virtually or in person in St. Albert on June 14, 2024.

ALBERTA MUNICIPALITIES – PRELIMINARY ANALYSIS ON BILL 20:

Correspondence was received from Alberta Municipalities which included their preliminary analysis on proposed Bill 20 Municipal Affairs Statutes Amendment Act, 2024.

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ALBERTA MUNICIPALITIES – KEY MESSAGES & MOTION ON BILL 20:

Correspondence was received from Alberta Municipalities which included key messages on Bill 20's Municipal Affairs Statutes Amendment Act changes to the MGA & LAEA, also included was a proposed Council motion for consideration requesting that the Government of Alberta rescind Bill 20 due to the extensive concerns raised by municipal leaders across Alberta.

ALBERTA MUNICIPALITIES – ABMUNIS PRESIDENT'S VIDEO UPDATE:

Correspondence was received from Alberta Municipalities regarding the ABmunis President's video update which aims to keep members informed on their hard work through regular members-only video posts.

ALBERTA MUNICIPALITIES – LETTER TO PREMIER SMITH TO CLARIFY FUNDING:

Correspondence was received from Alberta Municipalities regarding their letter to Premier Smith to clarify provincial funding for municipalities.

ALBERTA PUBLIC SAFETY & EMERGENCY SERVICES – MINISTER ELLIS RESPONSE LETTER REGARDING RCMP:

A letter was received from Minister Ellis of Alberta Public Safety & Emergency Services in response to our letter to the Premier requesting that the province support hiring additional RCMP officers in our community and across the province.

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA – ASVA ANNUAL CONFERENCE:

Correspondence was received from the Association of Summer Villages of Alberta regarding registration for ASVA Annual Conference being held in Sherwood Park on October 17-18, 2024.

LAC STE. ANNE COUNTY – REGIONAL MUNICIPALITIES MEETING:

An invitation and draft agenda was received from Lac Ste. Anne County regarding the Regional Municipalities meeting being held at the Alberta Beach Senior's Center on May 27, 2024 (All Council members confirmed they will attend).

SUMMER VILLAGE OF VAL QUENTIN – 7TH ANNUAL PICNIC IN THE PARK:

An invitation was received from the Summer Village of Val Quentin regarding their 7th Annual Picnic in the Park being held on July 13, 2024 (Councillor Durocher confirmed she will attend).

WILD WATER COMMISSION – FIRE TRUCK PRIORITY USE OF WATER STATIONS:

Correspondence was received from WILD Water Commission regarding newsletter communications to remind residents and stakeholders that active fire responses in the region will receive priority at the WILD truck fill stations.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOTION #091-24

MOVED BY Councillor Weber that the correspondence information items be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

ALBERTA BEACH & DISTRICT AG SOCIETY – REQUEST FOR LETTER & FINANCIAL SUPPORT FOR CFEP GRANT:

MOTION #092-24

MOVED BY Councillor Durocher that Council approve to provide a letter of support to the Alberta Beach Ag Society for their CFEP grant application to upgrade the entrance and washrooms at the Agliplex and further that Council approves to provide financial support to the project subject to the approval of the CFEP grant application and the financial support amount to be determined upon further discussions.

CARRIED UNANIMOUSLY

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA – ASVA CONFERENCE SPONSORSHIP:

MOTION #093-24

MOVED BY Mayor Muir that Council approves the sponsorship request for the Association of Summer Villages of Alberta Annual Conference for a donation of promotional products for the silent auction.

CARRIED UNANIMOUSLY

GOVERNMENT OF ALBERTA – RECOGNIZING SENIORS WEEK 2024:

MOTION #094-24

MOVED BY Councillor Elwood that in honour of the past, present and future contributions of the seniors of this community and throughout Alberta, Council hereby declares June 3 – 9, 2024 to be Seniors' Week in Alberta Beach.

CARRIED UNANIMOUSLY

LAC STE. ANNE COUNTY – SUBDIVISION REFERRAL #008SUB2024 NE 35-54-03-W5M:

MOTION #095-24

MOVED BY Deputy Mayor Love that the Lac Ste. Anne County subdivision referral #008SUB2024 on NE 35-54-03-W5M be accepted for information.

CARRIED UNANIMOUSLY

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LAC STE. ANNE COUNTY – SUBDIVISION REFERRAL #024SUB2024 NE 26-54-03-W5M:
MOTION #096-24

MOVED BY Councillor Weber that the Lac Ste. Anne County subdivision referral #024SUB2024 on NE 26-54-03-W5M be accepted for information.

CARRIED UNANIMOUSLY

LAC STE. ANNE NORTH EAST RURAL CRIME WATCH – 2024 JAIL ‘N’ BAIL FUNDRAISER:
MOTION #097-24

MOVED BY Councillor Durocher that Council approve that Mayor Muir or Councillor Elwood participate in the Lac Ste. Anne North East Rural Crime Watch 2024 Jail ‘n’ Bail Fundraiser.

CARRIED UNANIMOUSLY

NORTH SASKATCHEWAN WATERSHED ALLIANCE – ANNUAL GENERAL MEETING:

MOTION #098-24

MOVED BY Deputy Mayor Love that Council approves Councillor Weber to attend the North Saskatchewan Watershed Alliance Annual General meeting being held in Edmonton on June 26, 2024.

CARRIED UNANIMOUSLY

POLICE REVIEW COMMISSION – COMMUNITY STAKEHOLDER ENGAGEMENT:

MOTION #099-24

MOVED BY Mayor Love that Council approves Councillor Elwood attend the Police Review Commission Community Stakeholder Engagement being held virtually on May 31, June 7 & June 10, 2024.

CARRIED UNANIMOUSLY

NEW BUSINESS: None.

QUESTION PERIOD:

A brief discussion was held on the Burning Bylaw and the Untidy & Unsightly Bylaw.

CONFIDENTIAL – CLOSED MEETING SESSION:

Mayor Muir advised the meeting will be moving into closed session to discuss agenda items 5.a Regional Fire Services Proposal & 5.b Regional Fire Services Model Impact Assessment. He further advised that the public will be invited back into the meeting after the closed session, however no motions are anticipated following the closed session.

MEETING RECESS:

Mayor Muir called for a brief recess at 9:00 p.m.

MEETING RECONVENED:

Mayor Muir reconvened the meeting at 9:10 P.M.

MOTION TO MOVE TO CLOSED MEETING:

MOTION #100-24

MOVED BY Councillor Elwood that as per Section 197(2) of the MGA and Section 16 of the FOIP Act (Freedom of Information and Protection of Privacy Act) the meeting be closed to the public at 9:10 P.M. to discuss agenda items 5.a Regional Fire Services Proposal and 5.b Regional Fire Services Model Impact Assessment.

CARRIED UNANIMOUSLY

Present for the closed meeting session:

Mayor Kelly Muir, Deputy Mayor Bill Love, Councillor Debbie Durocher, Councillor Tara Elwood, Councillor Daryl Weber, C.A.O. Kathy Skwarchuk and Assistant CAO Cathy McCartney were in attendance for the closed meeting session.

MOTION TO RE-OPEN MEETING TO THE PUBLIC:

MOTION #101-24

MOVED BY Deputy Mayor Love that Council move to come out of closed meeting at 9:52 P.M.

CARRIED UNANIMOUSLY

ADJOURNMENT:

The meeting adjourned at 9:52 P.M.

Mayor – Kelly Muir

C.A.O. – Kathy Skwarchuk

CAO REPORT – ACTION LIST

MAY 2024

COUNCIL:

COUNCIL COMMITTEE REPORTS – TO BE SUBMITTED IN WRITING FOR ATTACHMENT TO THE MINUTES.

ALBERTA BEACH AGRICULTURAL SOCIETY – PURCHASE OF ALBERTA BEACH AGLIPLIX:

May 18/21 MOVED BY Mayor Benedict that the letter from the Alberta Beach & District Agricultural Society regarding their interest in the purchase of the Alberta Beach Agliplex be accepted for further review and development of a potential purchase agreement on the condition that the land remain the property of Alberta Beach and further that Council authorize a meeting between the Mayor and Ag Society President to review details of the proposal.

June 15/21 Letter was sent to Ag Society to advise on Council’s motion.

ALBERTA BEACH MUSEUM – SPONSORSHIP SUPPORT FOR BRIDGE BETWEEN NATIONS PROJECT:

Apr. 16/24 MOVED BY Mayor Muir that the Alberta Beach & District Museum’s request for sponsorship support for their Bridge Between Nations Project be tabled to the next meeting.

May 21/24 MOVED BY Councillor Durocher that Council approves the request from the Alberta Beach & District Museum for sponsorship support for the Bridge between Nations Project and further that gold sponsorship be approved in the amount of \$1,000.00.

SUMMER VILLAGE OF VAL QUENTIN – 7TH ANNUAL PICNIC IN THE PARK:

May 21/24 An invitation was received from the Summer Village of Val Quentin regarding their 7th Annual Picnic in the Park being held on July 13, 2024 (Councillor Durocher confirmed she will attend).

LAC STE. ANNE NORTH EAST RURAL CRIME WATCH – 2024 JAIL ‘N’ BAIL FUNDRAISER:

May 21/24 MOVED BY Councillor Durocher that Council approve that Mayor Muir or Councillor Elwood participate in the Lac Ste. Anne North East Rural Crime Watch 2024 Jail ‘n’ Bail Fundraiser.

NORTH SASKATCHEWAN WATERSHED ALLIANCE – ANNUAL GENERAL MEETING:

May 21/24 MOVED BY Deputy Mayor Love that Council approves Councillor Weber to attend the North Saskatchewan Watershed Alliance Annual General meeting being held in Edmonton on June 26, 2024.

POLICE REVIEW COMMISSION – COMMUNITY STAKEHOLDER ENGAGEMENT:

May 21/24 MOVED BY Mayor Love that Council approves Councillor Elwood attend the Police Review Commission Community Stakeholder Engagement being held virtually on May 31, June 7 & June 10, 2024.

ADMINISTRATION:

NORTHERN GATEWAY PUBLIC SCHOOLS – JOINT USE AND PLANNING AGREEMENT:

Dec.20/22 MOVED BY Councillor Muir that Council approve to send a letter to Northern Gateway Public School to express our interest in commencing discussions and begin negotiations on a joint use and planning agreement.

Jan.17/23 Letter was sent to NGPS.

Feb.21/23 Superintendent Kevin Bird has advised he will be sending a draft starting document for the JUPA this month.

Mar.21/23 Draft JUPA was rec’d and reviewed by Council, CAO will discuss changes with Superintendent Kevin Bird.

Apr.18/23 A letter was received Alberta Municipal Affairs advising that the deadline to complete the Joint Use & Planning Agreements (JUPAs) between municipalities and school boards has been extended to June 2025.

Feb.20/24 Email was sent to Trista at LSA County to inquire on their agreement.

LETTER TO MINISTER OF PUBLIC SAFETY & EMERGENCY SERVICES TO REQUEST AUTHORIZATION FOR ALBERTA BEACH TO JOIN THE S.V. REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP:

June20/23 MOVED BY Councillor Durocher to forward a letter to the Minister of Public Safety and Emergency Services to request authorization for Alberta Beach to join the Summer Village Regional Emergency Management Partnership and further the partnership be copied on the letter.

July18/23 Letter was sent to the Minister.

Mar.19/24 SVREMP will be sending a request to the Minister for the revision of the ministerial order with copies of the signed agreements & bylaws of the participating municipalities.

TOWN OF ONOWAY – FIRE SERVICES AMENDING AGREEMENT:

Feb.20/24 MOVED BY Councillor Durocher that the Fire Services Amending Agreement with the Town of Onoway be approved as presented.

Mar.19/24 Agreement was signed and returned to Onoway for their signature.

2024 TAX RECOVERY PUBLIC AUCTION & REGISTRATION OF TAX FORFEITURE TITLES:

Mar.19/24 The CAO reported that the Tax Recovery Public Auction was held at 6:00 P.M.

That the two parcels which were offered for sale were as follows:

Tax Roll #235, Lot 1, Block 19, Plan 6269CG (5219 – 48A Avenue) Certificate of Title #042289457

Reserve Bid \$51,940.00; and

Tax Roll #755, Lot 3A, Block 3, Plan 9925067 (4516 – 46B Street) Certificate of Title #992241755

Reserve Bid \$85,800.00.

The CAO further reported that no bids were received on the parcels and therefore, Council has the option of requesting the Registrar cancel the existing certificate of titles and register Tax Forfeiture Titles in the name of Alberta Beach.

MOVED BY Councillor Elwood that Alberta Beach request the Registrar of Land Titles to cancel the existing certificate of title and issue a certificate of title in the name of Alberta Beach registered as a tax forfeiture title on Lot 1, Block 19, Plan 6269CG and Lot 3A, Block 3, Plan 9925067.

Apr.16/24 Tax Forfeiture Titles have been submitted to Land Titles.

May 21/24 Land Titles has processed the Tax Forfeiture titles and the information has been sent to the Assessor.

COMMUNITY FUTURES YELLOWHEAD EAST – LEMONADE DAY 2024:

Mar.19/24 MOVED BY Councillor Durocher that the request from Community Futures Yellowhead East for participation as a host community sponsor for the Northern Alberta Lemonade Day Program being held on June 15, 2024 be tabled and further that the Summer Villages of Sunset Point and Val Quentin be invited to participate as a host community co-sponsor.

Apr.16/24 Email was sent to SV Sunset Point & Val Quentin.

May 21/24 Follow up email was sent to SVSP & SVVQ. LSAC has approved to co-sponsor event. Councillor Durocher & Councilor Weber have volunteered to be Judges.

LAC STE. ANNE EAST END BUS SOCIETY – REQUISITION:

Apr.16/24 Correspondence was received from Lac Ste. Anne East End Bus Society regarding the requisitions from the municipal members being Lac Ste. Anne County, the Town of Onoway and Alberta Beach advising that the board elected to shift to a per-capita rate and that the standard rate for the Associate Members (i.e. Summer Villages) is proposed with a \$25 increase per municipality and further that the capital contribution was waived for 2024. It was reported that the society will forward draft memorandum of agreements for review.

May 21/24 Email was sent to LSAC to inquire & request update on the agreements.

BYLAW # 297-24 A BYLAW TO AUTHORIZE THE RATES OF TAXATION FOR 2024:

May 21/24 MOVED BY Councillor Durocher that Bylaw #297-24, being a bylaw to authorize the rates of taxation for 2024 be read a first time.

MOVED BY Councillor Elwood that Bylaw #297-24 be read a second time.

MOVED BY Deputy Mayor Love that unanimous consent be given to proceed to third reading of Bylaw #297-24.

MOVED BY Councillor Weber that Bylaw #297-24 be read a third & final time.

BYLAW #298-24 A BYLAW TO PROHIBIT AND CONTROL OPEN BURNING WITHIN ALBERTA BEACH:

May 21/24 MOVED BY Councillor Durocher that Bylaw #298-24, being a bylaw to prohibit and control open burning in Alberta Beach be read a first time.

MOVED BY Councillor Elwood that Bylaw #298-24 be read a second time.

MOVED BY Deputy Mayor Love that unanimous consent be given to proceed to third reading of Bylaw #298-24.

MOVED BY Councillor Weber that Bylaw #298-24 be read a third & final time.

ALBERTA BEACH AG SOCIETY – REQUEST FOR LETTER & FINANCIAL SUPPORT FOR CFEP GRANT:

May 21/24 MOVED BY Councillor Durocher that Council approve to provide a letter of support to the Alberta Beach Ag Society for their CFEP grant application to upgrade the entrance and washrooms at the Agliplex and further that Council approves to provide financial support to the project subject to the approval of the CFEP grant application and the financial support amount to be determined upon further discussions.

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA – ASVA CONFERENCE SPONSORSHIP:

May 21/24 MOVED BY Mayor Muir that Council approves the sponsorship request for the Association of Summer Villages of Alberta Annual Conference for a donation of promotional products for the silent auction.

GOVERNMENT OF ALBERTA – RECOGNIZING SENIORS WEEK 2024:

May 21/24 MOVED BY Councillor Elwood that in honour of the past, present and future contributions of the seniors of this community and throughout Alberta, Council hereby declares June 3 – 9, 2024 to be Seniors' Week in Alberta Beach.

PUBLIC WORKS:**PATROL:****PARKING OF OVERWEIGHT VEHICLES IN RESIDENTIAL – AMEND TRAFFIC BYLAW:**

Nov.16/21 CAO has requested comments from the Development Officer regarding the complaint of parking overweight vehicles (semi tractor trucks) in residential zones, whether to restrict the overweight vehicles through the implementation of a parking bylaw or through the traffic bylaw. Also discussed the issue of camping overnight in the commercial parking lots. (The D.O. is also aware that we are waiting for comments on a parking bylaw from Patriot Law as well)

Dec.21/21 Development Officer is preparing comments and will submit by next meeting.

Mar.15/22 Development Officer has recommended to draft a parking bylaw.

MOVED BY Deputy Mayor Durocher that administration draft a parking bylaw for Council review.

Apr.19/22 MOVED BY Deputy Mayor Durocher that Motion #035-22 directing administration to draft a Parking Bylaw be amended to direct administration to draft an updated traffic bylaw to include restrictions on overweight parking in residential zones as well as restrictions to overnight parking in commercial parking lots and FURTHER that Council submit comments by next round table meeting. May17/22 Council comments have been forwarded to the Development Officer.

June 21/22 D.O. is working on the traffic bylaw.

Aug.16/22 New CPO will be submitting comments on the bylaw which admin will forward to D.O.

Oct.18/22 D.O. will be meeting with CPOs at end of month to review.

Nov.15/22 D.O. met with CPO to review bylaw.

Feb.21/23 D.O. sent draft Traffic Bylaw to CPO's for review.

Mar.21/23 D.O. met with CPO's to review Traffic Bylaw, further changes were required.

June20/23 D.O. has submitted a revised Traffic Bylaw to Patrol for their review and comments.

DEVELOPMENT:**DEVELOPMENT AGREEMENT – LOT 3, BLOCK 9, PLAN 3321BQ:**

Aug.14/18 Development Agreement Deposit has been received. (D.O. was advised)

Sept.18/18 Sidewalks/ramp was completed/admin will invoice or deduct from deposit.(Invoice was deducted from deposit)

June 18/19 Development Agreement has been forwarded to D.O. (Development is ongoing)

Dec. 15/20 Development Officer is following up on the development.

Feb.16/21 Development Officer provided an update on outstanding items scheduled for completion by Aug. 2021.

Sept.21/21 Development Officer has advised that the property owner has requested more time to complete outstanding items which include: parking stalls & identification of parking stalls; garbage containers; and landscaping.

Apr.19/22 CAO to follow-up with Development Officer.

Aug.16/22 Developer has been working on landscaping.

Aug.22/23 CAO requested update from D.O.

**ALBERTA BEACH
VILLAGE POLICIES**

POLICY: G.2.9 COUNCIL REMUNERATION POLICY

1. PURPOSE

The *Municipal Government Act* (Section 275.1) allows for compensation to be made to members of Council for duties performed. It is the intention of Alberta Beach to provide fair and equitable compensation to members of Council as they carry out their responsibilities. This policy provides guidelines for the provision of remuneration to elected officials.

2. HONOURARIUMS

Councillors shall receive monthly honourariums as per Schedule "A" attached. Honourarium rates will be reviewed annually and increased as per the annual cost of living allowance based on the Alberta average of the CPI (Consumer Price Index), upon approval of the annual budget.

3. MEETING REMUNERATION FEES

Councillors shall receive a meeting remuneration fee as per Schedule "A" attached for attending an approved Committee meeting, training course or meeting on behalf of Council where a meeting fee is not already being paid. Meeting remuneration fees will include meeting preparation, travel and attendance time. Further that, regular Council meetings, special Council meetings, monthly round table meetings and conventions are excluded.

4. CHAIRPERSON REMUNERATION FEE

Councillors shall receive a chairperson remuneration fee as per Schedule "A" attached for chairing an approved committee meeting, where a meeting fee is not already being paid through another committee or organization. Further that, regular Council meetings, special Council meetings, monthly round table meetings and conventions are excluded.

5. REIMBURSEMENT FOR MILEAGE EXPENSES

Councillors shall receive reimbursement for mileage expenses for use of personal vehicles as per Schedule "A" attached for travel on village business to approved meetings, training courses and conventions.

6. REIMBURSEMENT FOR INTERNET EXPENSES

Councillors shall receive reimbursement for Council internet expenses as per Schedule "A" attached provided that the internet service is used for Council business. (Councillors not receiving and communicating electronically through email do not qualify for reimbursement).

7. REIMBURSEMENT FOR CELL PHONE EXPENSES

Councillors shall receive reimbursement for personal cell phone expenses as per Schedule "A" attached provided that the cell phone is used for Council business. (Councillors not owning or communicating through cell phones do not qualify for reimbursement).

8. REIMBURSEMENT FOR MEAL ALLOWANCES

Councillors while attending full day conferences, conventions, meetings or professional development training at a location at least 20 kilometres outside of Alberta Beach shall receive reimbursement for the applicable meal allowance if a meal is not already supplied as per Schedule "A" attached, upon submission of an expense claim to the C.A.O.

9. REIMBURSEMENT FOR HOTEL EXPENSES

Councillors shall receive reimbursement for Hotel expenses for attendance at approved conferences, conventions or professional development training as per Schedule "A" attached upon submission of an expense claim to the C.A.O. or Councillors who choose to stay at a private residence shall be reimbursed the residence rate per day in lieu of hotel expenses.

10. METHOD TO CLAIM REIMBURSEMENT

Reimbursement claims to be submitted on the expense claim forms. (No expense claim form will be required for monthly honourariums).

11. DEDUCTIONS FROM COUNCIL HONOURARIUMS AND MEETING REMUNERATION FEES

Council honourariums and meeting remuneration fees will be subject to deductions as per Canada Revenue Agency.

**ADOPTED AND APPROVED BY COUNCIL: DECEMBER 18, 2018
RESOLUTION NO: #264-18**

**AMENDMENT DATE: JUNE 3, 2019
RESOLUTION NO: #113-19 & #114-19**

**AMENDMENT DATE: MAY 18, 2021
RESOLUTION NO: #081-21**

**AMENDMENT DATE: MAY 17, 2022
RESOLUTION NO: #073-22**

**AMENDMENT DATE: MAY 16, 2023
RESOLUTION NO: #080-23**

**AMENDMENT DATE: JUNE 18, 2024
RESOLUTION NO: #_____**

ALBERTA BEACH
VILLAGE POLICIES

POLICY: G.2.9 COUNCIL REMUNERATION POLICY

SCHEDULE "A"

COUNCIL MONTHLY HONOURARIUMS:

Mayor	\$905.84
Deputy Mayor	\$823.49
Councillors	\$796.05

COUNCIL MEETING REMUNERATION FEES:

Half day meetings (up to 4 hours)	\$ 75.00
Full day meetings (over 4 hours)	\$125.00

CHAIRPERSON REMUNERATION FEES:

Committee Chairperson Fee	\$ 25.00
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COUNCIL MILEAGE EXPENSES:

\$.58 per km

COUNCIL INTERNET EXPENSES:

\$50.00 per month

COUNCIL CELL PHONE EXPENSES:

\$50.00 per month

COUNCIL MEAL ALLOWANCE EXPENSES:

Breakfast	\$20.00
Lunch	\$25.00
Supper	\$35.00

COUNCIL HOTEL EXPENSES:

Hotel expenses up to \$180.00 per day plus parking and taxes
Private Residence stay \$45.00 per day in lieu of hotel expenses

ALBERTA BEACH**PERSONNEL POLICY HANDBOOK****POLICY: P.3.1 NOTIFICATION OF SALARY/PAY**

PUBLIC WORKS:	Hourly Rate
Casual Labourer	15.00 - 20.00
Labourer	20.00 - 26.00
Labourer/Equipment Operator	28.00 - 34.00
Public Works Manager	40.00 - 48.00

PATROL:	
CPO - 2 / Bylaw Enforcement Officer	18.00 - 32.00
CPO - 1	32.00 - 42.00

ADMINISTRATION:	
Casual Labour	18.00 - 20.00
Municipal Clerk	24.00 - 34.00
Assistant CAO	36.00 - 48.00
CAO	44.00 - 60.00

1. The salary grid above will apply to all new employees.
2. Cost of living increases will be reviewed and approved by Council annually in January or upon completion of budget.
3. Cost of living increases will be based on the Statistics Canada CPI (Consumer Price Index) Alberta average.
4. Cost of living increases will apply to employees salary and does not effect the salary grid above.
5. Salary increases shall occur after probation period of 3 months and satisfactory evaluation.

Date Amended: December 18, 2018

Resolution No: #267-18

Date Amended: June 18, 2024

Resolution No: #

12.c

**ALBERTA BEACH
PERSONNEL POLICY HANDBOOK**

Policy: P.4.4 BUSINESS EXPENSES

1. The employee, while performing duties of employment of the Village, at a location at least 20 kilometres outside of Alberta Beach will receive the following meal reimbursement upon submission of an expense claim to the C.A.O.:

Breakfast	\$ 20.00
Lunch	\$ 25.00
Supper	\$ 30.00

2. The employee, while performing duties of employment outside of Alberta Beach using their personal vehicle shall upon approval of the C.A.O. receive compensation of \$0.58 per kilometre upon submission of an expense claim.

3. The employee, while performing employment duties outside of Alberta Beach be reimbursed for acceptable costs relating to the nature of the trip, examples being parking lot costs & meals upon prior approval. These costs must be submitted on an expense claim to the C.A.O. for reimbursement.

4. a) Hotel expenses up to \$180.00 plus parking and taxes shall be approved for employees who are attending a training session, conference or seminar for the betterment of the Village. Costs in excess of the allowed rate shall be pre-approved by the C.A.O.
 b) Personnel who choose to stay at a private residence at the site of the particular event shall be reimbursed \$45.00 per day in lieu of hotel expenses.

5. Employees will be entitled to request and receive an advance of travel expenses in the amount of the estimated expense claim.

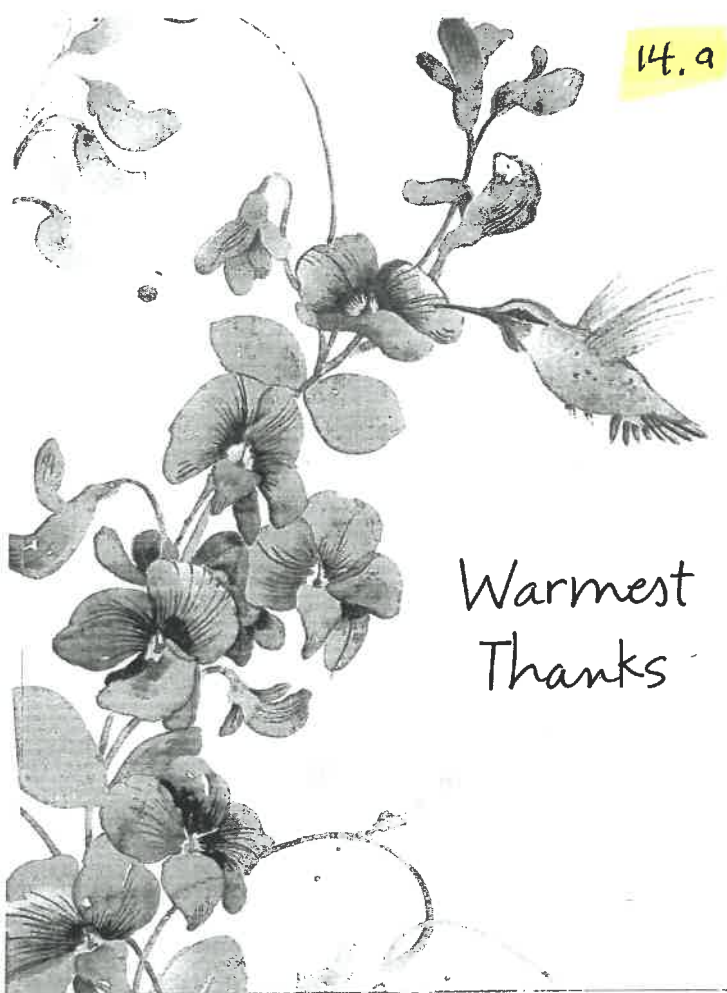
Date Approved: January 1, 2008

Date Amended: June 18, 2024

Resolution # _____

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14. a



Tender Thoughts

Warmest Thanks

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©AGC, LLC

Thank you so much for your continued Support for our annual fundraiser What Women Want!

*The Alberta Beach & District Agricultural Society
Sherrie Westerland*

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Alberta Beach Village Office

CC: DEM

From: Community Engagement <Community.Engagement@albertahealthservices.ca>
Sent: May 24, 2024 11:46 AM
To: Community Engagement
Subject: Follow-up: AHS needs and considerations for evacuations
Attachments: 24-05 Overview of AHS needs and considerations for evacuations.pdf

Good afternoon,

One of the key points discussed during the wildfire conversations with community leaders on March 19 and 21 was the need for greater understanding of AHS' needs and considerations when evacuating healthcare facilities. Likewise, the decisions that need to be made and the work that is required when re-entering healthcare facilities following evacuations has not been well communicated with our community partners.

We have therefore pulled together some information that we thought may be helpful to you, as you prepare for potential future evacuations. If you have any questions or would like to discuss this information further, please do not hesitate to reach out – we would be happy to schedule additional conversations to ensure that we are working from the same understandings.

We have also created a project page on AHS' virtual engagement platform [Together4Health](#) to make our regular Disaster Rounds available to you, our community partners. Visit [AHS Disaster Rounds](#) to learn with AHS leaders and staff.

As we developed these resources we were reminded of the importance of clear communication and collaboration. If you find yourself in an evacuation situation, please ensure you connect with AHS early to share your needs to allow time for a discussion on expectations. Likewise, please connect when you begin to consider re-entry into your community following evacuation.

Our 24/7 contact for all external partners to alert AHS in the event of a municipal or industry emergency incident is 1-844-755-1788.

As a reminder, your local AHS zone emergency management contacts are:

	Zone EDM General Email	Zone EDM Contact	
North	EDM.North@ahs.ca	Russ Nelson	Russ.Nelson@ahs.ca
Edmonton	EDM.Edmonton@ahs.ca	Eric Lobay	Eric.Lobay@ahs.ca
Central	EDM.Centraloncall@ahs.ca	Ken Hoffer	Ken.Hoffer@ahs.ca
Calgary	EDM.Calgary@ahs.ca	Tom Watts	Thomas.Watts@ahs.ca
South	EDM.South@ahs.ca	Jeff Dutton	Jeffrey.Dutton@ahs.ca

For general inquiries and to notify AHS when a municipal EOC is established, email: edp@ahs.ca.

We are committed to working together to meet the health and safety needs of residents, particularly those most vulnerable.

Sincerely,

Stacy Greening
Chief Zone Officer, North Zone Clinical Operations

Cheryl Bourassa
Executive Director, Emergency Disaster Management



Healthy Albertans.
Healthy Communities.
Together.

From: Community Engagement <Community.Engagement@albertahealthservices.ca>
Sent: Monday, March 25, 2024 4:49 PM
To: Community Engagement <Community.Engagement@albertahealthservices.ca>
Subject: Thank-you for attending a Conversation with AHS about Healthcare and Wildfire Response

Good afternoon,

Thank you for joining our conversations about AHS' wildfire response. As we prepare for what we expect to be another busy wildfire season, we are keenly aware of how important it is to work with our community partners to respond to wildfires in our province. While our area of responsibility is healthcare, we know that the work we do - including the evacuation of healthcare facilities - impacts your planning and response.

The slides from the presentation are attached. We are also following up on a few excellent points that were shared, such as the need to work more collaboratively with Indigenous communities' command centres, and the request for an outline of the resources and information that AHS requires during community evacuations.

When I reflect on our conversations, three themes come to mind:

1. **Communication:** we need to ensure that we are in close, constant communication with our municipal, Indigenous and community partners to ensure we are meeting the needs of the people we serve.
2. **Role clarity:** local communities want to better understand the role of AHS and other healthcare providers, to ensure that resources are appropriately allocated to serve the most vulnerable among us.
3. **Partnership:** healthcare is a team sport, and we need to establish partnerships as we plan and prepare, so that we are best positioned to meet the needs of residents during emergencies.

As requested, here are your zone Emergency/Disaster Management (EDM) contacts. Please do not hesitate to reach out to your zone contact for EDM inquiries, as you develop your community emergency response plan, or to access AHS resources. If you have general questions about the health system or services available please reach out to your local or site based contact.

North: Russ Nelson Russ.Nelson@albertahealthservices.ca

Edmonton: Eric Lobay Eric.Lobay@albertahealthservices.ca

Central: Ken Hoffer Ken.Hoffer@albertahealthservices.ca

Calgary: Tom Watts Thomas.Watts@albertahealthservices.ca

South: Jeff Dutton Jeffrey.Dutton@albertahealthservices.ca

We also have a 24/7 contact for all external partners to alert AHS in the event of a municipal or industry emergency incident:

Phone: 1-844-755-1788

Email: edp@albertahealthservices.ca

Finally, if you have any follow up questions or comments - or would like to arrange a conversation in your community or with a particular area of the healthcare system - please email community.engagement@ahs.ca. We would be happy to coordinate such a meeting for you.

Thank you for your ongoing commitment to meeting the needs of your community.

Sincerely,

Stacy Greening

Chief Zone Officer, North Zone Clinical Operations



**Alberta Health
Services**

Healthy Albertans.
Healthy Communities.
Together.

Preparation & Collaboration with Communities During a Wildfire Response

Alberta Health Services (AHS) is committed to working with our partners through all phases of emergency management. Cooperation, communication, and inter-agency collaboration are essential to meeting the healthcare needs of our patients, clients and residents before, during and after emergency response.

AHS is aware that both the evacuation of communities and public re-entry after an evacuation can be contingent on access to health care services. It is therefore our desire to engage with communities early and often to ensure that both evacuation and repatriation efforts are planned collaboratively. This process starts with a shared understanding of the complexities associated with evacuating and re-opening healthcare facilities.

Planning and Preparing for an Emergency

Effective emergency management begins with planning and preparing for emergency situations. AHS' Emergency Disaster Management Team (EDM) seeks opportunities for information sharing, joint training and collaborative exercises.

Join AHS Disaster Rounds to learn with AHS leaders and staff. Connect with your Zone EDM contact for planning and preparedness related work, such as joint emergency training exercises in your community.

	Zone EDM General Email	Zone EDM Contact	
North	EDM.North@ahs.ca	Russ Nelson	Russ.Nelson@ahs.ca
Edmonton	EDM.Edmonton@ahs.ca	Eric Lobay	Eric.Lobay@ahs.ca
Central	EDM.Centraloncall@ahs.ca	Ken Hoffer	Ken.Hoffer@ahs.ca
Calgary	EDM.Calgary@ahs.ca	Tom Watts	Thomas.Watts@ahs.ca
South	EDM.South@ahs.ca	Jeff Dutton	Jeffrey.Dutton@ahs.ca

Visit [AHS Zone Map](#) to confirm which zone your community falls within.

Establishing Emergency Operations Centres

In order to ensure collaboration with communities in all aspects of wildfire response, AHS should be notified when a municipal EOC is established through the Emergency Disaster Management (EDM) email: edp@ahs.ca.

Our 24/7 contact for all external partners to alert AHS in the event of a municipal or industry emergency incident is 1-844-755-1788.

Impacted communities are notified when AHS establishes a Zone Emergency Operations Centres (ZEOCs) and provided with contact information for the dedicated Liaison Officer. AHS ZEOCs communicate with their local municipal Emergency Operations Centres (EOCs) to access status updates and assess the health needs of impacted communities during emergency situations.

Evacuation of Healthcare Facilities

As wildfires are unpredictable, the situation and threat can change quickly. AHS monitors the status of wildfires including location, physical and timed distance from local communities, evacuation orders, numbers of evacuees, Alberta Emergency Alerts and weather patterns.

When a health or continuing care facility is in a wildfire's possible path, AHS takes several proactive actions:

- Create a census of patients and residents to determine needs and mobility,
- Determine how long it would take to evacuate each patient, resident and staff member with the available resources,
- Assess safe, accessible transportation corridors,

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Preparation & Collaboration with Communities During a Wildfire Response

- Put transportation (EMS, handibuses, etc.) on standby, and
- Identify and prepare receiving sites.

Given the potential for the situation to change quickly and the time it takes to move patients from a hospital, AHS may reduce the number of patients and residents in a location with proactive voluntary relocation of those with higher needs, such as respiratory conditions and mobility limitations.

Based on the assessment and consideration for the safety of patients and residents, proactive relocation may occur before a mandatory evacuation order is issued for the community. In such cases, AHS aims to retain emergency services within the community or region to meet the emergency needs of community members and first responders - when safe to do so and human resources allow.

AHS works closely with provincial and municipal partners before making any decision to proceed with a facility evacuation. Any decisions to evacuate patients and residents from a wildfire area are made to ensure the safety of our patients, residents, staff and physicians.

Reopening Healthcare Facilities

Every healthcare facility evacuation is different, and every impacted healthcare facility will have different needs to ensure a safe re-opening. Connect with AHS early in the planning process for lifting a community's evacuation orders so we are able work collaboratively on the timing of service resumption. We aim to re-open our facilities as quickly as possible, but only when it is safe to do so.

Reopening healthcare facilities is complex: patient care areas must be inspected and cleaned, and garbage and food waste removed to ensure a clean, sterile environment. Staff also replenish supplies and recalibrate equipment. As required we address damage caused by the wildfire or wildfire prevention activities, such as smoke or water damage, prior to re-opening a facility.

Health facilities are re-opened in stages as staff return to the community and each area of the facility is determined to be safe and prepared for use. AHS focuses on first opening health services that support the initial community re-entry, such as emergency departments, laboratory and diagnostic imaging.

The reopening process can be delayed if staff are not available to return to the community because, for example, they have evacuated with their families and need to travel back into the community, their home is not habitable, or they have a need to secure childcare prior to returning to work.

Repatriation

AHS' priority is to bring patients and residents home as quickly and safely as possible. To ensure their comfort and safety, evacuated patients and residents will continue to be cared for at other sites until the danger posed by wildfire activity has passed and arrangements can be made for safe return to their home community, without risk of a subsequent re-evacuation.

Repatriation takes time depending on the wildfire situation in each community, each individual's care needs, and available modes of transportation. Because of the unpredictable nature of wildfires, AHS will not send patients to a facility in an area that is facing a wildfire threat. Patients will be transferred when AHS and the municipality are confident the wildfire will not impact the facility.

Local healthcare leaders ensure ongoing communication with patients and their families. Generally once conditions permit and transportation is arranged, staff will work to repatriate those with lower care needs, followed by those with greater care needs. This is to ensure that all the needs of patients can be met during the process of repatriation.

Resources

AHS and Alberta government resources are available to communities and residents to assess their personal health risk and to help protect themselves and their families during wildfire season, when preparing for evacuation, or planning to return to an evacuated community.

Mental Health Supports

[Help in tough times](#)

[Preparing Emotionally for Disasters or Emergencies](#)

[Wildfire Smoke and Your Mental Health](#)

Public Health Supports

[Coping with Emergencies](#)

[Wildfire Smoke and Your Health](#)

[Heat Warning Information](#)

Emergency Resources

[Emergency preparedness](#)

[Wildfire Resources](#)

[Flooding resources and safety information](#)

[Air Quality Events](#)

[Active Health Advisories](#)

Evacuation Resources

[Preparing to Evacuate](#)

[AHS Reception Centre Plan for Municipalities](#)

[Reopening Buildings, Homes, and Businesses After Wildfire](#)

[Returning to Your Home after a Wildfire](#)



 Alberta Health
Services

**Single Point of Contact for
Emergency Incidents**

Single point of contact for all external partners to alert AHS
in the event of a municipal / industry emergency incident:

24/7 phone: 1-844-755-1788
e-mail: edp@ahs.ca

If you require an immediate response, please call rather than email

Single point of contact for emergency incidents

- Is not to be used for routine business where there are established local processes for reporting
- Does not replace 9-1-1 process for contacting EMS
- Does not replace existing situational awareness reporting processes in place with government ministries/agencies

Alberta Beach Village Office

From: municipalservicesdivision@gov.ab.ca
Sent: May 24, 2024 8:40 AM
To: Kathy Skwarchuk
Subject: Letter from Minister Mclver - Bill 20 House Amendments
Attachments: Letter from Minister Mclver.pdf; ma-municipal-affairs-statutes-amendment-act-fact-sheet.pdf

Good morning,

Please find attached a letter and fact sheet from Minister Mclver regarding the recent amendments to Bill 20: the Municipal Affairs Statutes Amendment Act, 2024.

Thank you.



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

May 24, 2024

Dear Chief Elected Official

As you are aware, I recently introduced Bill 20: the Municipal Affairs Statutes Amendment Act, 2024 which proposes to modify two key pieces of legislation for Alberta municipalities – the Municipal Government Act (MGA) and the Local Authorities Election Act (LAEA). The proposed legislation will help municipalities accelerate housing development, strengthen provincial oversight, and update the rules for local elections and locally elected officials.

Firstly, I want to recognize the passionate and constructive feedback I have received from the many mayors, reeves, councillors, and school board trustees across the province over the past few weeks. Your involvement and ardent commentary are a testament to your good work as public servants.

I've heard your concerns and at the May 23, 2024, Committee of the Whole, amendments to Bill 20 were tabled to further clarify the intent of this bill and ensure that locally elected municipal governments will continue to govern in response to the priorities and interests of their residents.

Bill 20 will maintain the municipal ability to govern affairs within local jurisdiction while allowing Cabinet to step in when municipal bylaw crosses into provincial jurisdiction. This will ensure that municipal councils remain focused on municipal issues that their constituents elected them to address. Cabinet's authority to intervene in municipal bylaws will be considered as a last resort; I anticipate that this power will be used very rarely, if ever. As you may know, the ability for the provincial government to repeal or amend bylaws, or dismiss councillors is not new, as municipalities receive their authority from the provincial government as laid out in Canada's Constitution and Alberta's MGA. While Bill 20 proposes to update the process for the provincial government to act more quickly in extenuating, urgent circumstances, these are not new powers.

These amendments will provide additional guardrails for when municipal bylaws can be repealed through the Cabinet process, and remove the direct ability for Cabinet to dismiss a councillor. Cabinet would retain the authority to have a vote of the electors on the potential removal of a councillor, putting this choice back into the hands of the voters.

We have also received a number of questions about some of the changes to the LAEA regarding fundraising. Bill 20 will also increase transparency in campaign financing. Under the old rules, the LAEA only regulated Third Party Advertisers (TPAs) who advertised for the promotion or opposition of a candidate during an election, with donations to such entities limited to a maximum of \$30,000 for all individuals, unions, and corporations. The proposed changes require TPAs who are interested in an issue (rather than a specific candidate) to register and report their finances. We are further proposing to restrict contributions to \$5,000, and for

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contributions to only be made by Albertans, Alberta companies, or Alberta unions. We are also proposing to further develop expense limits in the regulations.

Currently, municipal candidates are able to organize into political parties or slates without any rules around their organization. Adding rules around political parties will increase transparency for electors. Bill 20 will provide rules around enabling local candidates to identify with local political parties without direct affiliation to provincial or federal parties. I have publicly stated my intention to implement the option to include municipal political party affiliation on ballots only in the cities of Edmonton and Calgary. I will also note that any that no candidate will be required to join a political party - they will always remain voluntary and local.

I will continue to consider feedback as I bring Bill 20 through the legislative process. Alberta's government remains committed to fairness and due process and will continue working with local authorities to ensure Albertans have the effective local representation they deserve. Should the legislation pass, Municipal Affairs will be engaging with municipalities and stakeholders over the coming months to explain the changes Bill 20 will require at a local level, and develop regulations as required.

Please find enclosed the Bill 20 Fact Sheet, which can be found on the Government of Alberta website. This document offers clarifications on what Bill 20 means for municipalities and how the changes will impact municipal governments. For more information, please visit: www.alberta.ca/strengthening-local-elections-and-councils.

Sincerely,



Ric McIver
Minister

Attachment: Bill 20 – Fact Sheet

Bill 20 – *Municipal Affairs Statutes Amendment Act, 2024* (AMENDED)

The proposed *Municipal Affairs Statutes Amendment Act, 2024*, would make changes to two key pieces of municipal-related legislation: the *Local Authorities Elections Act (LAEA)* and the *Municipal Government Act (MGA)*.

- The **LAEA** establishes the framework for the conduct of elections in Alberta municipalities, school divisions, irrigation districts, and Metis Settlements.
- The **MGA** establishes the rules governing the conduct of local elected officials once on council, as well as the overall administration and operation of municipal authorities in Alberta.

On May 23, 2024, amendments were tabled to more clearly outline the authorities to dismiss a councillor and repeal a bylaw.

Changes to local election rules under the LAEA

Proposed changes to the *LAEA* aim to add greater transparency to and trust in local election processes.

Description of Proposed Changes	Current Status
Align candidate eligibility criteria with councillor disqualification criteria in the <i>MGA</i> .	Candidates elected to council may face immediate disqualification due to misalignment with the <i>MGA</i> 's criteria.
Allow municipalities to require criminal record checks for candidates.	No provisions in place.
Allow union and corporate donations to local candidates, with the same donation limits as individual donors (\$5,000 per municipality per year).	Unions and corporations were prohibited from donating to municipal campaigns in the 2021 campaign.
Allow donations outside the local election year and require annual reporting of donations.	Donations outside of the campaign period (January 1 to December 31 in the year of a general election) were restricted to a maximum of \$5,000 per year.
Require third-party advertisers interested in plebiscites to register and report finances. Only Albertans, Alberta companies and Alberta unions can contribute to issues-based third-party advertisers, up to a maximum of \$5,000.	The <i>LAEA</i> only regulates third-party advertising for the promotion or opposition of a candidate during an election. There is no reference to issue-based advertising.
Limit donations to third party advertisers to \$5,000 per election period, which begins May 1 of the election year.	The current donation limit is \$30,000 for all individuals, unions, and corporations.
Enable regulation-making authority to define local political parties. This approach will be piloted in Calgary and Edmonton.	No provisions in place to regulate political parties at the local level.
Repeal the municipal authority to develop a voters list.	Municipalities can prepare a voters list, which must be shared with all candidates.
Require municipalities to use the most current provincial register of electors from Elections Alberta.	A permanent electors register is an internal document that assists with the conduct of an election. Municipalities can choose to develop one or not.
Expand the use of special ballots while strengthening special ballot processes.	Special ballots can only be requested for very specific reasons, including physical disability, absence from the municipality, or for municipal election workers.
Limit vouching to the ability to vouch for someone's address.	An elector can vouch for an individual's age, residence, and identity.
Repeal the ability for a candidate's official agent or scrutineer to object to an elector.	Candidate's official agents or scrutineers can object to an elector; however, the elector can still vote.
Enable regulation-making authority to postpone elections in emergencies.	No provisions in place to enable the Minister to postpone an election in the event of a natural disaster.

Prohibit automated voting equipment, such as electronic tabulators.	The <i>LAEA</i> permits municipalities, by bylaw, to process ballots by automated voting equipment.
Require recounts if requested by a candidate when the margin is within 0.5 percent of total votes.	Returning officers have discretion regarding recounts.
Clarifying rules and streamlining processes for scrutineers.	Concerns have been raised that the rules for scrutineers are not clear.

Strengthening the accountability of local councils under the *MGA*

Proposed changes to the *MGA* will help ensure local councils and elected officials are mindful of the common interests of Albertans and held to greater account by the citizens who elected them.

Description of Proposed Changes	Current Status
Require a councillor's seat to become vacant upon disqualification.	Municipal councils or electors can only remove a disqualified councillor through the courts if they refuse to vacate their seat.
Require mandatory orientation training for councillors.	Training for councillors must be offered, but there is no requirement for the councillor to attend the training.
AMENDED: Allow Cabinet to remove a councillor by ordering a vote of the electors to determine whether the councillor should be removed. An elector vote to remove a councillor is limited to councillors who Cabinet consider to be unwilling, unable, or refusing to do the job for which they were elected, or if Cabinet considers such a vote to be in the public interest by taking into consideration illegal or unethical behaviour by a councillor.	Minister can only remove a sitting councillor through the municipal inspection process and only under very specific circumstances.
Allow elected officials to recuse themselves for real or perceived conflicts of interest.	Elected officials can only recuse themselves for matters in which they have a financial interest.
Make the Minister responsible for validating municipal recall petitions.	A municipality's chief administrative officer is responsible for validating recall petitions.
AMENDED: Enable Cabinet to require a municipality to amend or repeal a bylaw given specific requirements are met that allow Cabinet to intervene (including: the bylaw exceeds the scope of the <i>MGA</i> or otherwise exceeds the authority granted to a municipality under the <i>MGA</i> or any other statute, conflicts with the <i>MGA</i> or any other statute, is contrary to provincial policy, or contravenes the Constitution of Canada.	Cabinet may only intervene with respect to a land use bylaw or statutory plan. No provisions exist.
Give Cabinet authority to direct a municipality to take specific action to protect public health and/or safety.	
Allow the Minister to outline joint use planning agreement criteria and requirements.	All criteria for these agreements are currently in the <i>MGA</i> .
Specify that the assessed person for an electric generation system is the operator.	There is a lack of clarity regarding who should be assessed for electrical generation systems.

Accelerating housing development under the *MGA*

Affordable and attainable housing has become one of the most urgent concerns across the country, and Alberta's government is constantly searching for innovative ways to meet this challenge, including new tools for municipalities to leverage under the *MGA*.

Description of Proposed Changes	Current Status
Require municipalities to offer digital options for public hearings on planning and development and restrict them from holding extra hearings when not required by legislation.	No requirements in place for digital options. Municipalities can hold extra hearings beyond what's legislated.

Description of Proposed Changes	Current Status
Fully exempt non-profit subsidized affordable housing from property taxation.	No provisions in place.
Enable multi-year residential property tax incentives.	Municipalities may offer multi-year incentives for non-residential development, but not residential development.
Limit the ability of municipalities to require non-statutory studies as requirements for building and development permits.	No provisions in place.

Next steps

Should the legislation pass, supporting regulations would be developed through stakeholder engagement with municipalities and other partners, which is expected to take place in late spring and summer of 2024. If passed, it is anticipated that the majority of the legislation would come into force upon proclamation. Provisions that have property tax implications retain a January 1, 2025, coming into force date.

14.d

cc: Heather

Alberta Beach Village Office

From: MA LGFF Capital <MA.LGFFCapital@gov.ab.ca>
Sent: May 24, 2024 8:59 AM
To: kellymuir@albertabeach.com
Cc: ! ABOffice
Subject: 2024 Local Government Fiscal Framework Allocations
Attachments: Alberta Beach 2024 LGFF Funding Letter.pdf

Greetings.

Municipal Affairs is pleased to provide you with the attached letter confirming 2024 Local Government Fiscal Framework Capital and Operating allocations.

Attachment

Classification: Protected A



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR114112

May 21, 2024

His Worship Kelly Brian Muir
Mayor
Alberta Beach
PO Box 278
Alberta Beach AB T0E 0A0

Dear Mayor Muir:

Further to the information on Local Government Fiscal Framework (LGFF) funding announced on December 15, 2023, I am pleased to provide correspondence for your record confirming the 2024 LGFF Capital and LGFF Operating allocations for your community.

For Alberta Beach:

- The 2024 LGFF Capital allocation is \$269,636.
- The 2024 LGFF Operating allocation is \$42,420.

LGFF Capital is a legislated program aimed at providing local governments with substantial notice of their future infrastructure funding. As indicated on the program website, in 2025, your community will be eligible for \$288,797. Information on 2026 LGFF Capital allocations will be shared with local governments this fall, after growth in provincial revenues between 2022/23 and 2023/24 has been confirmed and applied to calculate 2026 program funding. LGFF Capital amounts will be published annually on the program website each fall.

Further information on LGFF funding for all local governments is available on the LGFF website at www.alberta.ca/LGFF.

.../2

The LGFF program represents the culmination of significant work between the Government of Alberta and local governments across the province, and I am pleased the program will further our partnership in building Alberta communities together. I look forward to working with your community, and every local government across Alberta, as we continue to build strong and prosperous communities together.

Sincerely,

A handwritten signature in black ink that reads "Ric McIver". The signature is written in a cursive, slightly slanted style.

Ric McIver
Minister

cc: Kathy Skwarchuk, Chief Administrative Officer, Alberta Beach

Alberta Beach Village Office

From: MA Engagement Team <ma.engagement@gov.ab.ca>
Sent: June 12, 2024 11:56 AM
Cc: Karen Pottruff; Keesa Elicksen
Subject: Municipal Affairs Newsletter
Attachments: MA-MSD_Newsletter-Issue1.pdf

Good morning CAOs,

We are pleased to share with you our first issue of our newsletter with a goal of providing key updates on recent events and issues of interest with CAOs across the province. The newsletter from Municipal Affairs will be sent out every two months.

Please let us know if you have any questions.

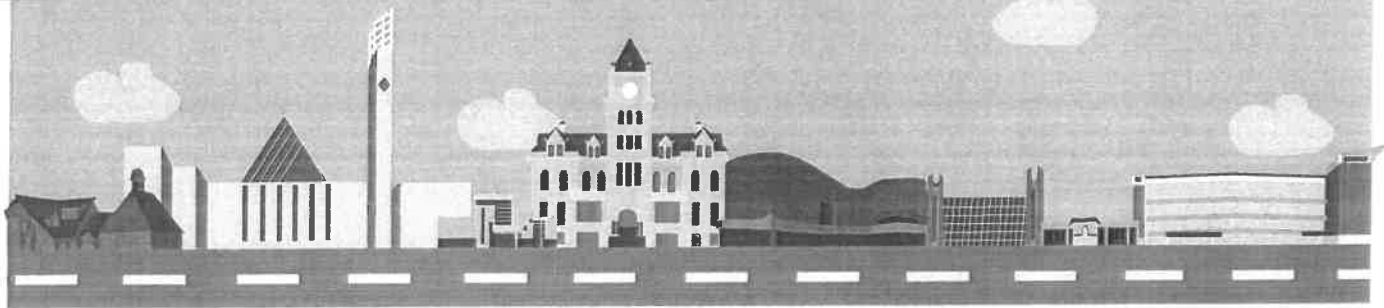
Engagement Team

The logo for the province of Alberta, featuring the word "Alberta" in a stylized, cursive script font, followed by a small square icon.

Municipal Musings | June 2024

Municipal Services Division Newsletter

Alberta



Welcome to the Municipal Services Newsletter

Welcome to the first issue of the Municipal Services newsletter. This communication is intended to share updates with CAOs across the province. Each issue will provide key updates from Municipal Affairs, including upcoming events and dates, and a profile of different teams within the Municipal Services Division.

Key Updates

Intermunicipal Collaboration Framework (ICF) Engagement

The ICF engagement wrapped up on April 19, 2024. Over 180 completed survey responses were received between March 1 and April 19, 2024. The feedback from the survey and engagement sessions is being reviewed and will inform possible amendments to the *Municipal Government Act (MGA)* in 2025.

Bill 20: the *Municipal Affairs Statutes Amendment Act, 2024*

The recently passed Bill 20 will modify two key pieces of legislation for Alberta municipalities – the *MGA* and the *Local Authorities Elections Act (LAEA)*. Municipal Affairs prepared a [fact sheet](#) providing more information on Bill 20 changes. For more information on Bill 20, [click here](#). In addition, Municipal Affairs will be providing more detailed information on the various changes included in Bill 20, and any actions municipalities need to take as a result, in the coming weeks. The ministry will also be engaging with municipal stakeholders in the near future on regulations flowing from Bill 20.

Municipal Statistics: Development, Subdivision, and Business Licenses

Municipal Affairs updated the [municipal profiles dashboard](#) that provides easy access to find statistical, financial, and other information about municipalities in Alberta. New statistics are available for development and subdivision permits, business licenses, and approval timelines.

Bill 18: the *Provincial Priorities Act*

The recently passed Bill 18 will support Alberta's government in pushing back against overreach by the federal government. Bill 18 will require provincial entities to obtain prior approval from Alberta's government before entering into, amending, extending, or renewing an agreement with the federal government. For more information on Bill 18, [click here](#). Municipal Affairs will be engaging with municipal stakeholders in the coming weeks to develop a regulation implementing the requirements of Bill 18.



Municipal Affairs on the Road

We hope to see you at:

- **LGAA Conference:**
Canmore, June 19 - 21
- **ARMAA Conference:**
Lethbridge, August 28 - 29



Save the Date

- **Summer 2024:** Bill 20 regulations engagement (date TBC)
- **June 5, and June 12, 2024:** **Elected Officials Education Program (EOEP)** Regional Partnerships and Collaboration
- **June 17 – July 12, 2024:** ABmunis Fall Convention meeting request submissions
- **June 19, 2024:** Land and Property Rights Tribunal (**LPRT**) New clerk and clerk refresher course
- **August 9 – 30, 2024:** RMA Fall Convention meeting request submissions
- **September 25, 2024:** **LPRT** New clerk and clerk refresher course
- **October 9, 16, 23, 30, 2024:** **EOEP** Municipal Corporate Planning and Finance
- **Fall 2024:** Municipal Affairs Administrators' Training (**MAATI**)

Profile on Municipal Affairs: Engagement Team



Contact the Engagement Team:
ma.engagement@gov.ab.ca

In our Inaugural newsletter, the Municipal Affairs Engagement Team, Municipal Services Division, is in the spotlight. This segment of the newsletter will introduce a different area of the ministry each issue, share the work they do, and how to connect with them.

The Engagement Team focuses on maintaining and building relationships on behalf of the ministry. The team consists of six members who organize ministry participation in conventions, lead engagements with key ministry stakeholders, and provide advice to the Minister on feedback received from stakeholders.

The Engagement Team strives to understand the concerns of all stakeholder groups impacted by Municipal Affairs' legislation and policies. As an example, the team led the planning and hosting of engagement sessions regarding potential changes to the *LAEA* and the *MGA*.

The Engagement Team looks forward to another year of building strong relationships and working with our key stakeholders.



Additional
Resources

Recently updated resources:

- [Municipal Affairs Administrators' Training Initiative 2023 virtual session recordings](#)
- [2023 Municipal Affairs Population List](#)
- [Alberta Municipal Sustainability Strategy Self-Assessment Questionnaire](#)
- [Municipal data and statistics dashboards](#)
- [Recall of a municipal councillor handbook](#)

aboffice@albertabeach.com

From: Tyler Gandam <president@abmunis.ca>
Sent: May 28, 2024 9:13 AM
To: Kathy Skwarchuk
Subject: Nominate a municipal peer for an award by June 14

Good Morning ABmunis Members;

Don't miss the opportunity to nominate a municipal leader in your community for a 2024 ABmunis Award! The **nomination deadline of June 14** is fast approaching.

These awards are presented at our Convention and recognize individuals and teams who have made extraordinary contributions to their communities. Here are the award categories for this year:

1. Award of Excellence

Recognizes past and present elected municipal officials with outstanding civic leadership who have held office for at least three years in Alberta. Download the nomination form [here](#).

2. Distinguished Service Award

Recognizes an elected official who has served 20 or more years in one or more Alberta municipalities. Download the nomination form [here](#).

3. Dedicated Chief Administrative Officer Award

This award recognizes long-term excellence and dedication to municipal government and chief administrative management. Download the nomination form [here](#).

4. Dedicated Senior Municipal Team Award

This award acknowledges an outstanding municipal team that demonstrated excellence and dedication to a municipal government. Download the nomination form [here](#).

We are looking forward to acknowledging and celebrating Alberta's outstanding community builders! Please email awards@abmunis.ca if you have any questions.

Sincerely,

Tyler Gandam | President

E: president@abmunis.ca
 300-8616 51 Ave Edmonton, AB T6E 6E6
 Toll Free: 310-MUNI | 877-421-
 6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

ALBERTA MUNICIPALITIES AWARDS

[Home](#) / [About us](#) / Alberta Municipalities Awards

Alberta Municipalities Awards recognizes leaders in municipalities across Alberta. These awards will acknowledge and congratulate who have demonstrated innovation and distinction in their respective municipalities and communities.

If you have submitted an award application and have not received confirmation of receipt, please [reach out to us](#).

The following awards and application forms are listed below:

Award of Excellence

Recognizes past and present elected municipal officials with outstanding civic leadership who has held office for at least three Alberta.

Distinguished Service Award

Recognizes an elected official who has served 20 or more years in one or more Alberta municipalities.

Dedicated Chief Administrative Officer Award

Co-sponsored by the Society of Local Government Managers—this award recognizes long-term excellence and dedication to municipal government and chief administrative management.

Dedicated Senior Municipal Team Award

Co-sponsored by the Society of Local Government Managers —this award acknowledges an outstanding municipal team that demonstrates excellence and dedication to a municipal government.

Award submissions must be received by June 28, 2024.

STAY UP TO DATE!

We keep you informed. Subscribe to one of our regular newsletters.

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[Events](#)

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aboffice@albertabeach.com

From: Exec. Assistant on behalf of Dan Rude <EA_DRude@abmunis.ca>
Sent: June 4, 2024 10:22 AM
To: Exec. Assistant on behalf of Dan Rude
Subject: Feedback requested on Alberta Municipalities

Flag Status: Flagged

Hello,

At Alberta Municipalities it's important that we provide you and your community with the service you have come to expect. In building lasting relationships that make Alberta stronger and more resilient, it's important that our statements and customer experiences are aligned.

To this end, we've put together an online survey and we want to hear from you! It only takes six minutes to complete and at the end you'll have a chance to win a prize! To respect the gift regulations many organizations have in place, you will have the choice to enter to win a \$1,000 donation to the community organization of your choice, plus a smaller \$100 Visa gift card for yourself.

The survey is open until midnight on June 25th, 2024. Please [click here](#) to share your thoughts with us today.

Thank you in advance for your time and feedback.

Sincerely,

Dan Rude | Chief Executive Officer

D: 780.431.4535 | C: 780.951.3344 | E: drude@auma.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll-Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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Alberta Beach Village Office

From: Exec. Assistant on behalf of Dan Rude <EA_DRude@abmunis.ca>
Sent: June 10, 2024 10:31 AM
To: Kathy Skwarchuk
Subject: Alberta Day 2024
Attachments: EOI Guidelines 2024.pdf; EOI Form.pdf; Festival In A Box.pdf

Good day, Mayors, Reeves and CAOs,

I am sending this out on behalf of Alberta Culture.

The Government of Alberta recently established September 1 as Alberta Day in perpetuity. Alberta Day is a chance to celebrate who we are as Albertans and what we can achieve together.

To create a province-wide celebration of our heritage and cultural identity, Alberta's Government is providing funding through Alberta Municipalities to eligible Alberta municipalities to host local Alberta Day events on any day of their choice between Friday, August 30 to Monday, September 2, 2024.

Funding will be distributed across three categories based on a per capita model as follows:

- Municipalities with populations greater than 20,000 will be eligible for up to \$10,000;
- Municipalities with populations between 1,000 and 20,000 will be eligible for up to \$5,000; and
- Municipalities with populations less than 1,000 will be eligible for \$1,500.

Municipalities are encouraged to submit a completed Expressions of Interest Application to culture.event@gov.ab.ca, with details about the activities they are planning, by **June 24, 2024**.

Municipalities must enter their Alberta Day events on the Culture Calendar located [here](#) by August 12, 2024.

Should you be interested in this opportunity, the Expression of Interest Application Form and Guidelines, as well as "Festival in a Box" guiding document are attached.

We look forward to your participation as Alberta Day will be another chance for communities across Alberta to celebrate everything that makes this province special.

For more information, please visit alberta.ca/AlbertaDay or contact culture.event@gov.ab.ca.

Dan Rude | Chief Executive Officer

D: 780.431.4535 | C: 780.951.3344 | E: drude@auma.ca
 300-8616 51 Ave Edmonton, AB T6E 6E6
 Toll-Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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ALBERTA DAY 2024 EXPRESSION OF INTEREST GUIDELINES

Alberta ■

OVERVIEW

The Province of Alberta was established by federal legislation on September 1, 1905. To recognize this important date, Alberta's government established September 1 as Alberta Day in perpetuity. Alberta Day will provide municipalities an opportunity to celebrate the history, heritage and cultural identity of our province.

Alberta's government is inviting municipalities to take part in this celebration. This document has been created to assist municipalities in organizing a local Alberta Day event. Municipalities within the province of Alberta are encouraged to apply for funding to host an Alberta Day celebratory event showcasing Alberta's cultural identity.

Funding will be distributed across three categories based on a per capita model as follows:

- Municipalities with populations greater than 20,000 will be eligible for up to \$10,000;
- Municipalities with populations between 1,000 and 20,000 will be eligible for up to \$5,000; and
- Municipalities with populations less than 1,000 will be eligible for \$1,500

PROCEDURE FOR SELECTING MUNICIPALITIES

Selection Process

Staff within Alberta Municipalities and Arts, Culture and Status of Women will assess municipalities that qualify.

Selection Criteria

The following criteria will be considered in the selection of a municipality:

1. Population of Municipality
2. Financial Resources
3. Proposed Programming

SUBMISSION TIMELINES

1. Expression of Interest Invitation

- An "Expression of Interest" document will be sent to Alberta Municipalities June 6, 2024.

2. Expression of Interest Preparation and Submission

- Complete and submit the Expression of Interest document which includes a Budget Worksheet.
- Assistance in the preparation of the Expression of Interest document is available by contacting culture.event@gov.ab.ca.
- Expression of Interest must be emailed to culture.event@gov.ab.ca by **4:30 p.m. on June 24, 2024**

3. Expression of Interest Selection

- Alberta Municipalities and Arts, Culture and Status of Women staff, will review the submissions, and recommend successful municipalities based on the Selection Criteria.

4. Awarding of Funding

- The successful municipalities will be announced the **week of July 1, 2024**.

**Completed applications must be received by 4:30 pm on
June 24, 2024**

Please email submissions to: culture.event@gov.ab.ca

Applicant Information

Name of Municipality (Please use incorporated/legal name)

Address of Municipal Office

City/Town/Postal Code

Mailing / Delivery Address (if different from above)

Project Contact (This is the person we will call for project information)

Name

Title

Daytime Telephone

Evening Telephone

Email Address

Project Overview

Eligible funding is based on a per capita model as follows:

- Municipalities with populations greater than 20,000 will be eligible for up to \$10,000.
- Municipalities with populations between 1,000 and 20,000 will be eligible for up to \$5,000.
- Municipalities with populations less than 1,000 will be eligible for \$1,500.

Amount Applying For (based on population size)

Name of Event Venue/Facility/Site

Project Website/Facebook Link

Instagram

Twitter

Please give us an overview of the activities you plan on organizing for Alberta Day 2024.

Please provide an overview of your advertising and marketing plan for this event.

--

Signing Authority Contact (This is the legal/financial authority for the municipality)

Name		Title
Daytime Telephone	Evening Telephone	Email Address

Attachment Checklist

Please use this checklist to ensure all items are included within your expression of interest package.

- COMPLETED EXPRESSION OF INTEREST FORM** - Please include a completed expression of interest form.
- PROGRAMMING** - An outline of what events and activities the organizing committee intends to offer. Events and activities must be held during the Alberta Day weekend **August 30 to September 2, 2024**.
- BUDGET** - Please use the budget template to provide a brief budget outlining revenues and expenses.
- MARKETING** - An outline of your advertising and marketing plan for this event.

Your expression of interest package must be received by: **June 24, 2024 at 4:30 p.m.**

The Applicant represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Applicant to the Agreement.

I agree to/with all the statements above.

Date (yyyy-mm-dd)

Name

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Expression of Interest Agreement Section 1 of 2

Incorporated (Legal) Name of Municipality:

The Municipality declares that the information contained in this application and supporting documents ("Application") is true and accurate and endorsed by the Municipality.

The Municipality understands and agrees that should this Application be approved, any funding awarded is subject to the Municipality complying with the terms and conditions of this Agreement.

The Municipality agrees to the following terms and conditions:

1. The program Guidelines ("Guidelines") and Application form part of this Agreement and the Municipality agrees to be bound by the requirements set out in them.
2. The Municipality will use all funding awarded for the stated purpose(s) identified in the Project Overview ("Purpose") within its Application. If the Municipality wishes to vary the Purpose, it agrees to be bound by the requirements set out in the program Guidelines.
3. The Municipality must comply with all applicable laws. The Municipality agrees that it is and will be bound by the provisions of the Community Development Grants Regulation.
4. This Agreement commences the date of the application and binds both parties upon deposit of the funding until the date the funding reporting has been approved by the ministry or the funding has been repaid.
5. Any part of the funding not spent as set out in the Guidelines or upon termination of this Agreement must be repaid to the Government of Alberta. The funding may be terminated upon:
 - a. Mutual consent;
 - b. 30 days written notice by either party;
 - c. Demand by the ministry for immediate repayment in the event of a breach of any term or condition of the agreement; or
 - d. If the Municipality becomes insolvent.
6. The Municipality acknowledges that it will be liable for the full amount of the funding and will be bound to the terms of this Agreement, even if the Municipality has paid all or part of the funding to a third party who has spent the money.
7. The Municipality agrees to give the ministry, and/or its authorized agents, access to examine the Municipality's operation and/or premises to verify the funding has been used for the Purpose and will provide access to all financial statements and records having any connection with the funding or the Purpose during the Term of this Agreement and for seven (7) years after the termination of this Agreement.
8. The Municipality acknowledges that the *Freedom of Information and Protection of Privacy ("FOIP Act")* applies to records submitted by the Municipality to the ministry in relation to the Expression of Interest application, including the Application and this Agreement. These records may be disclosed in response to an access to information request under the FOIP Act, subject to any applicable exceptions to disclosure under the Act.
9. The Municipality agrees that any information relating to the funding and the Municipality's compliance with the obligations set out in this Agreement may be disclosed to other ministries within the Government of Alberta.
10. The Municipality agrees to indemnify and hold harmless the Government of Alberta, including the Minister, Government of Alberta employees, and agents from any and all claims, demands, actions, and costs (including legal costs on a solicitor-client basis) for which the Municipality is legally responsible, including those arising out of negligence or willful acts by the Municipality or its employees or agents. Such indemnification shall survive the termination of this Agreement.
11. This Agreement shall be governed and interpreted in accordance with the laws enforced in the Province of Alberta.
12. This Agreement is not intended to and does not make either part the agent or partner of the other for any purpose or create a joint venture.
13. This Agreement may not be assigned by the Municipality.
14. The Municipality will recognize the source of the funding as required by the Guidelines.
15. The Municipality represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Municipality to this Agreement.

Expression of Interest Agreement Section 2 of 2

I hereby acknowledge that:

- The information contained in this Expression of Interest and the accompanying documents is true, accurate, and complete.
- I am a representative with designated signing authority/decision-making authority in our Municipality.
- I have read the Alberta Day Expression of Interest Agreement Section 1 of 2 which outlines the terms and conditions of the agreement and by signing the Alberta Day Expression of Interest Agreement Section 2 of 2, I am agreeing to all of the terms and conditions outlined in Section 1 of 2.

Mr. Mrs. Ms. Other:

Signature of Authorized Representative Date Daytime Phone

Authorized Representative Name (printed) Position Title Email

Optional:

- I agree to allow Arts, Culture and Status of Women, on occasion, to contact the applicant as identified on this application form to provide information about ministry initiatives or announcements related to the following topics:
 - Program changes, funding announcements, and opportunities to provide input/opinion on programs; and
 - Awareness of ministry resources available to the nonprofit sector, including ministry sector events.

Completed expressions of interest are to be emailed to:
culture.event@gov.ab.ca

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Alberta Day 2024: Budget Template

Municipality Name:

Revenue

FUNDING	\$ VALUE	SOURCE/COMPANY
Requested Funding Amount		
Funding from other partners (if applicable)		
Total Revenue		

Expenditures

ITEM DESCRIPTION ALBERTA DAY FUNDING	AMOUNT	POTENTIAL VENDOR
Total Other Costs		
BALANCE		

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Alberta Day Festival Planning Guide

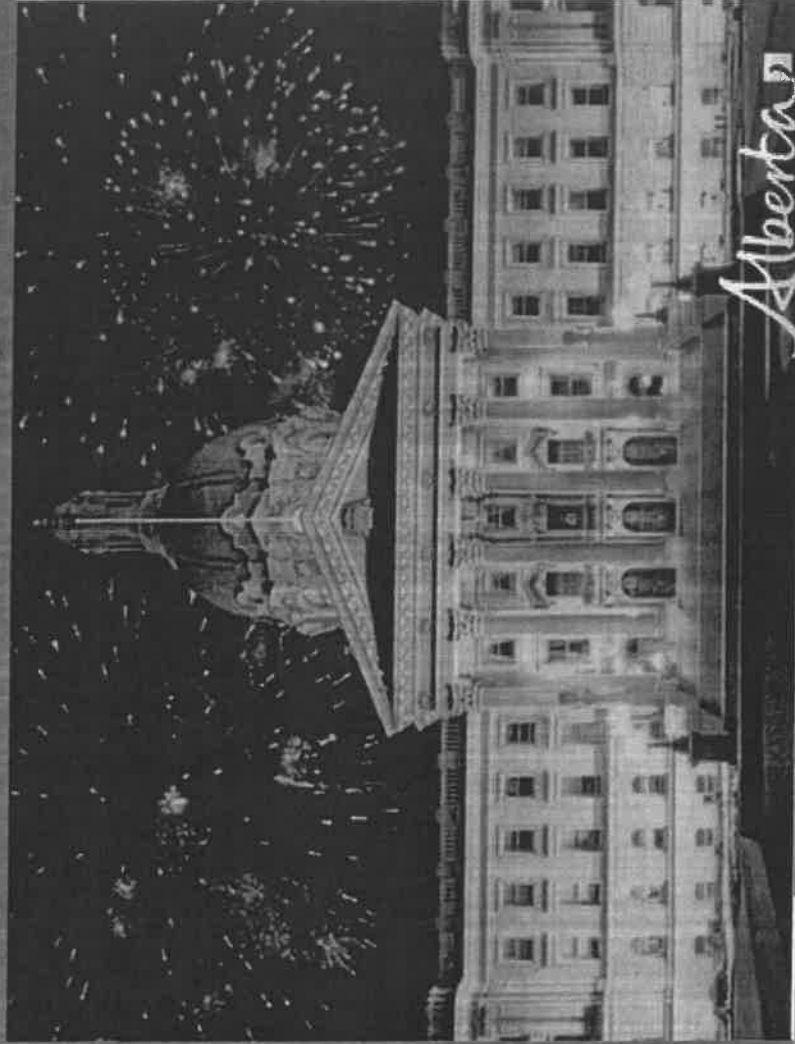


Table of Contents

- Overview of Alberta Day
- Key Components for Festival in a Box
- Communications Expectations
- Sample Site Layout
- Sample Festival Schedule
- Sample Entertainment Schedule
- Local Action Plan
- Extra Details to Consider
- Checklist

Overview

The Province of Alberta was established by federal legislation on September 1, 1905. To recognize this important date, the Government of Alberta established September 1 as Alberta Day in perpetuity. Alberta Day will provide municipalities an opportunity to celebrate the history, heritage and cultural identity of our province.

Celebrating Alberta Day will give Albertans the chance to come together, build community and celebrate everything that makes Alberta special.

Alberta's government is inviting communities to take part in this celebration. We have created this document to assist municipalities in organizing a local Alberta Day event.

This document contains suggested components of the celebration, including but not exclusive to the following: Alberta artist concert; Market Place; Multicultural programming; Youth programming; Indigenous components; Alberta Showcase display; and articulate lights displays.

Key Components Your Alberta Day Event Might Include

Main Stage

- Speeches
- Indigenous ceremony and performances
- Various multicultural/Francophone performances.
- Performances and presentations by community groups
- Concerts by Alberta musicians
- Headliner

Family Programming

- Arts and Crafts, Games, Inspiration Wall, Face Painting
- Workshops (i.e. Dream Catchers, Ukrainian Easter Egg colouring, jam making...)
- Games and Activities

Indigenous Programming

- Story telling, Tipi demonstration, Round dances

Alberta History Showcase

- Regional historical artifacts and photographs
- Municipal government display of programs
- Indigenous history

Market Place/Showcase of Alberta Products

- Alberta products
- Indigenous products
- Local food vendors and/or food trucks

Lights Display

- Concluding your event

Communications guidelines and expectations

Alberta Day

The following guidelines will help you promote your events and align with Alberta Day messaging.

Messaging

This high-level messaging will help you draft descriptions of your events and make sure that your promotions align with the spirit of Alberta Day:

- Alberta Day is a chance to celebrate who we are as Albertans, and what we can achieve together.
- Since Alberta became a province on September 1, 1905, it has been defined by the innovation, bravery and community spirit of its people.
- Establishing Alberta Day gives us the chance to take pride in this province and celebrate our heritage and cultural identity.

Communications guidelines and expectations, cont'd..

Promotions

The Government of Alberta will be promoting Alberta Day event on the Alberta Day web page, on social media, with paid advertising, and at a media kickoff event. To help us promote your event, please submit a description of your event to culture.event@gov.ab.ca by August 12, 2024.

Please include the hashtag #AlbertaDay in all social media posts about the event, and encourage attendees to do the same on their social media accounts.

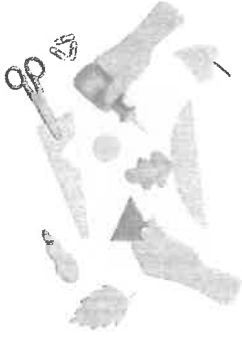
Branding

Social media graphics and other branded assets will be provided closer to ensure a standard look and feel for Alberta Day events across the province.

Sample Program Elements

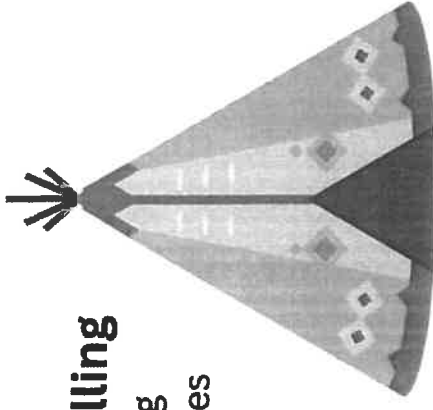
Family Corner

- Arts and Crafts
- Inspiration Wall
- Workshops
- Face Painting and Henna
- Indigenous Storytelling



Tipi Storytelling

- Storytelling
- Round dances



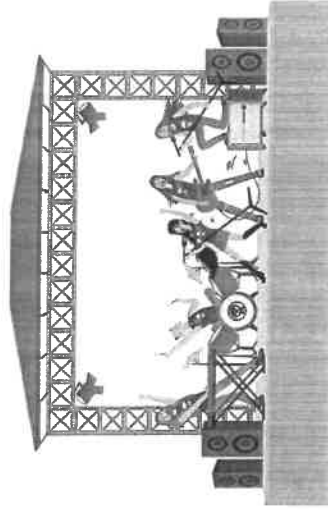
Alberta Showcase

- Local Historical Artifacts / Photographs
- Provincial / Municipal Display of Programs
- Indigenous History



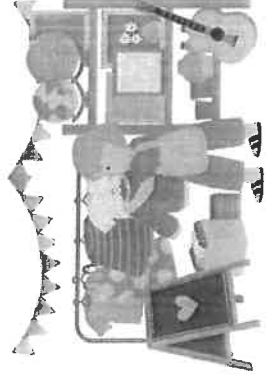
Main Stage

- Cultural and Indigenous Performances
- Speeches
- Presentations
- Local bands and Musical artists
- Dance groups



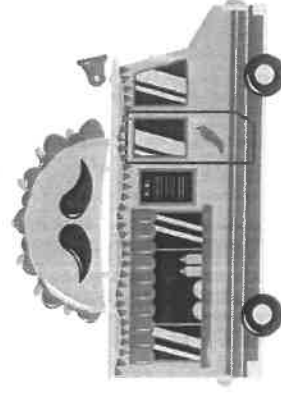
Alberta Marketplace

- Local Products
- Alberta Products
- Indigenous Products



Food and Beverage

- Food Trucks
- Local Vendors
- Food Producers



Sample Festival Schedule

The following sample schedule will help organize your event.

Location	Start Time	End Time	Activities
Main Stage	12:00 pm	9:00 pm	Speeches, Local Performers, Cultural Performances, Headliner
Family Corner	12:00 pm	6:00 pm	Tent of Arts and Crafts, Workshops (i.e. Dream Catchers, Ukrainian Easter Egg colouring, Jam Making, etc...)
Indigenous Programming	12:00 pm	6:00 pm	Storytelling, Round Dance, Crafts, Bannock Making
Alberta Showcase	12:00 pm	9:00 pm	Local and Provincial Government Display Programs, Historical Artifacts, Photographs, Indigenous history
Alberta Marketplace	12:00 pm	9:00 pm	Marketplace of Alberta Products
Food & Beverage	12:00 pm	9:00 pm	Local Vendors/Concessions and Food Trucks
Lights Display	9:00 pm	9:20 pm	Drone or Pyrotechnic Display that concludes event

Sample Entertainment Schedule

Location	Start Time	End Time	Entertainment
Main Stage	12:00	12:05 pm	MC Opens the event
	12:05	12:25 pm	Indigenous ceremony
	12:15	1:00 pm	Speeches
	1:00	2:00 pm	First local artist performs
	2:00	2:30 pm	Indigenous Performance
	2:30	3:00 pm	Cultural Performance TBD
	3:00	4:00 pm	Second local artist performs
	4:00	5:00 pm	Third local artist performs
	5:00	5:30 pm	Cultural Performance TBD
	5:30	6:00 pm	Cultural Performance TBD
	6:00	7:00 pm	Fourth local artist performs
	7:00	7:30 pm	Cultural Performance TBD
	7:30	8:00 pm	Final Cultural Performance
	8:00	9:00 pm	Headliner performs

Local Action Plan

Government Involvement

Invite local MLA and MP.
Mayor and Council Members could participate and speak.

Indigenous Components

Invite a local elder to perform a blessing at start of event.
Invite local Indigenous artists and groups to participate in showcase, storytelling, round dance, drumming, and other performance elements throughout the day.
Invite local Indigenous crafters and artisans to participate in the Marketplace.
Work with local Indigenous groups to ensure that their history and artifacts are included in Showcase displays.
Run Indigenous games/activities/crafts in Family Programming area.

Displays and Activities

Work with local museum or historical sites to contribute to Alberta Showcase displays.
Work with local libraries, agricultural societies, cultural organizations, dance schools, and/or churches to presents a variety of cultural showcase performances on the Cultural Stage.
Work with local crafting or artist guilds, invite them to present and sell their work.

Alberta Culinary Promotions

Connect with local agricultural producers and farmers markets to sell and promote their products.
Invite local food trucks and restaurants to participate in the food and beverage area. Encourage local restaurants to feature Alberta recipes and cuisine August 30 - September 2

Media Partner Promotions

Submit an event listing to local media organizations.
Connect with local radio stations and newspapers. Invite them to cover your Alberta Day event.
Invite local radio station on site to MC event and set up promotional table or booth.
Encourage local radio stations to play Alberta based and/or local artists August 30 to September 2.
Encourage local paper to run an Alberta themed essay or colouring contest before event.

Extra Details to Consider

Vendors and Merchants

Confirm that all vendors have their own insurance.
Make sure all food vendors are inspected and/or approved by Alberta Health Services. Make sure all food vendors follow safe food-handling practices.
If vendors are providing their own tents and tables make sure that they are properly and safely secured.

Artists and Performers

Confirm that artists and performers have their own insurance.
Sign contracts in advance with artists and presenters.
Make arrangements to sell performer merchandise or provide a location for them to sell their own merchandise.

Site Logistic

Create your own individual site map in advance of event.
Make sure that all cords and cables are safely covered.
Obtain appropriate number of Port-a-Potties for your site.
Obtain appropriate number of wash stations for your site.

Miscellaneous

Provide a variety of parking and transportation options for attendees.
Have a contingency plan in case of bad weather.
Have a first aid station.
Have a lost and found location.

Checklist

Please use this checklist as a guideline for planning and organizing your event:

- Create an Organizing Committee;
- Create a budget;
- Select your event site;
- Identify community organizations to work with;
- Recruit volunteers;
- Identify local businesses to partner with;
- Contract artists and vendors;
- Promote your event.

aboffice@albertabeach.com

From: ASVA Exec Director <summervillages@gmail.com>
Sent: June 4, 2024 5:16 PM
To: ASVA
Subject: ASVA's 66th Annual Conference Registration is Open
Attachments: 2024 Save the Date.pdf

Good afternoon Mayors, Reeves, Councils and CAOs,

Just a friendly reminder that Registration is open for ASVA's 66th Annual Conference, October 17-18, 2024, being held in person at the Sandman Signature Sherwood Park Hotel (901 Pembina Road, Sherwood Park, AB T7Y 1G7).

Attached, is the Save The Date information form with details of the conference. A conference program will be posted on the ASVA website at www.asva.ca at the end of August or earlier, once all the Speakers have been confirmed.

To register, please click on the link:

<https://www.eventbrite.ca/e/asva-2024-conference-agm-navigating-challenges-together-oct-17-18-tickets-880332858277>

Should you have any questions, please feel free to contact me. ASVA looks forward to networking with all our peers and hope to see all of you in October. Thank you for your continued support.

Kindest regards,

Kathy Krawchuk, CLGM
Executive Director
Association of Summer Villages of Alberta
780-236-5456
execdirector@asva.ca
www.asva.ca

SAVE - THE - DATE

**October 17 & 18, 2024
Thursday & Friday**

VENUE

**Sandman Signature
Sherwood Park Hotel**

901 Pembina Road, Sherwood Park, Alberta,
T8H 0Y7

To book accommodations, ask for the ASVA

Group Booking Rate

Phone: 780-467-7263

King Guestroom \$ 129

Standard 2 Queen Guestroom \$139

Prices per room per night, plus tax &
Eco Fees

CONFERENCE REGISTRATION

FEE: \$349

Cancellations must be in writing via email to
execdirector@asva.ca before September 15, 2024, for a
full refund, less \$50 administration fee.

**Online Conference Registration Opens
May 01, 2024. Watch for Updates.
Conference Registration Deadline
September 30, 2024**

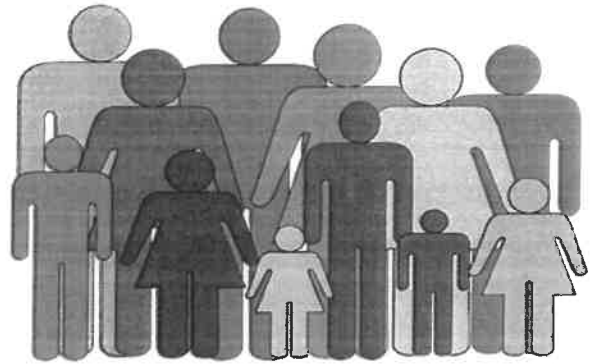
This in person event will feature engaging sessions, networking opportunities, and more. Don't miss out on this chance to learn, connect, and grow with fellow professionals. Let's navigate these challenges together and come out stronger than ever!



Association of
SUMMER VILLAGES
OF ALBERTA
www.asva.ca

ASVA'S 66th ANNUAL CONFERENCE & AGM **2024**

**"Navigating the
Challenges Together"**



IT'S ALL ABOUT REGIONAL COLLABORATION

**A DRAFT CONFERENCE PROGRAM WILL BE SENT
TO THE MEMBERSHIP WHEN SPEAKERS ARE
CONFIRMED and POSTED ON THE ASVA WEBSITE...**

(Speakers are Subject To Change Without Notice)

October 17th Banquet Venue

- Cocktails (Cash Bar)
- Hot Buffet Dinner
- Award Presentations
- Entertainment
- Silent Auction



Please contact ASVA Executive Director Kathy Krawchuk if you have any questions at execdirector@asva.ca.

14. j

CC: Council

Kathy - This is a video

Alberta Beach Village Office

From: shari.ives@firerescueinternational.net
Sent: June 7, 2024 10:06 AM
Cc: david.ives@firerescueinternational.net
Subject: Fire Rescue International's 2023 Yearend Stats Power Point

Hello Everyone,

Please find attached (link below) the 2023 yearend statistics power point presentation.

https://www.canva.com/design/DAGEUUPsb5Y/dvliNWcTuR-ODj0wLbP94w/watch?utm_content=DAGEUUPsb5Y&utm_campaign=designshare&utm_medium=link&utm_source=editor

Take care,

-Shari Ives

Alberta Beach Village Office

cc: Council

From: shari.ives@firerescueinternational.net
Sent: June 7, 2024 10:58 AM
Cc: david.ives@firerescueinternational.net
Subject: Fire Rescue International Dual Call Out Statistics
Attachments: Highway Dual Callout 2023 PPT. pptx Autosaved Autosaved.pptx

Hello Everyone,

Here's the yearend dual callout statistics.

Take care,

-Shari

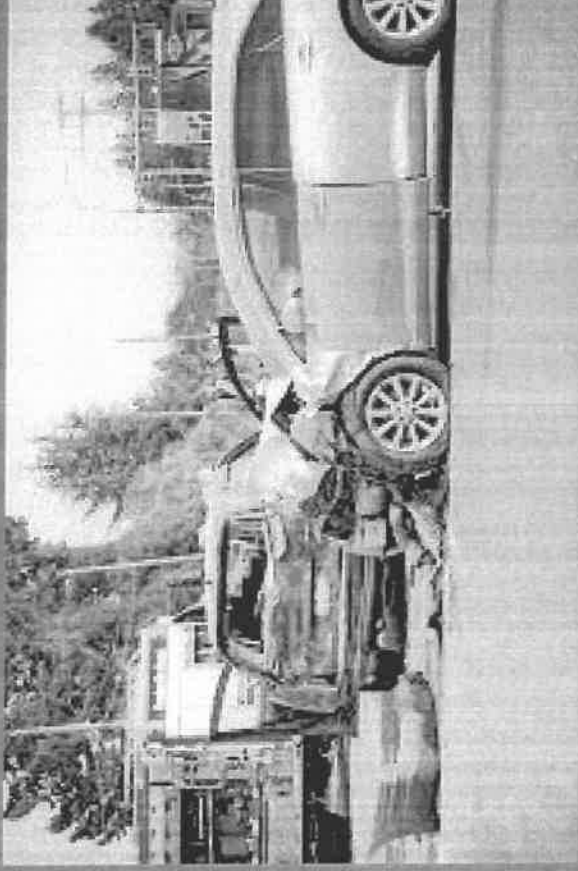
CC: CAO's only



Highway Dual Callout January 1st-December 31st

2023

**Until Just Recently, Fire Rescue International and Lac Ste. Anne Fire Services
Worked Together to Save Lives & Improve Patient Care**

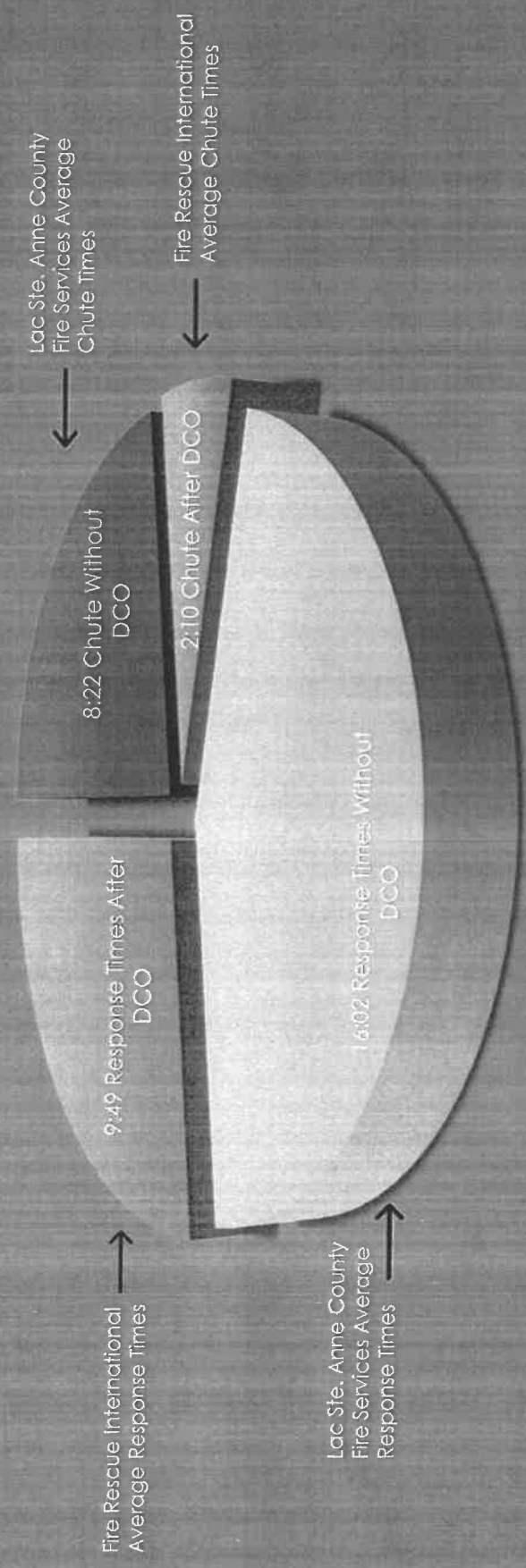


The Following Details the Success of Dual Callout (DCO) for
32 Mutual Aid Highway Calls
January 1st- Dec 31st 2023



Note: This is a stock photo-not our incident however; we do have calls like this from time to time

Average Chute & Response Times Without & After Dual Callout (in Minutes)



- Chute Time Without DCO
- Chute Time After DCO
- Response Time Without DCO
- Response Time After DCO

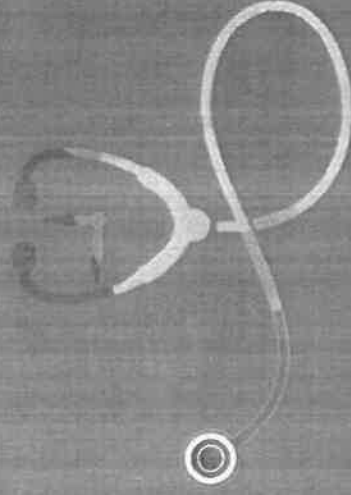


Note: "Chute Time" or "Turnout Time" refers to time it takes from time of page out to leave the fire station. "Response Time" is how long it takes from station to scene

Dual Callout (DCO) Average Time Savings to Scene in 2023

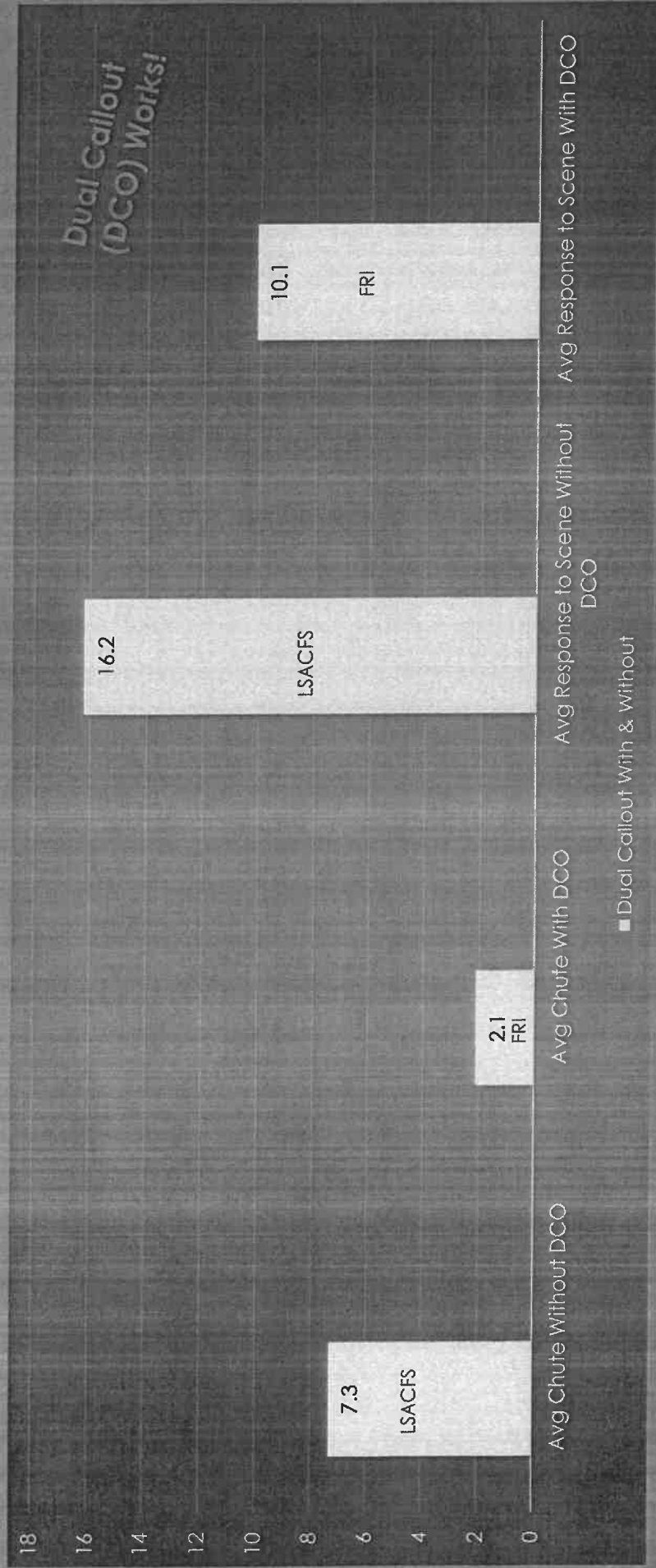
6.10 Minutes

Saving Minutes Means: Saving Lives!



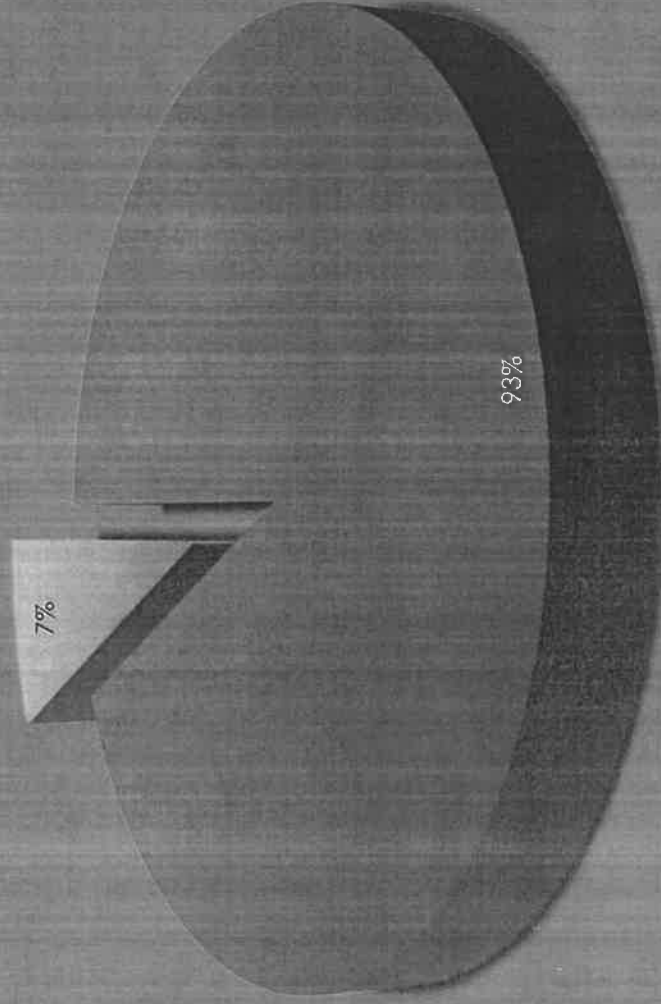
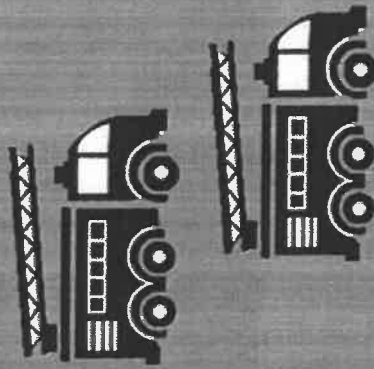


Getting Help to People Faster! Fire Rescue International & Lac Ste. Anne Fire Services Work Together to Improve Performance



65.

Where Dual Callout Made a Difference in 2023





Making a Difference on the Highways

(Just a Few Examples)



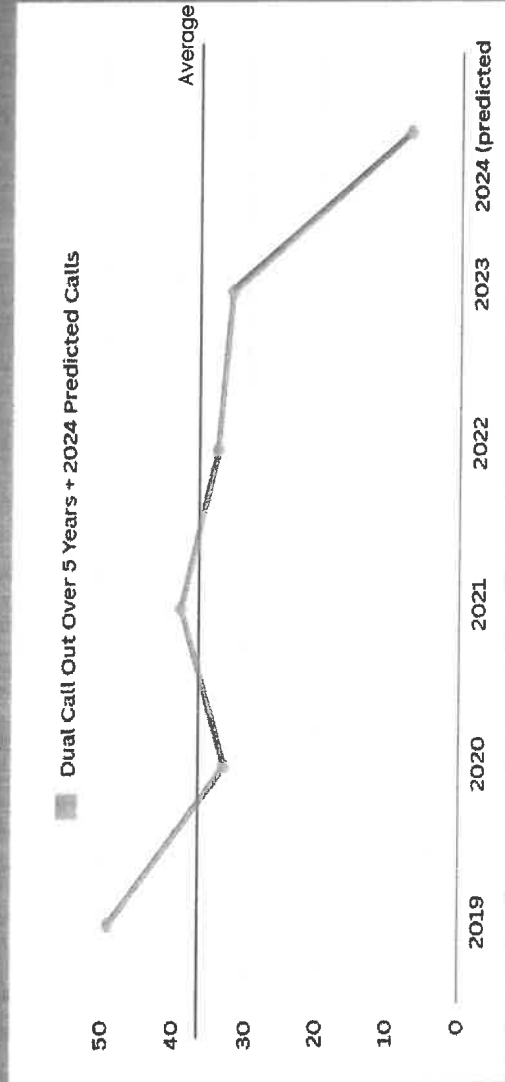
This is a Stock Photo-Not our Scene

Call #	Date	Location	Time to Scene Fire Rescue International	Time to Scene Lac Ste. Anne County Fire Services	Total Difference
27	February 10 2023	Hwy 43 & TWP Rd 554B	17 mins	25 mins	8 mins
43	March 9 2023	Hwy 633 & RR 32A	11 mins	20 mins	9 mins
53	March 22 2023	Hwy 43 & RR 34B	16 mins	26 mins	10 mins
76	April 24 2023	Hwy 43 East RR 33	18 mins	28 mins	20 mins
115	May 24 2023	Hwy 43 & RR 35	11 mins	22 mins	11 mins
223	October 1 2023	Hwy 37 & Hwy 43	11 min	21 mins	10mins

67



Highway Calls FRI Worked on with LSACFS Over the Past 5 Years



Stock Photo-Not Our Call

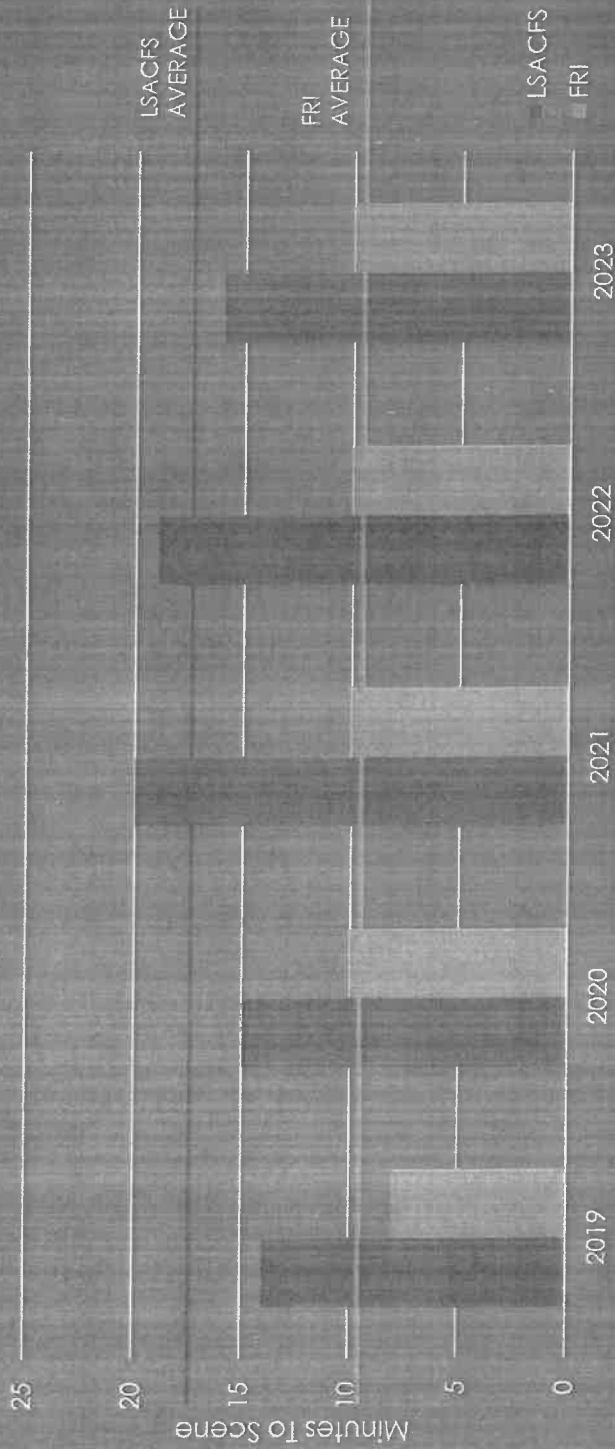
207 total highway Incidents
over 5 years where both
Fire Departments attended
-Faster times
-Better Faster Care

**NOTE: October 11 2023 Lac Ste. Anne decided to
make a change to the highway protocol not
allowing FRI to attend a large number of highway
calls. Only a few calls were attended by FRI after this
date

LSACFS & FRI Response Times Over 5 Years of Dual Call Out

Average Time to Scene Over 5 Years

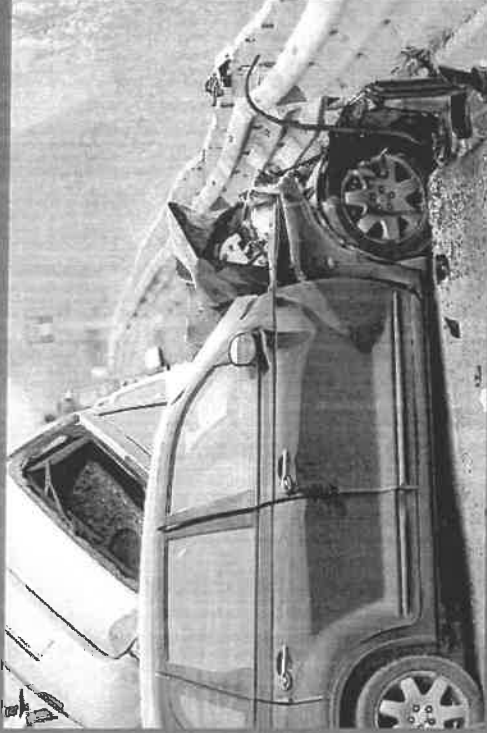
Just over 7
Minutes
Difference





Level of Service Change

- ▶ On October 11 2023 Lac Ste. Anne County decided to end dual highway call outs as we know them. This was not announced to stakeholders until December 4th. From December 4th to May 4th Dual Call out was only used **4** times. This is down **75%** from the 5-year average for this time period suggesting approximately **12 missed opportunities to lend help and protect lives.**



Stock Photo-Not Our Scene

Lack of Dual Call out Causes Delays

- ▶ The lack of an automatic page out on highway emergencies has caused substantial delay in help arriving. Since December 4th, in the few instances where FRI has been requested to attend a highway incident, several requests have come long after the call for help has been sent to 911. For instance:

Dec 4 2023 Call # 2023-288 (as per dispatch notes on PECC run sheet)-Multi Casualty Incident-One Critically Injured

LSACFS (East End Stn)

10:16:45 Dispatched

10:20:30 Enroute

10:30:06 On Scene

14 Minute Response

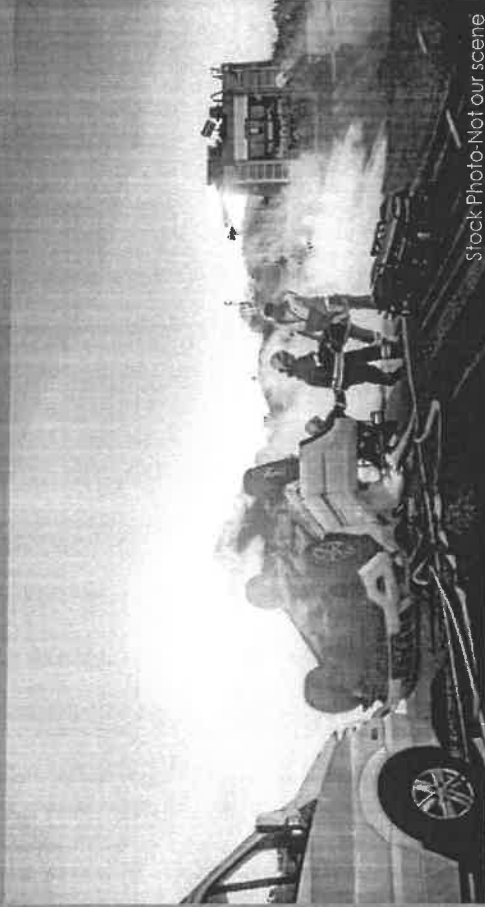
FRI

10:21:47 Dispatched

10:25:07 Enroute

10:28:25 On Scene

7 Minute Response



Stock Photo-Not our scene

If FRI had been dispatched at the same time as LSACFS the time on scene would've been approximately 10:23

This would have shaved off 5 valuable minutes Note* 2 Registered Emergency Medical Responders were on this call from FRI

EMS on Scene (one ambulance + STAPS was required)

10:47:38

31 Minute Response



71.

Lack of Dual Call out Causes Delays Continued:



▶ February 28th Call #2024-42

LSACFS

06:35:19 Dispatched

06:50:39 Enroute

06:56:39 On Scene

21 Minutes to Scene

FRI

06:51:07 Dispatched

06:55:53 Enroute

07:00:25 On Scene

9 Minutes to Scene

If FRI had been dispatched at the same time as LSACFS time to scene would've been Approx: 06:44 (12 mins faster)

EMS On Scene

07:13:09

38 Minutes to Scene



Lack of Dual Call out Causes Delays Continued

- ▶ March 9th 2024 Call #2024-49

LSACFS

13:03:46 Dispatched

County Fire Chief Spoke with Fire Rescue's Fire Chief on the Phone and Decided to Stand his Crews Down-FRI then continued on with the call without LSACFS

FRI

13:06:26 Dispatched

13:07:28 Enroute

13:10:06 On Scene

4 Minutes to scene

If FRI was called at the same time as LSACFS they would've been on scene at approximately: 13:07 (Shaving off 3 mins)

EMS on scene 13:14:47

11 Minutes to Scene



Stock Photo-Not Our Scene





Lets Get Back to Automatic Dual Call out

- ▶ Because critical life-saving interventions can not wait and suffering inside a car wreck is in no one's best interest. Fire Rescue international advocates for an immediate return the proven process of automatic dual dispatch on area highways or at the very least, a change in Lac Ste Anne County's application of their new policy to match what was agreed-upon with Bernie Poulin, Onoway Regional Fire Services – Executive Committee Chair person: “.
- ▶ *I have clarified for you the protocol and it was confirmed at the meeting with the County on Jan 05/24 In attendance from the County was Reeve Blakeman, Trista Court and CAO Michael Primeau. ORFS will be paged out for any call when AHS is dispatched “HOT” to the scene and/or “DELTA ECHO” priority calls as both dispatch protocols signify an urgent life-safety matter. The status is clear and resolved at the elected level and administrative levels.”*

THIS DOES NOT APPEAR TO BE HAPPENING

Automatic Dispatch and Dual Call Out SAVES LIVES!



Everyone Deserves the Fastest, Best Care When
They're Hurt or Sick

Lets Do What's Best for the Travelling Public!



Stock Photo-Not Our Call

Proven Model

- ▶ Automatic Aid will allow Fire Rescue International O/A Onoway Regional Fire Services to be automatically dispatched to all highway calls within our area along with Lac Ste. Anne County Fire.
- ▶ Although the County of Lac Ste. Anne rejects formalized Automatic Aid, Onoway Regional Fire Services remains a staunch supporter of a formal agreement ensuring the (As recommended by Alberta Fire Commissioner Spence Sample) fastest and best care is always provided to the public
- ▶ Automatic Aid works-Onoway Regional Fire Services as well as LSACF have had auto aid with AHS and RCMP for Highway calls-This works very well
- ▶ It has been proven that responding with both fire services greatly increases the chances of survivability on highway calls
- ▶ A car accident can happen very quickly. If this were to happen to you or your loved ones, wouldn't you want the fastest response? Seconds and minutes count when in a critical motor vehicle collision.



DO THE
RIGHT THING

75.

**THANK YOU
FOR YOUR TIME**



aboffice@albertabeach.com

From: david.ives@firerescueinternational.net
Sent: June 10, 2024 1:58 AM
To: David.ives@firerescueinternational.net
Subject: Good News: Fire Rescue International Welcomes Allan Wiess as New Assistant Fire Chief!

Member Municipalities,

Fire Rescue International is thrilled to announce the appointment of Allan Wiess as our newest Assistant Fire Chief. With a long and illustrious career dedicated to serving numerous smaller and rural communities throughout Alberta, Mr. Wiess brings a wealth of experience and a deep commitment to public safety and community service.

Allan Wiess has distinguished himself in various capacities, notably within our very own sister department, Lac Ste Anne County. His exceptional service record and leadership skills have left an indelible mark on the communities he has served, and we are confident that his expertise will be a tremendous asset to our team.

As Assistant Chief – Municipal Operations, Mr. Wiess is poised to lead with a vision that will elevate our department to new heights. His familiarity with our region and understanding of its unique challenges will be instrumental in fostering stronger relationships and building bridges within our community.

We are excited to embark on this new chapter with Assistant Chief Wiess and are confident that his contributions will significantly enhance our operational capabilities and community outreach efforts.

Please join us in welcoming Allan Wiess to the Fire Rescue International family!

From all of us in Your Fire Family, FIRE RESCUE INTERNATIONAL

14.m

Alberta Beach Village Office

cc: DEM

From: Nicole Smith <nicole.smith@fortisalberta.com>
Sent: May 27, 2024 12:13 PM
To: Nicole Smith
Subject: FortisAlberta's Wildfire Risk Management Strategies

Good morning,

With Wildfire Season upon us, I would like to share insights on our proactive wildfire risk management strategies. The article [A 360-Degree Approach to Wildfires in Canada](#), highlighted in [T&D Magazine](#), provides an overview of our proactive approach to manage wildfire risk within our service territory.

Please feel free to contact us to discuss further or schedule a presentation.

Stay tuned for more details on an upcoming webinar highlighting FortisAlberta's response plan and how we work together with other Emergency Operations Centre's during emergency fire situations.

We look forward to hearing from you.

Thank you and have a great day.

Nicky Smith | Stakeholder Relations Manager – West

FortisAlberta | 360 Carleton Drive, St. Albert, AB T8N 7L3 | p: 780.544.3307 | c: 780.405.9017



We lead by example, innovate with purpose, and champion sustainable change so we can power the future Albertans deserve, together.

78

Mitigate Wildfire Risk

Covered Conductors and Fire Retardant Insulators

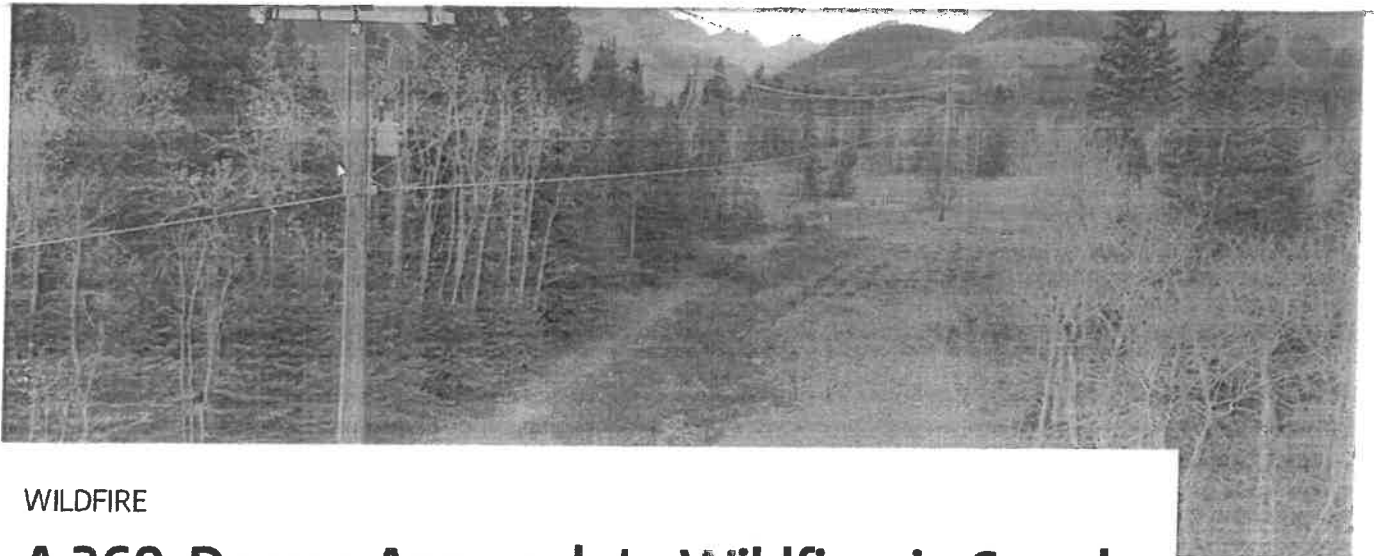
Hendrix

▶ DISCOVER MORE




☰  T&DWorld

LOGIN JOIN SEARCH



WILDFIRE

A 360-Degree Approach to Wildfires in Canada

April 16, 2024 

FortisAlberta combines conventional and innovative approaches to manage wildfire risk in a diverse operating environment.

Curtis Eck

With the Rocky Mountains on its western border and prairies to the east, the Canadian province of Alberta boasts a wide variety of natural landscapes. An abundance of forested locations and prairie grasslands in FortisAlberta Inc.'s service area means managing wildfire risk has always been a critical part of this pure-play distribution utility's operations. As owner and operator of approximately 60% of Alberta's electric distribution system, FortisAlberta serves almost 600,000 customer sites of various kinds and continues a decades-long tradition of providing safe and reliable service to Albertans living outside of the province's two major centers, Calgary and Edmonton.

FortisAlberta's approach to mitigating the risk of ignition events on its more than 1.1 million poles and 129,000 km (80,157 miles) of conductor combines the use of time-proven traditional practices, like detailed line patrols and effective vegetation management, with the thoughtful and targeted deployment of innovative technologies. The utility takes a 360-degree approach to managing wildfires and their operational consequences for customers by supplementing mitigation practices aimed at decreasing the likelihood of ignition events with resilience investments that can mitigate wildfire-related restoration timelines and costs.

These strategies, combined with FortisAlberta's award-winning operational approach to coordinating response and restoration efforts with local authorities when incidents occur, positions the utility to continue to provide effective and cost-efficient holistic wildfire mitigation for the benefit of its customers.

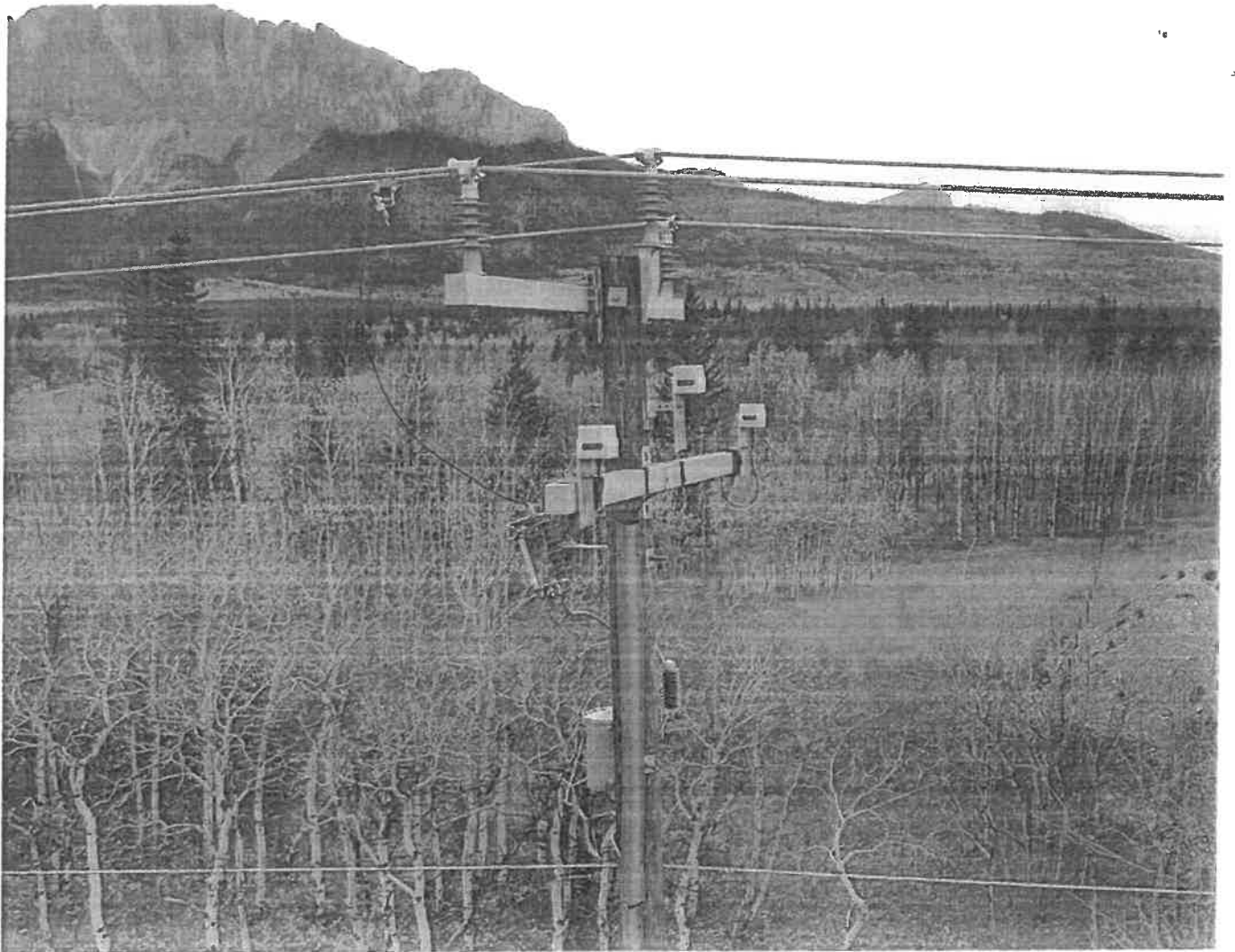
Right-Sizing Strategy

FortisAlberta has always taken a practical and multifaceted approach to wildfire risk mitigation. In Alberta, the government has designated certain wooded areas as being part of the province's Forest Protection Area (FPA). The utility is required to implement a wildfire control plan to support its operations in the FPA, and it has leveraged its experience in this regard to support the development of a wider wildfire risk mitigation strategy.

Key components of FortisAlberta's strategy include using situational awareness tools to quickly adjust its operations as weather conditions evolve; fine-tuning asset and vegetation management programs in high-risk fire areas (HRFA); and leveraging engineering standards and technologies to enhance overall mitigation of ignition risks and create a resilient system.

ADVERTISEMENT

In preparation for establishing a wildfire control plan, FortisAlberta retained a third-party consultant to complete analyses that would allow the utility to better understand the impact of wildfire on land-based infrastructure near its power lines using different mapping techniques. The consultant first developed a map that identified HRFAs in the utility's service area based on an assessment of various factors, such as prevailing climate conditions and proximity to fuel sources, to enable FortisAlberta to understand locational differences in these variables.



Early fault detection technology safeguarding treed and mountainous terrain in FortisAlberta's service area,

Next, the consultant developed ignition-point risk maps for locations where the utility's infrastructure is located. These maps integrate critical metrics that indicate potential fire intensity and impact in a specific area. Measuring the intensity of simulated fires and their consequences enables the utility to assess the potential overall severity of wildfire impacts at various locations.

In parallel, the utility developed its own wildfire-specific electronic map (eMap) solution that overlays information from a variety of sources — including weather alerts from Environment Canada, satellite detection of thermal hot spots, ongoing fire activities such as local fire bans, advisories and active fires, and information from the Canadian Wildland Fire Information System (CWFIS) fire danger index — to provide near-real-time information to FortisAlberta's control center regarding current ignition risks.

These digital mapping tools are vital observational and analytical resources that enable continuous monitoring of environmental changes, including variations in moisture levels, wind conditions and local weather phenomena. Such innovative surveillance approaches aid in detecting changes in operational conditions, thereby enabling informed decision-making in wildfire management and mitigation efforts.

A key advantage of the utility's eMaps-based approach is it enables control center operators to use both installed technology and workforce management approaches to reduce the overall risk of an ignition event. For example, the remote disabling of reclosing technology in areas identified by the eMaps as presenting a risk can prevent potential fire ignition from fallen tree branches contacting conductors. Operationally, routine construction and maintenance work can be stopped in areas flagged as high risk to prevent potential ignition from vehicles and tools. Additionally, field employees deployed to higher-risk areas are equipped and prepared to provide first response to wildfires by carrying water packs, fire brooms, axes and shovels to ensure work plans address fire safety and risk mitigation aspects.

Asset and Vegetation Management

FortisAlberta leverages wildfire risk assessment tools to strategically prioritize asset maintenance and repair activities. Power line technicians use the utility's HRFA maps when conducting line patrols to help them precisely locate critical infrastructure components, including pole line hardware, conductors, porcelain switches and insulators at increased risk of failure and, consequently, targeted for priority repair or replacement.



FortisAlberta employee undertaking work to protect the electric distribution system in Kananaskis, Alberta.

The utility has refined its vegetation management program to align with industry best management practices around maintaining clearances and ensuring reliability of the distribution system. The goal of the utility's program is to use integrated vegetation management (IVM) following stakeholder consultation and approval. This approach includes the removal of incompatible (that is, faster-growing or taller) vegetation from rights-of-way and allowing compatible vegetation (that is, lower-growing) vegetation to overtake these areas.

Standards and Technologies

FortisAlberta has piloted and, in some cases, adopted new practices and technologies to enhance the resilience and reliability of its distribution system against environmental challenges, including wildfire risks. Some of the technologies existing on the utility's system serve a dual purpose of helping to maintain reliability and minimize restoration times, while also helping to mitigate wildfire risk. One example of this is FortisAlberta's

use of supervisory control and data acquisition (SCADA) equipment.

The utility has replaced hydraulic reclosers with SCADA-capable electronic reclosers and introduced non-expulsion-type fuses and cutout-mounted reclosers across its system. In HRFAs, FortisAlberta currently is evaluating the introduction of adaptive protection setting enhancements for SCADA devices. Using traditional protection settings, SCADA-enabled reclosers are configured with fixed parameters that do not change in response to the network's operational state. However, using adaptive protection settings, the utility can adjust these parameters in real time or near real time to optimize local protection schemes according to current conditions on the electrical system.

Changing the reclosers' trip settings, fault detection sensitivity and timing of the reclosing sequence in response to local conditions affecting wildfire risk can mitigate the risk of ignition events, by deenergizing discrete areas in response to phenomena that would not normally trigger a SCADA-supported response.

To guide engineering design and material selection for power line construction, FortisAlberta has developed region-specific wind maps to enhance resilience in high-wind zones in the province. The utility considers system reliability, resilience and safety to be closely related concepts.

In this regard, FortisAlberta has used its wind loading zone maps to support the development of engineering standards that reflect its system's operating environment to ensure outage events (however they are caused), restoration times and any attendant rebuild costs are minimized.

The utility is exploring the integration of innovative wildfire resilience technologies, such as the application of fire-retardant coatings on wood poles and the adoption of alternative materials for structures located in water-crossing areas, to bolster its wildfire resilience measures and ensure required rebuilds are cost efficient.

Janine Sullivan, FortisAlberta's president and CEO, says the utility's approach to the deployment of innovative technology is thoughtful and cost conscious: "We embrace a 'smart follower' philosophy that uses the local piloting of proven technologies in areas of greatest benefit. It's how we ensure that customers are receiving the best value from the related investments."

Smart Follower In Action

Implementation of early fault detection equipment is the most recent and technologically advanced operational practice FortisAlberta has introduced, and it is already showing promising results through its ability to alert the utility to power line or transformers displaying signs of stress prior to failure. Developed in Australia by IND Technology Pty Ltd., early fault detection is deployed in several U.S. utilities.

After assessing the available options and conducting a pilot, FortisAlberta became the first in Canada to implement early fault detection devices. Ease of deployment and precision were key deciding factors. The technology can identify potential equipment failures, such as broken conductor strands, within a 10-m (33-ft) range, preventing full-fledged faults.

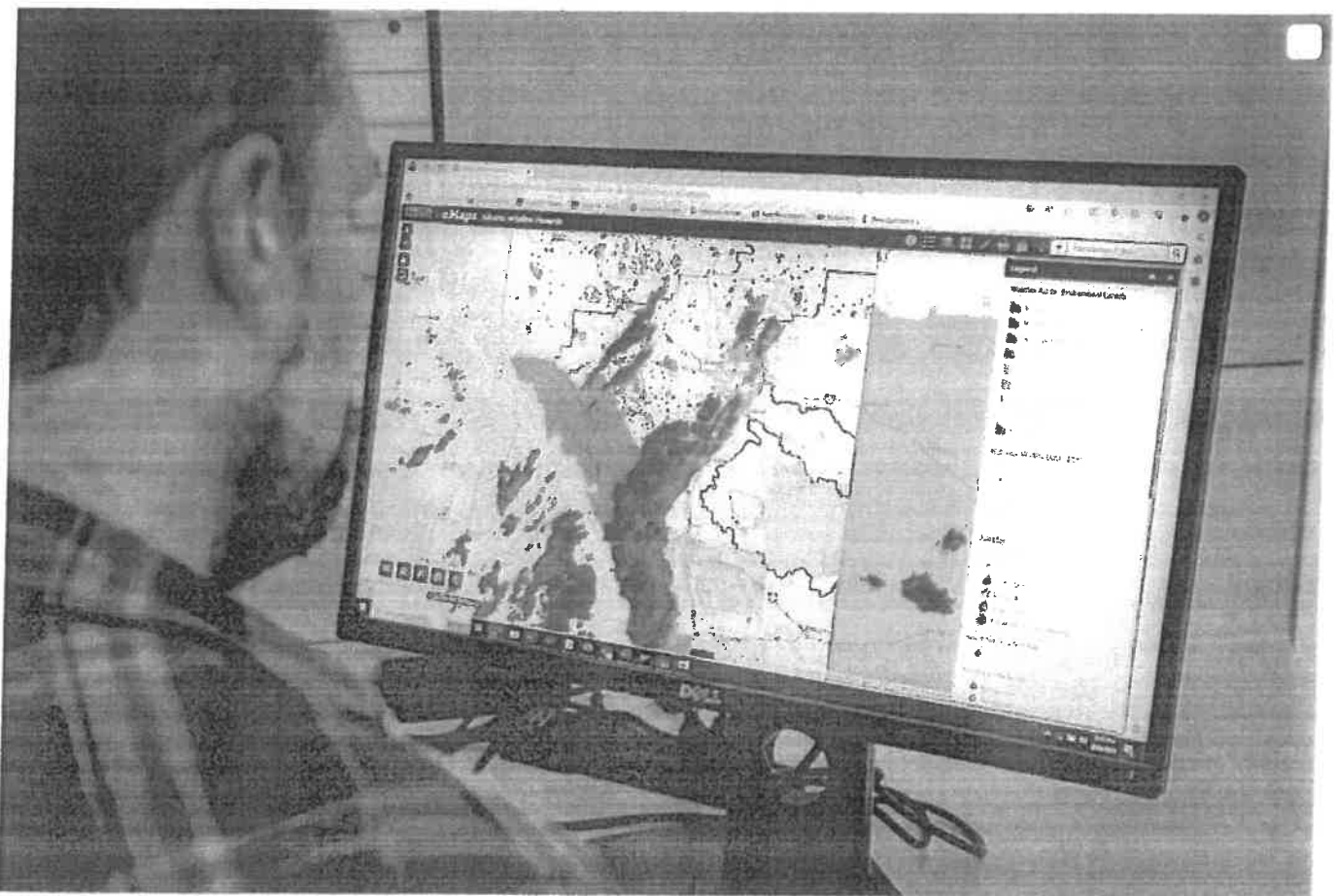
Within the first year of having the new technology on part of its system, FortisAlberta is seeing benefits with 17 actionable repairs identified to date, including broken strands, damaged conductor, foreign material interference and arcing contact. The utility installed sensors at 60 sites in 2022 and approximately 200 additional sites in 2023. It plans to add 300 more sites in 2024. The utility anticipates seeking further funding from its regulator to complete coverage in HRFAs.

When A Wildfire Does Happen

FortisAlberta will continue to regularly review its plans and introduce safeguards to help the system withstand fires when they happen. When the inevitable occurs, the utility

focuses on restoring power quickly and cost effectively. In fact, it received the Edison Electric Institute's Emergency Response Award for its wildfire response efforts in 2023.

In spring 2023, three major wildfires impacted FortisAlberta's facilities within the northern part of its service territory, resulting in the stand-up of the utility's emergency operations center (EOC) to manage the event. The EOC remained active for five weeks in May and June with fires impacting large portions of Brazeau and Yellowhead, two counties located within 200 km (124 miles) west of Edmonton, with the final estimated burn area totaling approximately 330,000 hectares (815,448 acres).



FortisAlberta employee scanning the company's proprietary wildfire electronic mapping application.

While no loss of life resulted from these wildfires, thousands of people were displaced, many of whom lost their homes and other property. Beginning as seven individual fires, the situation evolved quickly into three large, highly unpredictable fires compounded by crossover fire conditions, including wind, extreme heat and low humidity.

Looking back on this event and FortisAlberta's response to it, Cam Aplin, the utility's vice president of operations and customer experience, observed, "Even with all the complexities and challenges involved, we maintained a clean safety record throughout, with zero preventable injuries or vehicle incidents. This only makes us prouder of how quickly and effectively our employees were able to respond and restore power to our customers."

Curtis Eck (curtis.eck@fortisalberta.com) has more than 30 years of engineering experience in the electricity industry. In his role as vice president, engineering, at FortisAlberta, Eck is responsible for providing leadership and direction to the utility's engineering function. He serves on the utility's climate adaptation committee. He holds a master's degree in engineering from the University of Colorado and is a registered Professional Engineer in Alberta, Canada.

By The Numbers

FortisAlberta Inc. had to contend with three major wildfires in the spring of 2023. Following is a look at key numbers from those wildfires. Keep in mind, the utility owns and operates electric distribution facilities, so damage to the transmission system and generation are not included in these numbers:

- l Zero preventable injuries and reportable vehicle accidents
- l Approximately 42 miles (68 km) of distribution line replaced
- l Approximately 7000 total sustained outages at the peak of the event
- l 835 distribution poles and 50 transformers replaced
- l Approximately 16,000 employee hours, supplemented by contractors — without the need for mutual assistance from other utilities

14. n

aboffice@albertabeach.com

From: Gasparini, Jeannette (Soroka, Gerald - MP) <jeannette.gasparini.734@parl.gc.ca>
Sent: June 4, 2024 11:46 AM
To: Gasparini, Jeannette (Soroka, Gerald - MP)
Cc: Gasparini, Jeannette (Soroka, Gerald - MP)
Subject: News Release
Attachments: Federal Funding to Help Municipalities Adapt to Climate Change -- June 4 2024.pdf

Good day,

MP Soroka has asked that I forward the attached News Release.

Regards,



Jeannette Gasparini
Chief of Staff and Executive Assistant
 Office of Gerald Soroka, MP for Yellowhead

Room 313, Justice Building
 House of Commons
 OTTAWA ON K1A 0A6
 (cell) 613-402-1557

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House of Commons
Chambre des Communes
Canada

GERALD SOROKA

MP | Yellowhead

Press Release



FOR IMMEDIATE RELEASE

June 4, 2024

Federal Funding to Help Municipalities Adapt to Climate Change

OTTAWA: Gerald Soroka, Member of Parliament for Yellowhead, wishes to advise communities that they can apply for their share of \$530 million in funding, to help their efforts to adapt to a world of higher temperatures and more frequent severe storms. The money is flowing through the Federation of Canadian Municipalities' (FCM) Green Municipal Fund within the Local Leadership for Climate Adaptation stream. The money can be used by municipalities to develop risk assessments and feasibility studies for proposed projects.

Municipalities can also apply for grants of up to \$1 million for shovel-ready projects, such as fire breaks to control wildfires, artificial wetlands to prevent flooding, urban tree planting to help shade community streets, and cooling centres.

More information can be found at: <https://greenmunicipalfund.ca/local-leadership-climate-adaptation>

Alberta Beach Village Office

From: Dev Referrals <DevReferrals@lsac.ca>
Sent: June 12, 2024 12:07 PM
To: Dev Referrals; 'historical.lup@gov.ab.ca'; 'LMPlan@gov.ab.ca'; 'Aep.epeacapitalregion@gov.ab.ca'; 'Aep.wacapitalregion@gov.ab.ca'; 'luapps-wcrt@gov.ab.ca'; 'Bruce.VanOs@gov.ab.ca'; 'Craig.plitt@gov.ab.ca'; 'land.admin@atcogas.com'; 'HP.Circulations@atco.com'; 'jeffrey.way@canadapost.ca'; 'david.kruger@canadapost.postescanada.ca'; 'onoway_area@equs.ca'; 'landserv@fortisalberta.com'; Mike Primeau; 'rhett.czaban@ngps.ca'; 'subdivisions@contractlandstaff.com'; 'kpearson@steannegas.com'; 'circulations@telus.com'; Summer Village of Ross Haven; Matthew Ferris - Summer Village of Sunset Point; Summer Village of Birch Cove; Village of Alberta Beach
Subject: Decision Referral 008SUB2024
Attachments: DecisionReferral_008SUB2024_20240612.pdf

Please see the attached approval/refusal letter.

Thank you,

Sarah Gibbs

Development Clerk, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | lsac.ca

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From: Dev Referrals

Sent: Monday, April 29, 2024 2:41 PM

To: 'historical.lup@gov.ab.ca' <historical.lup@gov.ab.ca>; 'LMPlan@gov.ab.ca' <LMPlan@gov.ab.ca>; 'Aep.epeacapitalregion@gov.ab.ca' <Aep.epeacapitalregion@gov.ab.ca>; 'Aep.wacapitalregion@gov.ab.ca' <Aep.wacapitalregion@gov.ab.ca>; 'luapps-wcrt@gov.ab.ca' <luapps-wcrt@gov.ab.ca>; 'Bruce.VanOs@gov.ab.ca' <Bruce.VanOs@gov.ab.ca>; 'Craig.plitt@gov.ab.ca' <Craig.plitt@gov.ab.ca>; 'land.admin@atcogas.com' <land.admin@atcogas.com>; 'HP.Circulations@atco.com' <HP.Circulations@atco.com>; 'jeffrey.way@canadapost.ca' <jeffrey.way@canadapost.ca>; 'david.kruger@canadapost.postescanada.ca' <david.kruger@canadapost.postescanada.ca>; 'onoway_area@equs.ca' <onoway_area@equs.ca>; 'landserv@fortisalberta.com' <landserv@fortisalberta.com>; Mike Primeau <mprimeau@lsac.ca>; 'rhett.czaban@ngps.ca' <rhett.czaban@ngps.ca>; 'subdivisions@contractlandstaff.com' <subdivisions@contractlandstaff.com>; 'kpearson@steannegas.com' <kpearson@steannegas.com>; 'circulations@telus.com' <circulations@telus.com>; 'cao@rosshaven.ca' <cao@rosshaven.ca>; 'office@sunsetpoint.ca' <office@sunsetpoint.ca>; 'd.evans@xplornet.com' <d.evans@xplornet.com>; 'aboffice@albertabeach.com' <aboffice@albertabeach.com>
Subject: Referral 008SUB2024

Please find the attached information regarding subdivision application 008SUB2024 for your review.

Thank you,

Sarah Gibbs

Development Clerk, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | lsac.ca

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**SUBDIVISION REFERRAL
APPROVED
NOTIFICATION of Email Correspondence**

of Pages EMAILED: 9

Date: June 12, 2024

Re: PROPOSED SUBDIVISION
Legal: NE 35-54-03 W5M
Lac Ste. Anne County

FILE #: 008SUB2024

Attached is a copy of a subdivision application form and sketch proposing to subdivide the above land as shown. The subdivision proposal is lot line adjustment to amend Lot D, Plan 888KS within NE 35-54-03 W5M to increase parcel size of Block X, Plan 888KS within NE 35-54-03 W5M to 18.43 +/- acres and increase the width of Castle Island road. By this EMAIL we request you submit brief, relevant comments and supporting information, with regard to the subdivision application. Unless we have heard from you, **within 21 days**, we will process the proposal as though you have no objections.

Please email or fax your comments to the undersigned at your earliest convenience.

Email: Desiree Hamilton,
Planning/Development Clerk
DevReferrals@LSAC.ca **OR**
FAX your response to (780) 785-2985

Email: Sarah Gibbs,
Planning/Development Clerk
DevReferrals@LSAC.ca **OR**
FAX your response to (780) 785-2985

If you have concerns or comments that you wish to discuss with staff, please contact the staff member as indicated below:

Mitchell Kofluk
Development Officer
780-785-3411
Ext.: 3601
mkofluk@LSAC.ca

Craig Goldsmith
Development Officer
780-785-3411
Ext.: 3684
cgoldsmith@LSAC.ca

Amy Roberts
Development Officer
780-785-3411
Ext.: 3731
aroberts@LSAC.ca

Tanya Vanderwell
Development Officer
780-785-3411
Ext.: 3685
tvanderwell@LSAC.ca



June 10, 2024
File: 008SUB2024

Pals Geomatics Corp.

Arndt Family Investment Trust
Landco Inc.

Brookview Investments Inc.

10704 - 176 Street
Edmonton, AB T5S
1G7

202, 8616 - 61 Avenue NW
Edmonton, AB T6E 6E6

10536 - 106 Street NW
Edmonton, AB T5H 2X6

APPLICANT

LANDOWNER

LANDOWNER

Dear Sir/Madame:

**Re: Proposed Subdivision
Lot D Plan 888KS & Block X Plan 888KS NE 35-54-03 W5M,
Lac Ste. Anne County**

This application for subdivision was considered complete by Lac Ste. Anne County on April 26, 2024 and was considered by the Subdivision Approving Authority on June 05, 2024 and was **APPROVED, subject to conditions and is valid for twenty-four (24) months.**

A conditionally approved subdivision means that you must fulfil the approval conditions prior to the Plan of Subdivision being registered with Alberta Land Titles to legally create the new title(s). Please note that you are responsible for retaining the services of an Alberta Land Surveyor to prepare the Plan of Subdivision for registration at Alberta Land Titles.

The decision may be appealed within twenty-one (21) days of the postmark of this letter by submitting a written notice to the Subdivision and Development Appeal Board (SDAB) or the Land and Property Rights Tribunal (LPRT) as indicated within the attached pages of this decision.

Following the appeal period, an instrument (a Descriptive Plan or a Plan of Survey) completed by an Alberta Land Surveyor must be submitted to this office for endorsement. We recommend that your Surveyor contact Alberta Land Titles directly in order to confirm whether a Descriptive Plan or Plan of Survey will be required. The appeal period must lapse before this office may endorse the instrument received.



Additionally, endorsement cannot be given until the attached conditions have been met. Please confirm that all appropriate documentation has been received by this Office when submitting your registerable instrument.

The instrument must be prepared on your behalf by an Alberta Land Surveyor in a manner satisfactory to the Alberta Land Titles Office (10365-97 Street, Edmonton, AB T5J 3W7; Phone 780-427-2743).

This application was evaluated with respect to its conformance and/or consistency with applicable legislation, statutory plans, and bylaws. Consideration was also given to the various land use evaluation criteria, and responses from adjacent landowners as described below:

Topography	The land is fairly flat with some tree cover and two developed yard sites.
Soils	<p>Class 4: Soils in this class have severe limitations that restrict the range of crops or require special conservation practices. The limitations are so severe that the soils are not capable of use for sustained production of annual field crops. The soils are capable of producing native or tame species of perennial forage plants, and may be improved by use of farm machinery. The improvement practices may include clearing of bush, cultivation, seeding, fertilizing, or water control.</p> <p>Subclass W: excess water other than from flooding limits use for agriculture. The excess water may be due to poor drainage, a high water table, seepage or run-off from surrounding areas.</p> <p>Subclass T: adverse topography-either steepness or the pattern of slopes limits agricultural use.</p>
Storm Water	No storm water issues for the proposed parcel.
Flooding Risk	There are potential flooding issues with the two preoprtes (adjacent to shores of Lac Ste. Anne).
Access	Access is to be provided through the local road system.



Water Supply	Both properties are currently serviced.
Private Sewage System	Both properties are serviced by holding tanks. Conformance to new property lines and to plumbing code to be confirmed.
Adjacent Land Uses	Adjacent land uses are a mix of acreages, Lucerne Beach, Summer Village of Castle Island
Landowner Concerns:¹	None

The Subdivision Approving Authority has determined that this application shall be:

✓ **APPROVED, SUBJECT TO THE FOLLOWING CONDITIONS:**

STANDARD CONDITIONS:

1. All subdivision conditions must be fulfilled within twenty-four months of date of subdivision approval.
2. Pursuant to Section 654 of the Municipal Government Act, R.S.A. 2000, all outstanding property taxes be paid.
3. Applicant/Landowner is required to submit a survey drafted by an Alberta Land Surveyor. Any alterations to the subdivision design from the date of referral may require a new application and referral process.
4. This decision shall be valid for two (2) years from the date of issuance; if this decision is appealed (to Subdivision and Development Appeal Board {SDAB} or Land and Property Rights Tribunal {LPRT}), any new decision will be valid for a time specified by the appeal body as listed within a revised decision (SDAB decision or LPRT order).
5. Applicant must submit re-districting fee of \$500.00 and consent to rezoning to a more suitable district (i.e.: Country Residential). Applies to applications of 4 parcels or less per quarter-section, with a parcel size of 30.0 acres or less.(application received May 4)

¹ Note: This Office does not guarantee that all verbal comments or written comments received after the conclusion of the referral period will be addressed in this decision, however, all comments will be reviewed by the Approving Authority.



ACCESS/ROAD CONDITIONS:

6. Pursuant to Section 655 of the Municipal Government Act, R.S.A. 2000, the Owner and/or Developer shall enter into and abide by the provisions of a development agreement with Lac Ste. Anne County to the County's satisfaction and at the Developer's expense. This agreement may include, but not necessarily be limited to:
 - a. Approach #1: Not County Jurisdiction (Contact Summer Village of Castle Island)
 - b. Approach #2: Location OK; Sightline OK; Widen approach topface to +7.0 Metres with flared ends; Strip away vegetation and topsoil on topface; Top up gravel, Recommended that first 1.5 metres of approach from roadway to be upgraded to Asphalt (including flares); Build to County Standard/Policy.
 - c. Approach #3: Location OK; Sightline OK; Widen approach topface to +7.0 Metres with flared ends; Strip away vegetation and topsoil, replace with clay and 3" min. gravel; First 1.5 metres of approach from roadway to be Asphalt (including flares); Culvert to be bent back to circular shape and bevelled at culvert ends; employ rip rap to culvert ends; Build to County Standard/Policy.

Once the above-noted work has been completed on your approach(es), you MUST return your "Final Approach Inspection Form" to the Planning and Development Department to have your approach(es) inspected. The proposed survey (from your surveyor) must be submitted before Public Works can complete the inspection of the approach(es).

7. Pursuant to Section 661 of the Municipal Government Act, R.S.A., 2000, 5.2 metres (17.1 ft.) of road widening adjoining all municipal road allowances is required and may be registered through caveat. Caveat and agreement to be provided by the Surveyor for road widening on Ste. Anne Trail.

MISC WATER/SEWER CONDITIONS:

8. The buildings should be connected to municipal service (water and/or sewer) at the Applicant's expense within one year from registration of this subdivision.

RESTRICTIVE CONVENANTS:

9. That a Restrictive Covenant be placed on title of all properties which recognizes future development/replacement must not be within 1:100 year flood plain.



UTILITY RIGHT-OF-WAY AGREEMENTS:

10. Lac Ste. Anne County will require a blanket drainage easement and restrictive covenant to the County's satisfaction be registered on the parcel within sixty days (60) of the date of this approval to ensure current and future drainage is accommodated to the satisfaction of the Municipality.

Please note the following:

1. All conditions must be met prior to receiving endorsement.
2. You must complete all conditions of approval prior to twenty-four months from the date of this letter.
3. Lac Ste. Anne County is unable to endorse this application until 14 days have passed from the date of receipt of this letter to allow for appeal submissions. A maximum of five (5) additional days are allowed for mailing where this notice is issued through regular mail.
4. Appeals may be commenced by the applicant, subject landowner, the approving authority and required referral agencies. Under provincial statute, appeals are not allowed by adjacent landowners, community associations, or other non-statutory interests.
5. It is strongly recommended that subdivision boundaries in proximity to buildings be reviewed by a surveyor to ensure that no encroachments exist.
6. ***The final plan must be submitted by the Surveyor in *.pdf format to this Office.***
7. ***MIMS (Municipal Information Management System) Compatible Drawings" must be submitted for all subdivisions. Current version is 4.2.5. The support line phone number for MIMS is 1-866-646-7473.***
8. It is the responsibility of the developer to make suitable arrangements with utility service providers to provide services to new properties.

In accordance with Section 678 of the Municipal Government Act, R.S.A., 2000, should you wish to appeal this decision, you may do so by filing notice of your intent to appeal on the required Appeal Form in writing, to the following address, along with the applicable application fee:

Land and Property Rights Tribunal
2nd Floor, Summerside Business Centre
1229 91 Street SW
Edmonton Alberta T6X 1E9



Phone: 780-427-2444, Toll free: 310-0000 before the phone number (in Alberta)
Fax: 780-427-0986
Email: lpert.appeals@gov.ab.ca
Website: <https://www.alberta.ca/subdivision-appeals.aspx#jumplinks-1>

The required Appeal Form may be obtained by contacting the Land and Property Rights Tribunal or on the LPRT website.

The decision may be appealed within 21 days from the date of this letter, prior to 4:30 p.m. on July 1, 2024. If the appeal date falls on a weekend or holiday, Lac Ste. Anne County will accept the appeal form along with the applicable fee on the next business day.

Yours truly,

A handwritten signature in black ink, appearing to read "Tanya Vanderwell", written in a cursive style.

Tanya Vanderwell
Senior Development Officer
Planning & Development Department
Lac Ste. Anne County

Encl: Proposed Sketch/Drawing
Final Approach Inspection Form
Restrictive Covenant 1:100 year flood plain
Overland Drainage Easement and Restrictive Covenant



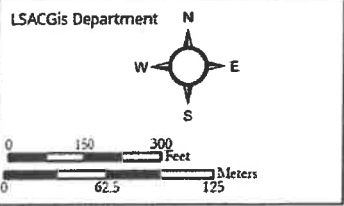
**Proposed Subdivision
Lac Ste. Anne County**

**008SUB2024
April 26, 2024**

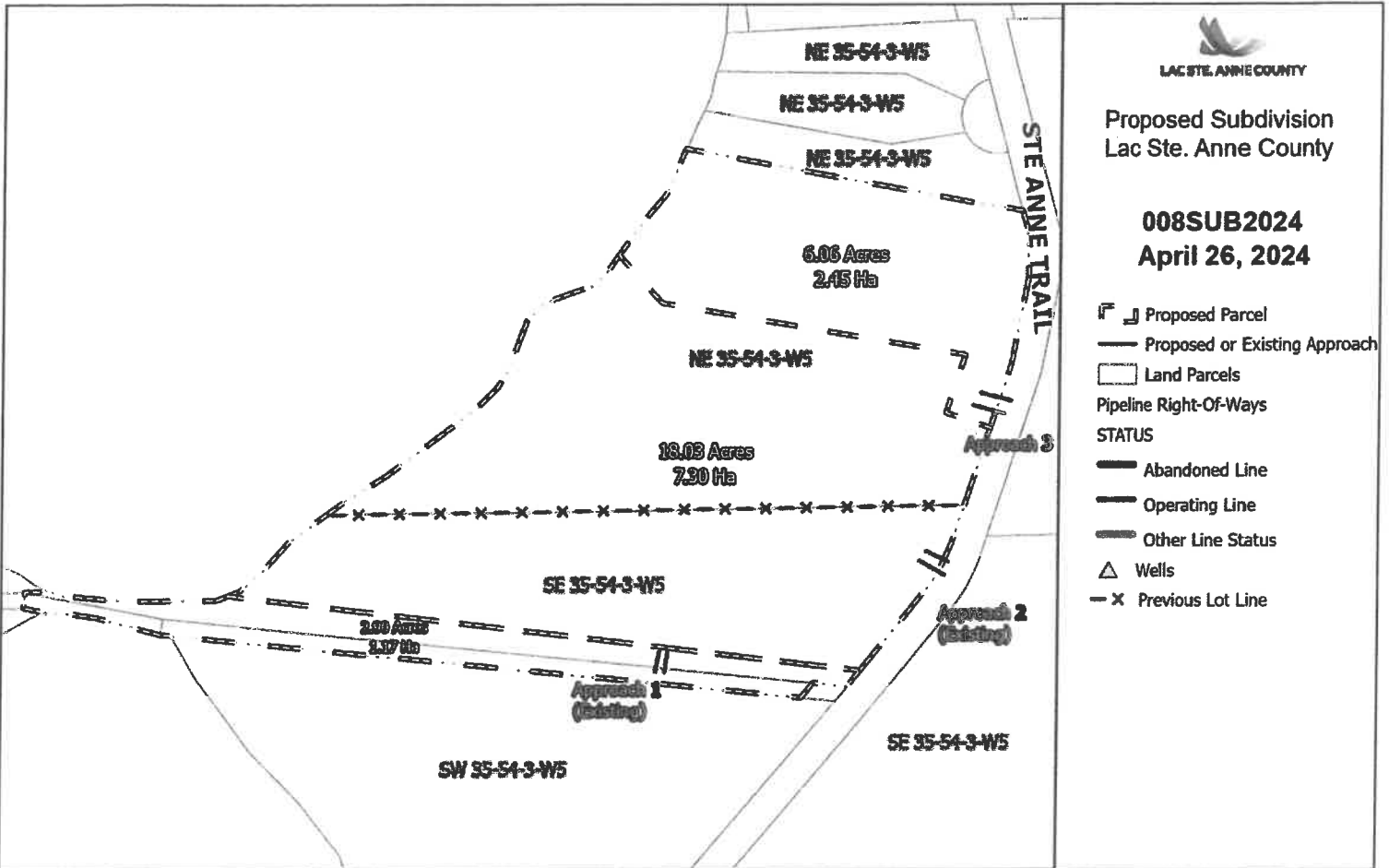
- Proposed Parcel
- Proposed or Existing Approach
- Land Parcels
- Pipeline Right-Of-Ways STATUS**
- Abandoned Line
- Operating Line
- Other Line Status
- Wells
- Previous Lot Line



NE 35-54-3-W5	008SUB2024
Pals Geomatics Corp.	2024
All dimensions to be verified by an Alberta Land Surveyor. ECE boundaries to be determined by field survey of stream bank.	
Coordinate System: NAD 1983 10TM AEP Forest	



100



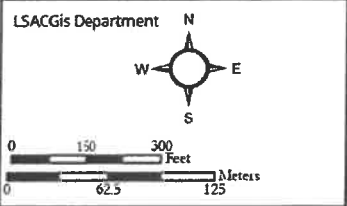
LAC STE. ANNE COUNTY
 Proposed Subdivision
 Lac Ste. Anne County

008SUB2024
April 26, 2024

- Proposed Parcel
- Proposed or Existing Approach
- Land Parcel
- Pipeline Right-Of-Ways
 STATUS
- Abandoned Line
- Operating Line
- Other Line Status
- Wells
- Previous Lot Line



NE 35-54-3-W5	008SUB2024
Pals Geomatics Corp.	
	2024
All dimensions to be verified by an Alberta Land Surveyor. ECE boundaries to be determined by field survey of stream bank.	
Coordinate System: NAD 1983 10TM AEP Forest	



101

aboffice@albertabeach.com

From: Summer Village of Castle Island <svcastle@telus.net>
Sent: June 12, 2024 2:09 PM
To: Alberta Beach Village Office; Summer Village Office; Dwight Moskalyk;
david.ives@firerescueinternational.net; wendy wildwillowenterprises.com;
svsouthview@outlook.com
Subject: FIRE RESCUE INTERNATIONAL (FRI) MOTION

Please be advised that the following motion was made at the Council meeting for the Summer Village of Castle Island on June 10th, 2024 as motion #24-68:

MOVED by Mayor Kupchenko that Council approve in principle the following:

- Continuing with Fire Rescue International (FRI) after the March 7th, 2025 termination of the existing agreement at costs as referenced in the Regional Fire Services Model Partnership changes and impact assessment forwarded to Council (based on the 8 members)
- Continuing with FRI commencing January 2026 for a 5 or 10 year term at costs also referenced in the Model Partnership changes and impact assessment
- The Village of Alberta Beach being designated as Managing Partner for the purpose of insurance, licencing, external agreements and holding of accounts, and Wildwillow Enterprises Inc. being designated Administrative Partner to Alberta Beach for the purpose of governance matters
- The firm of Patriot Law (Michelle Gallagher) designated to prepare all required agreements and legal requirements moving forward

CARRIED

--

*Diane Wannamaker
Administration
Summer Village of Castle Island
PH: (780)967-0271
Box 8, Alberta Beach, T0E 0A0*

**NEW OFFICE LOCATION:
2317 TOWNSHIP ROAD 545 LAC STE ANNE COUNTY**

14.9

cc: Council

Alberta Beach Village Office

From: WILD Water Commission <wildwatercommission@gmail.com>
Sent: May 27, 2024 4:29 PM
To: Wendy Wildman; Alberta Beach; Summer Village West Cove; Robert McGowan; Natalie Skalicky; mprimeau@lsac.ca; Yellowstone Office; Sunset Point Office; Samantha Alexis; robin.rainbird@paulfirstnation.com; micheal.rain@paulfirstnation.com; cao@rosshaven.ca; Summer Village Administration; Shelley Marsh CAO- Castle Island; cao@svnakamun.com; svseba@telusplanet.net; svsunrisebeach@wildwillowenterprises.com; cao@valquentin.ca; cao@lakeview.ca; emily@milestonemunicipalservices.ca
Subject: WILD Water Commission Events in June 2024
Attachments: WILD Water - Letter to Members on June 2024 Engagement Events - May 24th, 2024 (1).pdf

May 27th, 2024

Dear Members,

Please see attached for information on two upcoming engagement opportunities being hosted by the WILD Water Commission: the June 14th, 2024 Business Plan Presentation and the June 26th, 2024 Truck Fill Dedication Ceremony.

Please RSVP the attendance of your organization directly to the Commission at wildwatercommission@gmail.com.

Thank you,

Tori Message

Administration

WILD Water Commission.

103



Email: wildwatercommission@gmail.com

Phone: 780-967-0271

Fax: 780-967-0431

Mail: P.O. Box 8 Alberta Beach, AB T0E 0A0

Office: 2317 TWP Rd. 545 in Lac. Ste. Anne County

May 24, 2024

To: All Members
WILD Water Commission
(Sent by Email)

Dear Member:

RE: NOTICE OF UPCOMING EVENTS AND MEMBER ENGAGEMENTS

Further to the discussion on same during the annual meeting, the Board of Directors is excited to share these upcoming engagement opportunities with our stakeholders:

2024 Business Plan Review, Member Engagement:

The Commission is in the process of revising its core strategic document, the Business Plan. With the transition toward operating activities, the prospect of new members joining, and the anticipated construction of Phase V capital projects on the horizon, this is an opportune time to engage with our stakeholders to ensure our priorities align.

The Commission has posted its most recent version of the amended business plan on the website. We are inviting comments and questions on this document until **June 28, 2024**, after which time a final draft will be prepared for consideration of the Board later this fall. Please send comments, by letter or email, on or before this deadline.

In addition, the Commission will be hosting an **All-Members Business Plan Presentation on June 14, 2024** at the Alberta Beach Seniors Centre (9:30am until 11:30am). This meeting is open to all elected and administration representatives and will be followed by lunch. Virtual attendance will be available for those who request it.

Please RVSP your attendance to administration by June 7, 2024 so we can prepare accordingly.



Email: wildwatercommission@gmail.com

Phone: 780-967-0271

Fax: 780-967-0431

Mail: P.O. Box 8 Alberta Beach, AB T0E 0A0

Office: 2317 TWP Rd. 545 in Lac. Ste. Anne County

Daniel Paul Water Station Naming Ceremony:

In recognition of the steadfast advocacy of Daniel Paul, who served as the elected representative of the Paul Band on WILD's Board of Directors, the Commission is pleased to announce the renaming the Kapasiwin Truck Fill Station in commemoration of Daniel Paul.

The Commission is inviting the Chief Elected Official, or their designate, from each member municipality to join representatives of Daniel Paul's family, Paul Band, federal and provincial dignitaries, and the Board of Directors, for this special occasion. The Ceremony will be held on **June 26, 2024 at 1:00pm** at the Truck Fill Station located at 53007 Range Road 35 in Parkland County.

Please RSVP your attendance to administration by June 19, 2024 to assist in our planning.

On behalf of the Board of Directors, and our whole team at the WILD Water Commission, we look forward to continuing to engage with our members, celebrate our past, and plan for our future as a regional service provider. Please feel free to reach out to me for additional information – 780-937-5360 - or contact the office with any questions.

Sincerely,

Lorne Olsvik
Chair
WILD Water Commission

Cc: Board of Directors
Commission Manager

aboffice@albertabeach.com

From: Laurie Haak <LHaak@yrl.ab.ca>
Sent: June 10, 2024 2:59 PM
Subject: Registration Open: Stronger Together Library Conference

Hello YRL Trustees and Alternates,

We are pleased to announce that registration is open for Alberta's largest library conference, Stronger Together!

- **Who:** Regional Library Trustees and Alternates, Municipal Library Board Members, and Staff from School, Public, Regional, and Academic Libraries.
- **What:** Two-day conference with two keynote presentations, two plenary panels, and 18 breakout sessions.
- **When:** Thursday and Friday, October 3 and 4, 8:00 a.m. to 4:30 p.m.
- **Where:** Doubletree by Hilton West Edmonton, 16615 109 Avenue, Edmonton (former Mayfield Inn).

A few conference notes:

- DoubleTree by Hilton West Edmonton rooms start at \$175 per night.
- The attached Home2 Suites by Hilton West Edmonton rooms start at \$155 per night.
- Registration includes two hot breakfasts, two hot lunches, and four snacks (mid-morning and mid-afternoon each day).
- All registrants will be entered for terrific door prizes, including the grand prize of a night's stay at the DoubleTree by Hilton West Edmonton and two tickets for the Mayfield Dinner Theatre!

Register soon, as we expect the conference to sell out quickly.

We hope to see you there!

Laurie Haak

SHE/HER
Executive Assistant

P: 780-962-2003 EXT 221
yrl.ab.ca | Box 4270, Spruce Grove, AB T7X 3B4



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October 3 - 4, 2024



(<https://strongertogether.org/>) **DoubleTree by Hilton Hotel West Edmonton (/the-hotel/)**



Register Now!
(/register)



The Conference

2024 Stronger Together Conference, October 3 and 4, at the Edmonton DoubleTree by Hilton West Edmonton hotel.

[Learn More](#)



Schedule Overview

Check out the general schedule timing and stay tuned for details on our session speakers.

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What's Included in Your Registration?

- **Two Full Conference Days**
- **Keynote Speakers Each Day**
- **Two Panels**
 - One on Advocacy
 - One on the Business of Libraries (more information to come)
- **Breakout Sessions**
 - Choose from 18 different sessions
- **Networking Opportunities**
 - Connect with fellow librarians, staff, and trustees
- **Meals**
 - Two full hot breakfasts
 - Two delicious hot lunches
- **Four breaks with snacks provided**

Rooms at the Double Tree West Edmonton (/the-hotel/) start at \$175 plus taxes and fees

14.5

Alberta Beach Village Office

From: MA.geptbranch@gov.ab.ca
Sent: June 14, 2024 10:35 AM
To: aboffice@
Subject: Update on CCBF Renewal Agreement
Attachments: Letter to Chief Elected Officials.pdf

Greetings.

The Minister of Municipal Affairs is pleased to send you the attached letter related to the Canada Community-Building Fund.

Attachment.

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ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR114222

Dear Chief Elected Officials:

The Government of Alberta administers federal funding through the Canada Community-Building Fund (CCBF) to provide Alberta communities with flexible capital funding to invest in local infrastructure priorities. As you may be aware, the Canada-Alberta agreement for the CCBF for 2014-24 expired on March 31, 2024. The Alberta government is in active negotiations with the Government of Canada on a 10-year renewal agreement that will cover the 2024-34 period.

The Government of Canada sent a draft renewal agreement to Alberta late in 2023, and the agreement has several aspects that are concerning for Alberta and for local governments. As a result, we are standing up for the interests of Alberta in negotiations and doing our utmost to ensure funding continues to flow to local governments with as much flexibility as possible to address local priorities without unnecessary administrative burdens. As these negotiations are ongoing, there may be delays in the 2024 program, including the notification of allocation amounts and timing of payments to local governments.

As discussions with the federal government continue, we are working with the municipal associations to ensure the Alberta government understands the perspectives of local governments. We will continue to advocate for your interests and the interests of the province, and I will provide more information on the signing of the agreement as soon as possible.

Thank you for your understanding and patience during this renewal process.

Sincerely,

Ric McIver
Minister

cc: Chief Administrative Officers

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15.a

aboffice@albertabeach.com

From: Alberta Beach Ag Society <abagsociety@gmail.com>
Sent: June 3, 2024 7:27 PM
To: Village of Alberta Beach
Subject: Letter of permission

Hello Kathy, could you send us a letter of authorization to do renovations on Agliplex. We have also applied for an Ag society grant to replace floors, upgrade stage, some changes to the kitchen and water system. They have asked for village authorization, if you could do this first thing Tuesday morning I would greatly appreciate it as this is a first come till money spent grant. Sincerely,
Kimberly Scheiris

Alberta Beach & District Ag Society
Phone: 780-924-3545
Email: abagsociety@gmail.com
Website: www.abagsociety.com





Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0
Telephone: 780-924-3181 • Fax: 780-924-3313

June 4, 2024

To Whom it May Concern:

Re: Letter of Authorization – Alberta Beach Agliplex Renovations

Please accept this letter as authorization from the Village of Alberta Beach for approval of the Alberta Beach & District Agricultural Society's proposed renovations for the Alberta Beach Agliplex.

For several years the Alberta Beach & District Agricultural Society along with the Alberta Beach & District Lion's Club, the Village of Alberta Beach and local community groups have worked together to maintain and operate the Agliplex. This facility is well used in the community and is available year round for events such as weddings, funerals, birthdays, family dances, bingos, farmer's markets, meetings, courses, elections, fitness programs, children's play groups and programs. This facility could also be used as an evacuation centre should the need arise.

Proposed renovations include replacement of floors, upgrades to stage, upgrades to the kitchen and water system, and upgrades to the washrooms and entrance area in the Agliplex.

Alberta Beach Council is very supportive of the Alberta Beach and District Agricultural Society and approve of their rehabilitation and upgrades to the Alberta Beach Agliplex.

Sincerely,

Kelly Muir,
Mayor

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Alberta Beach & District 50 Plus Club
P.O. Box 263 Alberta Beach, AB T0E
0A0



2024 25th Annual Alberta Beach Show & Shine

Alberta Beach 50 Plus Club are once again hosting the Alberta Beach Show & Shine on August 17, 2024. It will be our 25th Annual Show & Shine.

The Alberta Beach 50 Plus is a non-profit organization and therefore relies on generous sponsors. It would be greatly appreciated if you would be able to help us in our quest to make this a great show and shine.

We are collecting items to be used as door prizes that will be awarded at the event.

Thank you for all the support you are able to give us. It is greatly appreciated and will make this event a fun one.

Andre Brassard

Andre Brassard

Coordinator of the Show and Shine Car Show for the 50 Plus Club

Alberta Beach Village Office

From: MA LGFF Capital <MA.LGFFCapital@gov.ab.ca>
Sent: June 3, 2024 11:09 AM
To: kellymuir@albertabeach.com
Cc: ! ABOffice
Subject: Local Government Fiscal Framework - Memoranda of Agreement
Attachments: LGFF Capital MOA_Alberta Beach.pdf; LGFF Operating MOA_Alberta Beach.pdf

Dear Chief Elected Official:

The Government of Alberta recognizes the importance of building Alberta’s economy and quality of life through investment in local infrastructure, and we are committed to providing predictable, long-term infrastructure funding for all communities under the Local Government Fiscal Framework (LGFF). In followup to my December 15, 2023, LGFF program announcement, I am pleased to provide you with Memoranda of Agreement (MOAs) for the LGFF Capital and LGFF Operating.

The MOAs will govern the funding under the program. The agreements are to be signed by up to two individuals duly authorized by council to sign agreements under Section 213(4) of the Municipal Government Act. Payment of the LGFF allocations cannot be released until the MOAs are signed, returned, and other payment conditions are met. Please returned the signed agreements to ma.lgffcapital@gov.ab.ca. A seal in lieu of signature will not be accepted.

Program guidelines, which outline eligible expenses, are available at: www.alberta.ca/local-government-fiscal-framework. Local government allocations, which were posted in December 2023, are also available on the website. As always, Municipal Affairs grant advisors are available to support you in this process and answer any questions you may have about the LGFF. You may contact an advisor toll free by dialing 310-0000, then 780-422-7125.

I look forward to our continued partnership to ensure your local infrastructure and operating needs continue to be supported as we build Alberta’s future together.

Sincerely,

Ric McIver
Minister

Attachments:
LGFF Capital Memorandum of Agreement
LGFF Operating Memorandum of Agreement

Classification: Protected A

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LOCAL GOVERNMENT FISCAL FRAMEWORK OPERATING PROGRAM

MEMORANDUM OF AGREEMENT

BETWEEN:

HIS MAJESTY IN RIGHT OF ALBERTA, as
represented by the Minister of Municipal Affairs
(hereinafter called the "**Minister**")

AND

ALBERTA BEACH in the Province of Alberta
(hereinafter called the "**Local Government**")

(Collectively, the "**Parties**," and each a "**Party**")

WHEREAS the Minister recognizes the benefits of providing operating funding to assist local governments in delivering municipal services to Albertans; and

WHEREAS under the *Ministerial Grants Regulation*, Alta Reg 215/2022 the Minister is authorized to make grants and enter into agreements with respect to any matters relating to the payment of grants.

WHEREAS the Local Government and the Minister are entering into this Agreement governing the use and purpose of the grant.

NOW THEREFORE in consideration of the mutual terms and conditions hereinafter specified, **THE PARTIES AGREE AS FOLLOWS:**

Definitions

1. In this Agreement,

- (a) "**Agreement**" means this grant funding agreement between the Parties, which may, from time to time, be amended by the Parties.
- (b) "**Credit Items**" has the meaning ascribed to such term in the Program Guidelines.
- (c) "**Eligible Expenditures**" means "eligible expenditures" and "eligible expenses" as described in the Program Guidelines.
- (d) "**Funding**" means any grant funds paid by the Minister to the Local Government under this Agreement, to be used solely for Eligible Expenditures, and includes any earned interest on the said funds that may be realized by the Local Government as a result of holding or investing any or all of the funds, as well as any Credit Items reported by the Local Government.
- (e) "**Grants Regulation**" means the Ministerial Grants Regulation, Alta Reg 215/2022, as amended from time to time.
- (f) "**Program Guidelines**" means, unless the context requires otherwise, the Local Government Fiscal Framework Operating Program Guidelines or such other guidelines or directions applicable to the Local Government Fiscal Framework Operating Program as prescribed or determined by the Minister, as amended from time to time.

File No: 02335-010

- (g) **“Statement of Funding and Expenditures”** has the meaning ascribed to such term in the Program Guidelines.

Funding

2. The Minister agrees to provide Funding to the Local Government under the Local Government Fiscal Framework Operating Program, subject to the following:
- (a) funding is subject to the appropriation of monies for the purposes of this Agreement by the Legislature of Alberta;
 - (b) funding allocations determined by the Minister as outlined in the Program Guidelines, and communicated annually to the Local Government by the Minister;
 - (c) the Parties shall execute this Agreement and the Local Government shall return an executed Agreement to the Minister prior to the Minister;
 - (d) compliance with all other payment conditions outlined in the Program Guidelines; and
 - (e) all other terms of this Agreement and the Program Guidelines.

Local Government Responsibilities

3. The Local Government will provide to the Minister:
- (a) an annual Statement of Funding and Expenditures, including certification by the Local Government that it is compliant with the terms and conditions of this Agreement and the Program Guidelines;
 - (b) annual financial statements; and
 - (c) any other information requested by the Minister in relation to this Agreement or the Funding,

and where the Program Guidelines prescribe a format for any of (a)-(c), consistent with such format requirements.

4. The Local Government agrees to:
- (a) accept the Funding provided under this Agreement subject to; and
 - (b) comply with,
- all criteria, items, terms and conditions contained in the Program Guidelines.

Termination of Agreement

5. The Minister may terminate this Agreement by notifying the Local Government in writing on 90 days' notice. Upon termination under this clause:
- (a) the Local Government may use any unexpended portion of the Funding which prior to termination was formally committed to the Local Government in accordance with the Program Guidelines, regardless of whether such Funding has yet been paid to the Local Government, and
 - (b) all provisions of this Agreement shall continue to apply to the Funding in (a) as though the Agreement had not been terminated.

Debt to the Crown

6. If the Local Government owes an amount to the Crown in right of Alberta, the Minister may deduct from the Funding all or a portion of the amount owing.

Repayment of Funding

7. If the Local Government does not meet all its obligations under this Agreement, or uses the Funding for any unauthorized purpose, the Minister will notify the Local Government of such breach in writing and the Local Government must remedy such breach within a reasonable time in the Minister's sole discretion as so stated in the notice. If, in the opinion of the Minister, the Local Government does not remedy the breach, the Minister may require the Local Government to repay all or part of the Funding, or such lesser amount as the Minister may determine, to the Minister, or the Minister may deduct from any future Funding to the Local Government all or a portion of the amount owing.

Local Government Indemnity

8. The Local Government shall indemnify and hold harmless the Minister and the Minister's employees and agents against and from any third-party claims, demands, actions, or costs (including legal costs on a solicitor-client basis) for which the Local Government is legally responsible in relation to the subject matter of this Agreement, including those arising out of negligence or willful acts by the Local Government or its employees, officers, contractors, or agents.

Independent Status

9. The Local Government is an independent legal entity and nothing in this Agreement is to be construed as creating a relationship of employment, agency, or partnership between the Minister and the Local Government. Neither Party shall allege or assert for any purpose that this Agreement constitutes or creates a relationship of employment, partnership, agency, or joint venture.
10. Any persons engaged by the Local Government to provide goods and services in carrying out this Agreement are employees, agents, or contractors of the Local Government and not of the Minister.

Conflicts

11. The Local Government shall not enter into any other agreement, the requirements of which will conflict with the requirements of this Agreement, or that will or may result in its interest in any other agreement and this Agreement being in conflict.
12. The Local Government shall ensure that the Local Government and its officers, employees, and agents:
 - (a) conduct their duties related to this Agreement with impartiality and shall, if they exercise inspection or other discretionary authority over others in the course of those duties, disqualify themselves from dealing with anyone with whom a relationship between them could bring their impartiality to question;
 - (b) not accept any commission, discount, allowance, payment, gift, or other benefit that is connected, directly or indirectly, with the performance of their duties related to this Agreement, that causes, or would appear to cause, a conflict of interest; and
 - (c) have no financial interest in the business of a third party that causes, or would appear to cause, a conflict of interest in connection with the performance of their duties related to this Agreement,

and the Local Government shall promptly disclose to the Minister any such conflict of interest or apparent conflict of interest arising under this clause.

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Freedom of Information and Protection of Privacy

13. The Local Government acknowledges that this Agreement may be subject to disclosure pursuant to the *Freedom of Information and Protection of Privacy Act (Alberta) (FOIP)*. The Local Government further acknowledges that *FOIP* applies to information obtained, related, generated, collected or provided to the Minister under this Agreement and that any information in the custody or under the control of the Minister may be disclosed.

General Provisions

14. This Agreement will come into effect April 1, 2024, and will be in effect until March 31, 2034, unless terminated in accordance with this Agreement.
15. The Parties may amend this Agreement only by mutual written agreement signed by the Parties.
16. This Agreement is the entire agreement between the Minister and the Local Government with respect to the Funding. There are no other agreements, representations, warranties, terms, conditions, or commitments except as expressed in this Agreement.
17. Notwithstanding any other provisions of this Agreement, those clauses of this Agreement which by their nature continue after the conclusion or termination of this Agreement shall continue after such conclusion or termination, including without limitation clauses:
 - (a) Local Government Responsibilities – Clauses 3 and 4;
 - (b) Repayment of Funding – Clause 7;
 - (c) Local Government Indemnity – Clause 8;
 - (d) Freedom of Information and Protection of Privacy – Clause 13; and
 - (e) Entire Agreement – Clause 16.
18. Any notice, approval, consent, or other communication under this Agreement shall be deemed to be given to the other Party if in writing and personally delivered, sent by prepaid registered mail, couriered or emailed to the addresses as follows:

The Minister:

c/o Director, Grant Program Delivery
Municipal Affairs
15th Floor Commerce Place
10155 - 102 Street
Edmonton AB T5J 4L4
Email: MA.LGFFoperating@gov.ab.ca

Local Government:

Alberta Beach
PO Box 278
Alberta Beach AB T0E 0A0
Attention: Chief Administrative Officer
Email: aboffice@albertabeach.com

Either Party may change its contact information by giving written notice to the other in the above manner.

19. This Agreement does not replace, supersede, or alter the terms of any other existing funding agreement between the Minister and the Local Government.

20. Nothing in this Agreement in any way relieves the Local Government from strict compliance with the Grants Regulation or otherwise impacts the interpretation or application of the Grants Regulation.
21. The rights, remedies, and privileges of the Minister under this Agreement are cumulative and any one or more may be exercised.
22. If any portion of this Agreement is deemed to be illegal or invalid, then that portion of the Agreement shall be deemed to have been severed from the remainder of the Agreement and the remainder of the Agreement shall be enforceable.
23. This Agreement is binding upon the Parties and their successors.
24. This Agreement will be governed by and construed in accordance with the laws of the Province of Alberta and the Parties submit to the jurisdiction of the courts of Alberta for the interpretation and enforcement of this Agreement.
25. The Local Government represents and warrants to the Minister that the execution of the Agreement has been duly and validly authorized by the Local Government in accordance with all applicable laws.
26. The Local Government shall not assign, either directly or indirectly, this Agreement or any right of the Local Government under this Agreement.
27. A waiver of any breach of a term or condition of this Agreement will not bind the Party giving it unless it is in writing. A waiver which is binding will not affect the rights of the Party giving it with respect to any other or any future breach.
28. Time is of the essence in this Agreement.

This space left intentionally blank.

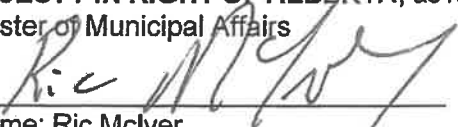
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29. Communication of execution of this Agreement emailed in PDF format shall constitute good delivery.

The Parties have therefore executed this Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HIS MAJESTY IN RIGHT OF ALBERTA, as represented by the Minister of Municipal Affairs

Signed by the
Minister of Municipal Affairs
of the Province of Alberta

Per: 
Name: Ric McIver
Title: Minister of Municipal Affairs
Date: May 29, 2024

LOCAL GOVERNMENT

Signed by a duly
authorized representative
of the Local Government

Per: _____
Name of Local Government:
Name of signatory:
Title:
Date:

Signed by a duly
authorized representative
of the Local Government

Per: _____
Name of Local Government:
Name of signatory:
Title:
Date:

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LOCAL GOVERNMENT FISCAL FRAMEWORK CAPITAL PROGRAM

MEMORANDUM OF AGREEMENT

BETWEEN:

HIS MAJESTY IN RIGHT OF ALBERTA, as
represented by the Minister of Municipal Affairs
(hereinafter called the “**Minister**”)

AND

ALBERTA BEACH in the Province of Alberta
(hereinafter called the “**Local Government**”)

(Collectively, the “**Parties**,” and each a “**Party**”)

WHEREAS the *Local Government Fiscal Framework Act* establishes the framework for providing local governments with long-term and predictable funding to support the provision of infrastructure and to facilitate economic prosperity.

WHEREAS local infrastructure is a critical component of the local and provincial economy, increases the livability of Alberta communities, and enables resiliency and adaptation in response to changing local conditions.

WHEREAS under the *Local Government Fiscal Framework Act*, the Minister is authorized to enter into agreements providing for funding and respecting any matters relating to the provision of the funding.

WHEREAS the Local Government and the Minister are entering into this Agreement relating to the provision of the funding.

NOW THEREFORE in consideration of the mutual terms and conditions hereinafter specified, **THE PARTIES AGREE AS FOLLOWS:**

Definitions

1. In this Agreement,
 - (a) “**Agreement**” means this funding agreement between the Parties, which may, from time to time, be amended by the Parties.
 - (b) “**Application**” has the meaning ascribed to such term in the Program Guidelines.
 - (c) “**Credit Items**” has the meaning ascribed to such term in the Program Guidelines.
 - (d) “**Eligible Costs**” means eligible costs and expenses as described in the Program Guidelines.
 - (e) “**Funding**” means funds made available by the Minister to the Local Government under this Agreement, to be used solely for Eligible Costs, and includes any earned interest on the said funds that may be realized by the Local Government as a result of holding or investing any or all of the funds, as well as any Credit Items reported by the Local Government.
 - (f) “**Local Government Fiscal Framework Act**” means the *Local Government Fiscal Framework Act*, SA 2019, c.L-21.5, as amended from time to time.

File No: 02334-010

- (g) **“Program Guidelines”** means, unless the context requires otherwise, the *Local Government Fiscal Framework Capital Program Guidelines* or such other guidelines or directions applicable to the Local Government Fiscal Framework Capital Program as prescribed or determined by the Minister, as amended from time to time.
- (h) **“Project”** has the meaning ascribed to such term in the Program Guidelines.
- (i) **“Statement of Expenditures and Project Outcomes”** has the meaning ascribed to such term in the Program Guidelines.

Funding

- 2. The Minister agrees to provide Funding to the Local Government in accordance with and subject to the *Local Government Fiscal Framework Act*, and subject to the following:
 - (a) funding is subject to the appropriation of monies for the purposes of this Agreement by the Legislature of Alberta;
 - (b) the Parties shall execute this Agreement and the Local Government shall return an executed Agreement to the Minister;
 - (c) compliance with all other payment conditions outlined in the Program Guidelines; and
 - (d) all other terms of this Agreement and the Program Guidelines.

Local Government Responsibilities

- 3. The Local Government will provide to the Minister:
 - (a) an Application for Projects;
 - (b) an annual Statement of Expenditures and Project Outcomes, that includes certification by the Local Government that it is compliant with the terms and conditions of this Agreement and the Program Guidelines;
 - (c) annual financial statements; and
 - (d) any other information requested by the Minister in relation to this Agreement or the Funding,

and where the Program Guidelines prescribe a format for any of (a)-(d), consistent with such format requirements.

- 4. The Local Government agrees to:
 - (a) accept the Funding provided under this Agreement subject to; and
 - (b) comply with,
 all criteria, items, terms, and conditions contained in the Program Guidelines.
- 5. The Local Government agrees that it may not use the Funding, or claim any other compensation, for its costs, expenses, inconvenience, or time expended in relation to the administration of the Funding or the administration of this Agreement.
- 6. The Local Government acknowledges that the Funding provided under this Agreement is not a commitment to fund all potential Project costs. The Local Government is responsible for ensuring suitable financing is in place for each Project.
- 7. The Local Government agrees to allow the Minister or person authorized by the Minister access to each Project site.

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Termination of Agreement

8. The Minister may terminate this Agreement by notifying the Local Government in writing on 90 days' notice. Upon termination under this clause:
 - (a) the Local Government may use any unexpended portion of the Funding, which prior to termination was formally committed to the Local Government in accordance with the Program Guidelines, regardless of whether such Funding has yet been paid to the Local Government; and
 - (b) all provisions of this Agreement shall continue to apply to the Funding in (a) as though the Agreement had not been terminated.

Debt to the Crown

9. If the Local Government owes an amount to the Crown in right of Alberta, the Minister may deduct from the Funding all or a portion of the amount owing.

Repayment of Funding

10. If the Local Government does not meet all its obligations under this Agreement, or uses the Funding for any unauthorized purpose, the Minister will notify the Local Government of such breach in writing and the Local Government must remedy such breach within a reasonable time in the Minister's sole discretion as so stated in the notice. If, in the opinion of the Minister, the Local Government does not remedy the breach, the Minister may require the Local Government to repay all or part of the Funding, or such lesser amount as the Minister may determine, to the Minister, or the Minister may deduct from the Local Government's future Funding all or a portion of the amount owing.

Local Government Indemnity and Insurance

11. The Local Government shall indemnify and hold harmless the Minister and the Minister's employees and agents against and from any third party claims, demands, actions, or costs (including legal costs on a solicitor-client basis) for which the Local Government is legally responsible in relation to the subject matter of this Agreement, including those arising out of negligence or willful acts by the Local Government or its employees, officers, contractors, or agents.
12. The Local Government shall ensure that it maintains suitable insurance coverage including but not limited to liability insurance with appropriate terms and limits for any Project and, when applicable, property insurance on an "all risk" basis covering the Project for replacement cost.

Independent Status

13. The Local Government is an independent legal entity and nothing in this Agreement is to be construed as creating a relationship of employment, agency, or partnership between the Minister and the Local Government. Neither Party shall allege or assert for any purpose that this Agreement constitutes or creates a relationship of employment, partnership, agency, or joint venture.
14. Any persons engaged by the Local Government to provide goods and services in carrying out this Agreement are employees, agents or contractors of the Local Government and not of the Minister.

Conflicts

15. The Local Government shall not enter into any other agreement, the requirements of which will conflict with the requirements of this Agreement, or that will or may result in its interest in any other agreement and this Agreement being in conflict.
16. The Local Government shall ensure that the Local Government and its officers, employees and agents:

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- (a) conduct their duties related to this Agreement with impartiality and shall, if they exercise inspection or other discretionary authority over others in the course of those duties, disqualify themselves from dealing with anyone with whom a relationship between them could bring their impartiality to question;
- (b) not accept any commission, discount, allowance, payment, gift, or other benefit that is connected, directly or indirectly, with the performance of their duties related to this Agreement, that causes, or would appear to cause, a conflict of interest; and
- (c) have no financial interest in the business of a third party that causes, or would appear to cause, a conflict of interest in connection with the performance of their duties related to this Agreement,

and the Local Government shall promptly disclose to the Minister any such conflict of interest or apparent conflict of interest arising under this clause.

Freedom of Information and Protection of Privacy

17. The Local Government acknowledges that this Agreement may be subject to disclosure pursuant to the *Freedom of Information and Protection of Privacy Act (Alberta) (FOIP)*. The Local Government further acknowledges that FOIP applies to information obtained, related, generated, collected, or provided to the Minister under this Agreement and that any information in the custody or under the control of the Minister may be disclosed.

General Provisions

18. This Agreement will come into effect April 1, 2024, and will be in effect until March 31, 2034, unless terminated in accordance with this Agreement.
19. The Parties may amend this Agreement only by mutual written agreement signed by the Parties.
20. This Agreement is the entire agreement between the Minister and the Local Government with respect to the Funding. There are no other agreements, representations, warranties, terms, conditions, or commitments except as expressed in this Agreement.
17. Notwithstanding any other provisions of this Agreement, those clauses of this Agreement which by their nature continue after the conclusion or termination of this Agreement shall continue after such conclusion or termination, including without limitation clauses:
- (a) Local Government Responsibilities – Clauses 3 to 7;
 - (b) Repayment of Funding – Clause 10;
 - (c) Local Government Indemnity – Clause 11;
 - (d) Freedom of Information and Protection of Privacy – Clause 17; and
 - (e) Entire Agreement – Clause 20.
18. Any notice, approval, consent, or other communication under this Agreement shall be deemed to be given to the other Party if in writing and personally delivered, sent by prepaid registered mail, couriered or emailed to the addresses as follows:

The Minister:

c/o Director, Grant Program Delivery
 Municipal Affairs
 15th Floor Commerce Place
 10155 - 102 Street
 Edmonton AB T5J 4L4
 Email: MA.LGFFcapital@gov.ab.ca

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Local Government:

Alberta Beach
PO Box 278
Alberta Beach AB T0E 0A0
Attention: Chief Administrative Officer
Email: aboffice@albertabeach.com

Either Party may change its contact information by giving written notice to the other in the above manner.

19. This Agreement does not replace, supersede, or alter the terms of any other existing funding agreement between the Minister and the Local Government.
20. Nothing in this Agreement in any way relieves the Local Government from strict compliance with the *Local Government Fiscal Framework Act* or otherwise impacts the interpretation or application of the *Local Government Fiscal Framework Act*.
21. The rights, remedies, and privileges of the Minister under this Agreement are cumulative and any one or more may be exercised.
22. If any portion of this Agreement is deemed to be illegal or invalid, then that portion of the Agreement shall be deemed to have been severed from the remainder of the Agreement and the remainder of the Agreement shall be enforceable.
23. This Agreement is binding upon the Parties and their successors.
24. This Agreement will be governed by and construed in accordance with the laws of the Province of Alberta and the Parties submit to the jurisdiction of the courts of Alberta for the interpretation and enforcement of this Agreement.
25. The Local Government represents and warrants to the Minister that the execution of the Agreement has been duly and validly authorized by the Local Government in accordance with all applicable laws.
26. The Local Government shall not assign, either directly or indirectly, this Agreement or any right of the Local Government under this Agreement.
27. A waiver of any breach of a term or condition of this Agreement will not bind the Party giving it unless it is in writing. A waiver which is binding will not affect the rights of the Party giving it with respect to any other or any future breach.
28. Time is of the essence in this Agreement.

This space left intentionally blank.

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29. Communication of execution of this Agreement emailed in PDF format shall constitute good delivery.

The Parties have therefore executed this Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HIS MAJESTY IN RIGHT OF ALBERTA, as represented by the Minister of Municipal Affairs

Signed by the
Minister of Municipal Affairs
of the Province of Alberta

Per: *Ric McIver*
Name: Ric McIver
Title: Minister of Municipal Affairs
Date: May 29, 2024

LOCAL GOVERNMENT

Signed by a duly
authorized representative
of the Local Government

Per: _____
Name of Local Government:
Name of signatory:
Title:
Date:

Signed by a duly
authorized representative
of the Local Government

Per: _____
Name of Local Government:
Name of signatory:
Title:
Date:

15.d

Alberta Beach Village Office

From: Marlene Walsh <marlenehwalsh@gmail.com>
Sent: June 13, 2024 4:11 PM
To: Alberta Beach Village Office
Cc: Kathy Dion; Roger Montpelier; Al Christiansen
Subject: Traffic Calming

Good Afternoon Kathy

Further to our Tri Region Meeting held on June 6 2024, the Summer Village of Val Quentin would like to recommend that additional consideration be given to the installation of a stop sign at 60 Street and Ste Anne Trail.

We will be bringing this item forward for further discussion at the June 19, 2024 Val Quentin Council Meeting during the discussion on traffic calming.

Thanks
Marlene Walsh
Chief Administrative Officer
Summer Village of Val Quentin
Phone: (780) 668 3182
email: cao@valquentin.ca

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Alberta Beach

RFD - Request for Decision

Date: June 18, 2024
To: Alberta Beach Council
From: CAO Kathy Skwarchuk

Topic: Cost of Living Allowance

Regarding: Budget 2024

Background:
During the recent Budget & Round Table meetings, Council discussed the Consumer Price Index for 2023 and the Cost of Living Allowance increase for 2024. At the June 11th, 2024 Round Table meeting Council anticipated a 3% increase for the Cost of Living Allowance would be considered and requested that the CAO include this item on the next Council meeting agenda.

Request:
That the Council approve a 3% increase for the Cost of Living Allowance effective January 1, 2024.

Costs/Source of Funding:
A Cost of Living Allowance was anticipated and a 3% increase was allocated in the 2024 Budget.

Attachments:
Consumer Price Index 2023

Recommendation:
Request a motion that Council approve a 3% increase for the Cost of Living Allowance effective January 1, 2024.

Consumer Price Index – 2023

Month	%
January	5.0
February	3.6
March	3.3
April	4.3
May	3.1
June	1.9
July	2.9
August	4.3
September	3.7
October	2.1
November	2.5
December	3.0
	<hr/> 39.70

39.70 divided by 12 = 3.31

Alberta Beach

RFD - Request for Decision

Date: June 18, 2024
To: Alberta Beach Council
From: CAO Kathy Skwarchuk

Topic: Amendment to Council Committee Appointments

Regarding: Water Distribution Feasibility Study Steering Committee

Background:
The S.V. of Val Quentin, the S.V. of Sunset Point and Alberta Beach have received an ACP Grant to complete a Water Distribution Feasibility Study. The Council's have completed a Terms of Reference and appointed their Council members to the Steering Committee. The Steering Committee has completed the Request for Proposals and has accepted the proposal from MPE Engineering to complete the study. The Project Initiation meeting was held on June 6, 2024 and the steering committee meetings will proceed on a monthly basis or as required with the Project Engineer.

Request:
That the Alberta Beach Committee Appointment to the Water Distribution Feasibility Study Steering Committee be amended from Mayor Muir and Councillor Elwood to Mayor Muir and Deputy Mayor Love and further Councillor Durocher remain as the Alternate.

Reason:
Due to various commitments, Councillor Elwood has requested to step down from the Water Distribution Feasibility Study Steering Committee and has requested that Deputy Mayor Love, be her replacement.

Attachments:
N/A

Recommendation:
Request a motion of Council that the Committee Appointment to the Water Distribution Feasibility Study Steering Committee be amended from Mayor Muir and Councillor Elwood to Mayor Muir and Deputy Mayor Love and further Councillor Durocher remain as the Alternate.

Alberta Beach

RFD - Request for Decision

Date: June 18, 2024
To: Alberta Beach Council
From: CAO Kathy Skwarchuk

Topic: Meeting Cancellations

Regarding: July 2024 Round Table Meeting & Regular Council Meeting

Background:
At the June 11th, 2024 Round Table meeting, Council discussed cancelling the July Round Table meeting as well as the Regular Council meeting due to vacation schedules. Council requested that the CAO include this item on the next Council meeting agenda.

Request:
That the Round Table Meeting scheduled for July 9th, 2024 and the Regular Council Meeting scheduled for July 16th, 2024 be cancelled.

Reason:
Due to vacation schedules the CAO has requested Council to cancel the July Council meetings.

Attachments:
N/A

Recommendation:
Request a motion of Council that the Round Table Meeting scheduled for July 9th, 2024 and the Regular Council Meeting scheduled for July 16th, 2024 be cancelled due to vacation schedules.